

Groton Township Re-Organizational Meeting

Groton Township – Erie County, Ohio

Date: Thursday, January 6, 2022

Time: 8:23 p.m.

Attendance: Trustees:

Ron Brown - Chairman

Renee Schoen –

Dennis Schreiner

Nancy Funni – Fiscal Officer

Kerry Jett – Fire Chief/Road Supt

Teresa Jarrett – Zoning Inspector

Guests: Ron Funni, Sharon Schreiner, Bertha Eisenhauer, Dan Schoen, Jane Rowland, Bryan Lepley, John Linkenhoker and Tom Croy

1. **Meeting to Order** – Nancy called the meeting to order at 8:23 p.m.
2. **Pledge of Allegiance** – Mr. Brown asked everyone to stand for the Pledge of Allegiance
3. **Re-Organization:**
 - **Nomination for Chairman of Board Trustees:** currently: Ron Brown and Nancy asking for a motion to approve: Mr. Scheiner moved to keep Ron Brown as Chairman for Board of Trustees and Mrs. Schoen seconded the motion;
 - **Roll Call:** Mr. Brown – abstained; Mr. Schreiner – yes and Mrs. Schoen yes; motion passed unanimously.
 - **Nomination for Vice Chair of Board Trustees:** position open: Nancy asked for a motion to fill position: Mr. Schreiner moved to appoint Mrs. Schoen as Vice Chair for Board of Trustees and Mr. Brown seconded the motion;
 - **Roll Call:** Mr. Brown – yes; Mrs. Schoen – abstained; Mr. Schreiner – yes; motion passed unanimously.
 - **Appointment for Sexton of Deyo Cemetery:** position open: Nancy asking for a motion to fill position: Mr. Schreiner moved to appoint Mrs. Schoen as Sexton for Deyo Cemetery and Mr. Brown seconded the motion;
 - **Roll Call:** Mr. Brown – yes; Mrs. Schoen – abstained; Mr. Schreiner – yes; motion passed unanimously.
 - **Appointment for Erie Regional Planning Representative:** position open: Nancy asked for a motion to fill position: Mrs. Schoen moved to appoint Mr. Schreiner to fill Erie Regional Planning Representative for Groton Township and Mr. Brown seconded the motion;
 - **Roll Call:** Mr. Brown – yes; Mrs. Schoen – yes; Mr. Schreiner – abstained; motion passed unanimously.

- Appointment for Sand Hill Cemetery Association Representative: position open: Mr. Schreiner moved to appoint Mrs. Schoen for Sand Hill Cemetery Representative for Groton Township and Mr. Brown seconded the motion;
 - Roll Call: Mr. Brown – yes; Mrs. Schoen – abstained; Mr. Schreiner – yes; motion passed unanimously.
- Appointment for Council of Government Representative: currently: Ron Brown: Nancy asking for a motion to approved: Mr. Schreiner moved to keep Mr. Brown as the Council of Government Representative for Groton Township and Mrs. Schoen seconded the motion;
 - Roll Call: Mr. Brown – abstained; Mrs. Schoen – yes; Mr. Schreiner – yes; motion passed unanimously.
- Appointment for Council of Government Alternate: position open: Nancy asking for a motion to appoint; after discussion Mr. Schreiner moved to remove this position and Mr. Brown seconded the motion:
 - Roll Call: Mr. Brown – yes; Mrs. Schoen – yes; Mr. Schreiner – yes; motion passed unanimously.
- Appointment for Erie Co. Health Board Representative: position open: Nancy asking for a motion to appoint; Mr. Scheiner moved to appoint Mr. Brown for Erie Co. Health Dept. Representative for Groton Township and Mrs. Schoen seconded the motion:
 - Roll Call: Mr. Brown – abstained; Mrs. Schoen – yes; Mr. Schreiner – yes; motion passed unanimously.
- Appointment for Erie Co. Health Dept. Alternate: currently Mr. Brown: Nancy asking for a motion to appoint; Mr. Brown moved to appoint Mr. Schreiner to Erie Co. Health Dept. Alternate for Groton Township and Mrs. Schoen seconded the motion;
 - Roll Call: Mr. Brown – yes; Mrs. Schoen – yes; Mr. Schreiner – abstained; motion passed unanimously.
- Appointment for Erie Co. GIS Board: currently Mr. Brown: Nancy asking for a motion to appoint; Mr. Schreiner moved to keep Mr. Brown as the Erie Co. GIS Board Representative for Groton Township and Mrs. Schoen seconded the motion;
 - Roll Call: Mr. Brown – abstained; Mrs. Schoen – yes; Mr. Schreiner – yes; motion passed unanimously.
- Appointment for Erie Co. GIS Board Alternate: position open: Nancy asking for a motion to appoint; after discussion Mr. Schreiner moved to removed this position and Mrs. Schoen seconded the motion;
 - Roll Call: Mr. Brown – yes; Mrs. Schoen – yes; Mr. Schreiner – yes; motion passed unanimously.
- Appointment for Groton Township Road Dept. Laison: position open: Mrs. Schoen moved to appoint Mr. Schreiner as the Groton Township Road Dept. Laison and Mr. Brown seconded the motion;
 - Roll Call: Mr. Brown – yes; Mrs. Schoen – yes; Mr. Schreiner – abstained; motion passed unanimously.
- Appointment for Groton Township Fire Dept Laison: currently Mr. Brown: Nancy asking for a motion to appoint: Mr. Schreiner moved to keep Mr. Brown as Groton Township Fire Dept. Laison and Mrs. Schoen seconded the motion;

- Roll Call: Mr. Brown – abstained; Mrs. Schoen – yes; Mr. Schreiner – yes; motion passed unanimously.
 - Groton Township Meeting Dates and Times: currently meetings are the first and third Thursday of each month and currently time is 8:00 p.m.: Nancy asking for a motion to accept; after discussion Mr. Schreiner moved to keep the current meeting dates to the first and third Thursday of each moved and change the meeting time from 8:00 p.m. to 7:30 p.m. and Mrs. Schoen seconded the motion;
 - Roll Call: Mr. Brown – yes; Mrs. Schoen – yes; Mr. Schreiner – yes; motion passed unanimously.
 - Groton Township Work Sessions: currently sessions are Monday evenings at 7:00 p.m. as needed: Nancy asking for a motion to accept; Mr. Schreiner moved to keep the current date and time for Work Sessions and Mrs. Schoen seconded the motion;
 - Roll Call: Mr. Brown – yes; Mrs. Schoen – yes; Mr. Schreiner – yes; motion passed unanimously.
- 4. Adjournment of Meeting: Nancy asking for a motion to adjourn; Mr. Schreiner moved to adjourn the Trustee Meeting at 8:41 p.m. and Mrs. Schoen seconded the motion;
 - Roll Call: Mr. Brown – yes, Mrs. Schoen – yes, Mr. Schreiner – yes; motion passed unanimously.

Nf: 01/10/2022

Groton Township Trustee Meeting

Groton Township – Erie County, Ohio

Date: Thursday, January 6, 2022

Time: 8:00 p.m.

Attendance: Trustees:

Ron Brown - Chairman

Renee Schoen –

Dennis Schreiner

Nancy Funni – Fiscal Officer

Kerry Jett – Fire Chief/Road Supt

Teresa Jarrett – Zoning Inspector

Guests: Ron Funni, Sharon Schreiner, Bertha Eisenhauer, Dan Schoen, Jane Rowland, Bryan Lepley, John Linkenhoker and Tom Croy

5. **Meeting to Order** – Mr. Brown called the meeting to order at 8:00 p.m.
6. **Pledge of Allegiance** – Mr. Brown asked everyone to stand for the Pledge of Allegiance
7. **Public Comment** –
 - none
8. **Trustee Meeting Minutes:**
 - December 16, 2021 Meeting minutes: Mr. Brown asking for a motion to approve; Mrs. Schoen moved to approve the minutes and Mr. Schreiner seconded the motion;
 - Roll Call: Mr. Brown – yes, Mrs. Schoen – yes, Mr. Schreiner – yes; the motion passed unanimously.
9. **Financial Statement:**
 - January 6, 2022 Financial Report: Mr. Brown asking for a motion to approve; Mrs. Schoen moved to approve the financial report attached with bills payments of \$14,343.28 and Mr. Schreiner seconded the motion;
 - Roll Call: Mr. Brown – yes, Mrs. Schoen – yes, Mr. Schreiner – yes; motion passed unanimously.
10. **Correspondences:**
 - OTA – weekly updates / GrassRoots - newsletter
11. **Fire Department Report:**
 - lamResponding Contract: Kerry explained the five (5) year contract totaling \$3,137.00; screen shows, records and tone call emergency calls. Mr. Brown asking

for a motion to approve; Mr. Schreiner moved to approve the lamResponding contract for five (5) years at \$3,078.00 and Mrs. Schoen seconded the motion;

- Roll Call: Mr. Brown – yes, Mrs. Schoen – yes, Mr. Schreiner – yes; motion passed unanimously.
- Fire Dept. Trucks -Service/Maintenance: Quote from Ralph’s Garage for \$103.00 per hour which will reduce liability on the Township having DOT inspections and repairs completed by a qualified/certified dealer. Mr. Brown asking for a motion to approve: Mr. Schreiner moved to approve the quote from Ralph’s Garage and Mrs. Schoen seconded the motion;
 - Roll Call: Mr. Brown – yes, Mrs. Schoen – yes, Mr. Schreiner – yes; motion passed unanimously.
- Firefighter Grant: fire dept has applied for a federal AFG Grant (Assistance Firefighters Grant) for \$64,000 plus for new rescue jaws equipment and with State of Ohio fire Marshall Grants for four (40 sets of replacement bunker gear, additional hazardous gas meter for \$15,400.00 and also requested reimbursement for training of new fire members of \$900.00
- Immunizations: working with Erie Co. Health Dept to provide recommended immunizations to Fire Dept personnel on station for their health and safety if they so choose.

12. **Road Department Report:**

- Overhead Doors: requesting authorization to install new overhead door weather stripping on ten (10) Complex doors for \$1,075.90 with labor donated by the Fire Dept.; Mr. Brown asking for a motion to approve: Mr. Scheiner moved to approve the request and Mrs. Schoen seconded the motion;
 - Roll Call: Mr. Brown – yes, Mrs. Schoen – yes, Mr. Schreiner – yes; motion passed unanimously.
- Cameras: installation quotes for wiring from Great Lakes Electric for camera in the front of Complex, Complex entrance, hallway, Fire Dept., Recycle Bins, and Shelter for \$2,250.00. Mr. Brown asking for a motion to approve: Mr. Schreiner moved to approve quote from Greak Lakes Electric and Mrs. Schoen seconded the motion;
 - Roll Call: Mr. Brown – yes, Mrs. Schoen – yes, Mr. Schreiner – yes; motion passed unanimously.

13. **Zoning Department Report:**

- None

14. **Old Business:**

- None

15. **New Business:**

- Public Records Retention Contract: Renewal yearly for Public Records Retention at \$13.00 hourly wage. Mr. Brown asking for a motion to approve: Mr. Schreiner moved to approve contract as stated and Mrs. Schoen seconded the motion;
 - Roll Call: Mr. Brown – yes, Mrs. Schoen – yes, Mr. Schreiner – yes; motion passed unanimously.

16. **Adjournment of Meeting:** Mr. Brown asking for a motion to adjourn; Mr. Schreiner moved to adjourn the Trustee Meeting at 8:21 p.m. and Mrs. Schoen seconded the motion;
- **Roll Call:** Mr. Brown – yes, Mrs. Schoen – yes, Mr. Schreiner – yes; motion passed unanimously.

Nf: 01/10/2022

Groton Township Trustee Meeting

Groton Township – Erie County, Ohio

Date: Thursday, January 20, 2022

Time: 8:00 p.m.

Attendance: Trustees:

Ron Brown - Chairman

Renee Schoen – Vice Chair

Dennis Schreiner – Trustee

Nancy Funni – Fiscal Officer

Kerry Jett – Fire Chief/Road Supt

Guests: Ron Funni, Bertha Eisenhauer, Roger Hunker, Bryan Lepley, John Linkenhoker, Dan Schoen and Bryan Leply

17. **Meeting to Order** – Mr. Brown called the meeting to order at 8:00 p.m.

18. **Pledge of Allegiance** – Mr. Brown asked everyone to stand for the Pledge of Allegiance

19. **Public Comment** –

- Mr. Linkenhoker: requesting a solar/wind turbine map from Roger Hunker and no maps at this time
- Mr. Leply: Concerning Michael Harpel on SR 269 on trash on the property.

20. **Trustee Meeting Minutes:**

- January 6, 2022 Meeting Minutes: Mr. Brown asking for a motion to approve; Mrs. Schoen moved to approve the minutes and Mr. Schreiner seconded the motion;
 - Roll Call: Mr. Brown – yes, Mrs. Schoen – yes, Mr. Schreiner – yes; the motion passed unanimously.
- January 6, 2022 Re – Organizational Meeting Minutes: Mr. Brown asking for a motion to approve: Mr. Schreiner moved to approve the minutes and Mrs. Schoen seconded the motion;
 - Roll Call: Mr. Brown – yes, Mrs. Schoen – yes, Mr. Schreiner – yes; the motion passed unanimously.

21. **Financial Statement:**

- January 20, 2022 Financial Report: Mr. Brown asking for a motion to approve; Mr. Schreiner moved to approve the financial report attached with bills payments of \$23,559.24 and Mrs. Schoen seconded the motion;
 - Roll Call: Mr. Brown – yes, Mrs. Schoen – yes, Mr. Schreiner – yes; motion passed unanimously.

22. **Correspondences:**
- OTA – weekly updates / OPERS – Administrative Updates
23. **Fire Department Report:**
- **Emergency Authorization Request:** Chief Jett need to purchase a new 5 Gas Multi-Meter for Fire Dept with current unit is outdated and out of service for the cost of \$1,925.33 and Mr. Brown asking for a motion to approve: Mr. Schriener moved to approve the purchase and Mrs. Schoen seconded the motion;
 - **Roll Call:** Mr. Brown – yes, Mrs. Schoen – yes, Mr. Schreiner – yes; motion passed unanimously.
24. **Road Department Report:**
- **Dump Truck #3:** this truck has a recall for possible battery connections issues which will handled next week.
25. **Zoning Department Report:**
- Attached
26. **Old Business:**
- **ARP Fund Webinar:** Ohio Township Assoc. (OTA) and Ohio Budget Management (OBM) is offering a webinar ARP Funding on Monday, January 22, 2022 at 2:00 p.m.
 - **Hall Rentals:** after discussion of complex hall rentals and turning hall into a meeting room only and not for party rental, Mr. Schreiner moved to NOT to rent complex hall for party rental and use for meetings only and Mrs. Schoen seconded the motion;
 - **Roll Call:** Mr. Brown – yes, Mrs. Schoen – yes, Mr. Schreiner – yes; motion passed unanimously.
27. **New Business:**
- **Erie County Engineer:** 2021 Groton Township Mileage Certification: needs signatures.
 - **Website:** Mrs. Schoen express updating the website such as adding tabs for meeting minutes and events.
28. **Adjournment of Meeting:** Mr. Brown asking for a motion to adjourn; Mr. Schreiner moved to adjourn the Trustee Meeting at 8:29 p.m. and Mrs. Schoen seconded the motion;
 - **Roll Call:** Mr. Brown – yes, Mrs. Schoen – yes, Mr. Schreiner – yes; motion passed unanimously.

