

# Groton Township Trustee Meeting

## Groton Township – Erie County, Ohio

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**Date:** Thursday, April 7, 2022

**Time:** 7:30 p.m.

**Attendance:** Trustees:

Ron Brown - Chairman

Renee Schoen – Vice Chair

Dennis Schreiner – Trustee

Nancy Funni – Fiscal Officer

Kerry Jett – Fire Chief/Road Supt

Teresa Jarrett – Zoning Inspector

Guests: Doug Gasteier, Bryan Lepley, Bertha Eisenhauer, Ron Funni, Rodger Hunker and John Linkenhoker

1. **Meeting to Order** – Mr. Brown called the meeting to order at 7:30 p.m.
2. **Pledge of Allegiance** – Mr. Brown asked everyone to stand for the Pledge of Allegiance
3. **Public Comment** –
  - Rodger Hunker: Wheatsborough is on tract
4. **Trustee Meeting Minutes:**
  - March 17, 2022 Meeting Minutes: Mr. Brown asking for a motion to approve; Mr. Schreiner moved to approve the minutes and Mrs. Schoen seconded the motion;
    - Roll Call: Mr. Brown – yes, Mrs. Schoen – yes, Mr. Schreiner – yes; the motion passed unanimously.
5. **Financial Statement:**
  - April 7, 2022 Financial Report and Payments: Mr. Brown asking for a motion to approve; Mr. Schreiner moved to approve the financial report attached with bills payments of \$21,512.25 and Mrs. Schoen seconded the motion;
    - Roll Call: Mr. Brown – yes, Mrs. Schoen – yes, Mr. Schreiner – yes; motion passed unanimously.
6. **Correspondences:**
  - OTA – weekly updates / GrassRoots
7. **Fire Department Report:** *(report attached)*
  - Fire Alarm System: Kerry presented quotes from the following suggesting to go with RJ Beck: Safe Harbor - \$11,755.00 and RJ Beck - \$9,727.00; also, approximately a monthly \$40.00 fee for all alarm conditions transmitted to the

Erie Co. Sheriff Dept and Chief Jett's phone. Mr. Brown asking for a motion to approve; Mr. Schreiner moved to approve the bid from RJ Beck for \$9,727.00 and Mrs. Schoen seconded the motion

- Roll Call: Mr. Brown – yes, Mrs. Schoen – yes, Mr. Schreiner – yes; motion passed unanimously.
- Service and Repairs: informing the Board of the progress on service and repairs to the Fire Apparatus along with repairs to the Road Department one (1) ton truck.

**8. Road Department Report: (report attached)**

- Erie Co. Commissioners Agreement Road Project Funding 2022: Mr. Brown asking for a motion to approve/accept the Agreement Road Project Funds of \$111,111.00 from the Erie Co. Commissioner; Mr. Schreiner moved to approve the Agreement and Mrs. Schoen seconded the motion;
  - Roll Call: Mr. Brown – yes, Mrs. Schoen – yes, Mr. Schreiner – yes; motion passed unanimously
- Road Projects: Kerry stating he's received Force Bids for Harris and Billings Roads from the Erie Co Engineer Office and would like approval to move forward on the bidding process; Mr. Brown asking for a motion to approve Harris Road and Billings Road Project using the funding from the Erie Co. Commissioners; Mr. Schreiner moved to approve bidding process and Mrs. Schoen seconded the motion;
  - Roll Call: Mr. Brown – yes, Mrs. Schoen – yes, Mr. Schreiner – yes; motion passed unanimously.
- Disposal of Excess Items: Kerry asking for authorization to remove excess items from the 2008 flooding event (pictures attached) and give to Erie Co. Water Dept. Since items are not in inventory the Board gave authorization to pass along.

**9. Zoning Department Report: (report attached)**

- Michael Harper: discussion
- Website: updates in progress

**10. Old Business:**

- ADA Upgrade: front complex door – and separate project: restrooms: discussion

**11. New Business:**

- Work Sessions: Kerry asked if Trustee Work Session be moved to Wednesday and Mr. Brown asking for a motion to approve and Mr. Schreiner moved to approve moving the Work Sessions to Wednesday mornings at 10:00 a.m. as needed and Mrs. Schoen seconded the motion:
  - Roll Call: Mr. Brown – yes, Mrs. Schoen – yes, Mr. Schreiner – yes; motion passed unanimously.
- Deyo Cemetery: Nancy stating of approval dedicating a Row 14, Lots 1 – 10 for Indigent Veterans – crematorium only and provide a copy of the cemetery map to the Trustees; Mr. Brown asking for a motion to approve, and Mr. Schreiner moved to approve the dedication and Mrs. Schoen seconded the motion:
  - Roll Call: Mr. Brown – yes, Mrs. Schoen – yes, Mr. Schreiner – yes; motion passed unanimously.

- Website: Mrs. Schoen stated the website is in the process of updates – discussion
  - Shelter Rentals: Mrs. Schoen in the process of updating the rules for rental and all rentals end at 10:00 p.m. each day.
  - Erie Regional Planning Meeting and MPO: Mr. Schreiner attended meeting stating in Perkins Twp. Maui Sands Hotel may reopen also two (2) new subdivisions in Perkins Twp with one being 136 units. Mike Parker is president of the ERPC Council.
  - Delinquent Taxpayer Report: Mr. Schreiner provided a copy
  - Tax Abatement: for Oxford Twp no Tax Abatement due to no business in Township
12. **Adjournment of Meeting**: Mr. Brown asking for a motion to adjourn; Mr. Schreiner moved to adjourn the Trustee Meeting at 8:03 p.m. and Mrs. Schoen seconded the motion;
- Roll Call: Mr. Brown – yes, Mrs. Schoen – yes, Mr. Schreiner – yes; motion passed unanimously.

Nf: 04/11/2022

# Groton Township Trustee Meeting

## Groton Township – Erie County, Ohio

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**Date:** Thursday, April 21, 2022

**Time:** 7:30 p.m.

**Attendance:** Trustees:

Ron Brown - Chairman

Renee Schoen – Vice Chair

Dennis Schreiner – Trustee

Nancy Funni – Fiscal Officer

Kerry Jett – Fire Chief/Road Supt

Teresa Jarrett – Zoning Inspector

Guests: Lori Dillender, Jane Rowland Ron Funni, John Linkenhoker and Paul Sigsworth. New hire Firefighters did not sign in.

13. **Meeting to Order** – Mr. Brown called the meeting to order at 7:30 p.m.

14. **Pledge of Allegiance** – Mr. Brown asked everyone to stand for the Pledge of Allegiance

15. **Public Comment** –

- None

16. **Trustee Meeting Minutes:**

- April 7, 2022 Meeting Minutes: Mr. Brown asking for a motion to approve; Mr. Schreiner moved to approve the minutes and Mrs. Schoen seconded the motion;
  - Roll Call: Mr. Brown – yes, Mrs. Schoen – yes, Mr. Schreiner – yes; the motion passed unanimously.

17. **Financial Statement:**

- April 21, 2022 Financial Report and Payments: Mr. Brown asking for a motion to approve; Mr. Schreiner moved to approve the financial report attached with bills payments of \$42,015.07 and Mrs. Schoen seconded the motion;
  - Roll Call: Mr. Brown – yes, Mrs. Schoen – yes, Mr. Schreiner – yes; motion passed unanimously.
- Resolution #2022 – 06 Reallocate General Funds: General Fund Account Code 1000 for Groton Township Zoning Compensation of Zoning Secretary, Zoning Commission and Board of Appeals to the following accounts: Compensation of Board and Commission acct. code 1000-130-150-0000 of \$2,500.00; Medicare acct. code 2000-130-213-0000 of \$350.00; and Social Security acct. code 1000-130-212-0000 of \$350.00 and Mr. Brown asking for a motion to approve; Mr. Schreiner moved to approve the motion as listed and Mrs. Schoen seconded the motion;

- Roll Call: Mr. Brown – yes, Mrs. Schoen – yes, Mr. Schreiner – yes; motion passed unanimously.
    - Resolution 2022 – 07 Reallocate 2041 Deyo Cemetery Funds: Reallocate Deyo Cemetery 2041 General Funds to pay to the following: Contracted Services 2041-410-360-0000 of \$2,000.00 and Mr. Brown asking for a motion to approve; Mr. Schreiner moved to approve the motion as listed and Mrs. Schoen seconded the motion;
      - Roll Call: Mr. Brown – yes, Mrs. Schoen – yes, Mr. Schreiner – yes; motion passed unanimously.
    - First National Bank: approve the Agreement Renewal 4/1/2022 – 3/31/2027 and Mr. Brown asking for a motion to approve; Mr. Schreiner moved to approve the motion the Agreement Renewal and Mrs. Schoen seconded the motion;
      - Roll Call: Mr. Brown – yes, Mrs. Schoen – yes, Mr. Schreiner – yes; motion passed unanimously.
18. **Correspondences**:
- OTA – weekly updates
19. **Fire Department Report**: *(report attached)*
- Fire Alarm System: waiting for plan prints for Board approval.
  - Hire Volunteer Firefighters: Chief Jett presented and introduced Gabriel Beths and Adam Martin as two new recruits and Mr. Brown asking for a motion to approve Beths and Martin; Mr. Schreiner moved to approve the motion to accept Mr. Beths and Mr. Martin as new Volunteer Firefighters and Mrs. Schoen seconded the motion;
    - Roll Call: Mr. Brown – yes, Mrs. Schoen – yes, Mr. Schreiner – yes; motion passed unanimously.
  - 2022 SFM Fire Dept Equipment Grant: approved to receive \$10,000.00 from grant and will be used to purchase a gas meter, SCBA battery charger unit for Station 2 and two (2) additional SCBA masks, two (2) sets of boots, and possible purchase of two (2) additional sets of bunker gear, two (2) helmets and two (2) eye glass holders for masks.
20. **Road Department Report**: *(report attached)*
- Seal Coat Project: addition road work for Harris and Billings will not be turned into the Erie Commissions until after 4/29/2022 for review and approval.
  - Road Bid Projects: Nancy opened bid packets from Erie Blacktop and Gerken concerning the following roads:
    - Kilroy Road: Erie Blacktop - \$44,701.90 / Gerken - \$45,282.25
    - Maple Avenue: Erie Blacktop - \$129,108.60 / Gerken - \$117,820.90
    - Kilroy & Maple: Erie Blacktop - \$169,899.50 / Gerken - \$154,402.20
    - Bids are tabled at this time
21. **Zoning Department Report**: *(report attached)*
- Zoning Secretary Contract: *attached* – Mr. Brown asking for a motion to approve the Zoning Contract for Laura Dillender (present) start date of February 28, 2022

and contract will be paid annually; Mr. Schreiner moved to approve the motion of Zoning Contract and Mrs. Schoen seconded the motion;

- Roll Call: Mr. Brown – yes, Mrs. Schoen – yes, Mr. Schreiner – yes; motion passed unanimously.
- Barndominiums: at Zoning Meeting the Board will follow/use the Rules and Regulations from Margareta Township for Barndominiums – discussion
- Strawberry Hill: applying for a Use Variance on their lot split

22. **Old Business:**

- Website: making changes and updates
- First Energy: lot east side of complex – asking First Energy to clean the ditch from south to north and will split the cost of cleaning. Trustees stated no.
- Deyo Cemetery: will put together Rules and Regulations for cemetery.

23. **New Business:**

- OTARMA: option to increase the liability for the complex and tabled by the Board
- Erie Co Sheriff – Sigsworth: stopped by to see what the Sheriff Dept. can do the Township residents
  - Mr. Funni: stated lots of semi-truck traffic on Harris Road south of the Ohio Turnpike. Speeding and overloaded. Can sit a patrol car in his driveway.
  - Mrs. Jarrett: stating the excessive speeding in from of the Township Complex. At corner of Dining and Deyo Roads, drivers not stopping for the stop sign
  - Mrs. Rowland: stating the excessive speeding on Bemis Road
  - Fireworks: Sheriff stated the Township must follow State Laws and Board stated they will follow the laws.
  - Open Carry: Sheriff stated starting June 14, 2022, law passed to open carry of guns without a license – discussion
  - State Route 269 – Bellevue: Sheriff stated a discussion on a third lane for Bellevue School

24. **Adjournment of Meeting:** Mr. Brown asking for a motion to adjourn; Mr. Schreiner moved to adjourn the Trustee Meeting at 8:19 p.m. and Mrs. Schoen seconded the motion;

- Roll Call: Mr. Brown – yes, Mrs. Schoen – yes, Mr. Schreiner – yes; motion passed unanimously.

Nf: 04/23/2022

