

VOLUNTEER ART CHAIR FOR RIVER FRIENDS OF THE LIBRARY IN GUERNEVILLE

Art Gallery chair compiles and mounts an exhibit of innovative, art and/or design produced using computer graphics and interactive techniques. The chair manages the review process. The chair oversees space design, interaction with contributors, assembly and tear down of the show. The Art Gallery Chair works closely with the River Friends Board to produce an exciting and provocative Art shows, events, and displays including but not limited to art from our regional schools.

Recommended Qualifications

- team player who works well with others
- experience with projects regarding art
- able to delegate responsibility and mentor team members
- able to devote the necessary time
- experience and / or passion with organizing and art exhibitions

Specific Responsibilities

- Work with volunteers and contractors to develop a space layout for the show. Design and the exhibition to reflect an artistic vision
- Work with contractors to ensure on-site facilities are appropriate
- Work with contributors and volunteers to set up Art exhibits at the library location
- Manage the on-site presentation of Art pieces
- Work with contributors and volunteers to disassemble the Art Gallery at the end of showing and return artworks to the presenters

Communication

- Report regularly to the Conference Chair and Event Director on the status of the Art Gallery
- Facilitate and participate in timely communication with the subcommittee, reviewers, jury, and contributors to provide direction and solve problems

Meetings

- Attend and participate in all required board / committees meetings