

Groton Township
Groton Township Complex
9414 Portland Rd.
Castalia, Ohio 44824
Rental Agreement

Rental Date: _____

Name: _____ Phone: _____

Address: _____ City: _____

Hall Rent: \$75.00 Resident/ \$150.00 Non-Resident Paid: Check Check #
2nd Check of \$75.00 for a Security Deposit (returnable upon inspection of building)
Picnic Shelter: No Charge

The following Rental Agreement entered into this _____ day of _____, 20 ("Effective Date"), by and between the Board of Trustees of Groton Township, Castalia, Ohio ("Owned") _____ and ("Rented").

The Owner hereby rents to the Renter the Township Hall ("Hall") suited to accommodate 65 seating capacity located at 9414 Portland Road, Castalia, Ohio commencing at _____ a.m. / p.m. and ending _____ at a.m. / p.m. for a sum of \$_____ due within receipt of contract or (6) six months before rental of complex. Rental payments will not be returned for any circumstances.

Renter further agrees to use the Hall involved in a careful, safe and legally proper manner; not to commit or suffer waste, not to assign rights given rise to by this contract or sublet the premises or any part thereof and at the expiration of his terms, return the Hall in the same condition as it now stands.

The security deposit set forth above is provided to ensure full and prompt performance of all terms and conditions of this Rental Agreement and the attached Rental Rules. Renter acknowledges receipt of the Rental Rules by executing this Rental Agreement. Upon completion of the term, Owner shall inspect the Hall. If there is any damage to the Hall, except for reasonable wear and tear, Owner shall apply the Security Deposit to the repair of the damage. Renter shall be responsible for any amount exceeding the security deposit to repair the damage. After the Owner inspects the Hall and completes any repair, if necessary, Owner shall return the portion of the Security Deposit that is not utilized for repairs to Renter.

Renter, in consideration of this Rental Agreement, and other good and valuable considerations, the receipt and sufficiency of which are hereby stipulated, does hereby agree to indemnify and hold the Township, its Trustees, officers, employees, and agents free and harmless from any and all demands, causes of actions, claims, or liability arising out of or connected with the rental and use of the Township premises (including but not limited to the Hall and Picnic Shelter) pursuant to this Rental Agreement, including but limited to all costs associated with it and attorney's fees.

Owner and Renter acknowledge that any and all agreements between Owner and Renter are set forth in this Rental Agreement. Any changes to this Agreement shall be set forth in a written Amendment.

Groton Township Trustees

Owners / Agent

Date

Renter

Groton Township

Revised 2019

Rental Rules

1. Decorations are not to be attached to the walls or ceilings.
2. Wall pictures, banners and any other hangings are not to be taken down.
3. Flags are not to be removed and must stay in place.
4. Tables and chairs are not to be removed from the building.
5. Tables are to be covered with plastic table covering for use — do not tape or place thumb tacks on underside of tables to hold covering down.
6. Building must be clean and left in condition it was found. If the tables and chairs are up in a certain order they must be put back as same and tables put in rack if that is where they were to start with. Failure to do so will risk your security deposit.
7. Brooms, mops and buckets are in the utility room; last door on the left side, clean the floors if there is a mess. Failure to do so will risk your security deposit.
8. All trash must be removed and placed in the dumpster on the eastside of the building.
9. Remove all food items that you store in the refrigerator or use in the stove.
10. Turn-off and unplug: (1) all lights; (2) bathroom fans; (3) coffee pots; and (4) any other items that are used.
11. Lock and secure the building before leaving.
12. Premises must be vacated by midnight.
13. Loud music is not permitted and any music must be off by 11 p.m.
14. Absolutely no alcohol of any type is permitted on the premises (including building).
15. No Smoking is permitted inside of the Township Hall.
16. DO NOT block any of the garage doors on the building — park in the lots provided. Do not park in the YARD!!!!!!
17. NO open flames
18. Windows should not be opened during event
19. Have any problems please call one of the following: Roger Russell — 419-483-3895 / 419-295-0882; Ron Brown - 419-483-7649 / 419-217-1810; or Roger Rowland - 419-656-3038

Picnic Shelter Rules

1. See rules posted on the inside of the picnic shelter

Groton Township

2. Picnic tables are not to be removed from the shelter and placed in the yard. Failure to do so will risk your security deposit.
3. Empty trash barrels in the dumpster on the east side of the building — across from the recycle bin. Renter must supply own trash bags. Failure to do either will risk your security deposit.
4. Have any problems please call one of the following:
 - , Roger Russell -419-483-3895 1419-295-0882
 - Ron Brown -419-483-76491419-217-1810
 - , Roger Rowland -419-656-3038

