

Whitman Middle School Building Committee

Meeting Minutes

Time: 4:30 PM

Place: Whitman-Hanson Regional Middle School

Date: Tuesday, May 20th, 2025

Members Present:

Beth Stafford, *Chair- Observing*

Robert Curran

Jeffrey Szymaniak

Justin Evans

George Ferro

Brandon Frost

Mike Driscoll

Rich Pulkinen

Stephen Marshall

Crystal Regan

Kathleen Ottina

Steven Bois

Mary Beth Carter

Josh MacNeil.

Building Team Present: Mike Carroll, OPM – Colliers Project Leaders (CPL), Justin Ferdenzi, OPM – Colliers Project Leaders (CPL).

Absent:

Don Esson

Call to Order:

Kathleen Ottina opened the meeting by calling it to order.

Pledge of Allegiance

1. Public Comment

None.

2. Meeting Minutes

Ms. Ottina, entertained a motion to approve the April 29th meeting minutes as presented.

Motion made by Robert Curran.

Motion seconded by George Ferro.

Roll Call

Motion passed unanimously.

3. Funding Update

Stephen Marshall gave a brief update on the MSBA reimbursement and noted that Reimbursement #14 has been submitted but the funds have not been received yet, which is a value of approximately \$150,000. Stephen noted that the District has taken receipt of the \$30M and paid the \$8M note, so these funds are available.

OPM Update

A. Construction Status

Justin Ferdenzi gave an update on construction activities, sharing recent photos taken at the construction site. He explained that the activity on site consisted of scraping back the loose topsoil around the site and then replacing it with clean and stable material that is more suitable for building on. Justin and Mike Carol explained the process of crushing larger rocks encountered during this process. Mike noted that layer of sand being uncovered was used to assist the site with drainage and that this material was being stockpiled to be reused with improvements to the site drainage.

B. Groundbreaking Ceremony

George Ferro mentioned that small commemorative shovels have been ordered to memorialize the event and will be provided to the group. Mike Carol shared the pictures of the event.

C. Financial Update

Mike Carroll presented the project budget and cost summary, highlighting that the total project budget still remains at \$135.28M and will be updated once the bid amendment is received from the MSBA. Mike explained that the revised budget will reflect the bid savings in the Contingency line item, minus the MSBA's share, which should bring the contingency up to about \$16M or \$17M. Mike explained the addition of the PCO log

Mike then presented the recent commitment for Nightscape Irrigation and noted the invoices for Ai3, Colliers, Fontaine, and Briggs Testing. Mike explained the process for contractors billing for stored material and how retainage works.

Stephen Bois, made a motion to approve Nightscape's Invoice #14079 for \$12,818.50

Motion seconded by Justin Evans.

Roll Call

Motion passed unanimously.

Mike explained the process of acknowledging the invoices as presented given the previous process approved by the committee and that they are all billed against accepted commitments and will be paid by Stephen Marshall.

George Ferro made a motion to acknowledge the invoices as presented.

Motion seconded by Brandon Frost.

Roll Call

Motion passed unanimously.

D. PCO Log, Cashflow, & Schedule Update

Mike provided a brief overview of the PCO Log and how cost items will populate the log and explained that the 2 items in the log are still be discussed and not ready for action or questions yet. Mike explained that the Cashflow is a little under what is projected but the project is a little

ahead of schedule. Mike explained the Schedule and how Fontaine provides a 3 week look ahead which can be shared with the committee if requested. Mike noted that FFE will now be taking place in September.

Next Steps / Next meeting

The Next School Building Committee meeting will be on Tuesday, June 24th, at 4:30 pm at the High School Library.

4. Adjournment

Ms. Stafford entertained a motion to adjourn.

Motion made by Brandon Frost.

Motion seconded by Stephen Bois.

Roll Call

Motion passed Unanimously.