

TCS PTO
October 2024 Meeting Minutes
Date: 10/23/24 @ 5:30p

Agenda

1. Call to order 5:31p
2. Attendance: Bri, Kassandra, Amanda, Mary, Richard
3. **Minutes:** Approved 9/18/24 minutes
4. **Balance** and Reimbursements 1100 of balance to go to school supplies. 3246.31 (includes paying out all obligations for Halloween party, AED, Trash can.)
 - **o Open item - \$130 to be reimbursed to Amanda for candy**
 - **AED-** \$1064 paid with card
5. **Halloween Party Debrief-** different games, post costume categories early, no photo booth
 - \$132 to hold the Halloween party. Lots of party supplies, treat bags, event supplies set for next year. 88 kids in attendance
 - Possible to make event shorter. 1.5 hrs. 1 hour til competition and then .5 hr after would be a good amount of time
 - Good feedback on timing and having time after event for families after they got home.
 - More volunteers helped out quite a bit.
 - Possibly different games
 - Establish categories for awards in advance to ensure gifts and awards are prepared
 - Lemonade mix was a hit instead of the cans
 - Ensure fresh creamer and DD creamers are not mixed in case of expired creamers being donated
6. **Activity and Event Planning:** What do we spend our funds on?
 - Insurance for PTO- SAU covers general liability. (caveats - Board approved or administratively approved and on school grounds). PTO approved to use SAU coverage for school activities
 - Garbage Can- Purchased and Delivered!! See pic in the Newsletter.
 - AED Front Office- ordered and will be delivered soon.
 - \$1100 School Supplies Plan
 - PTO T-Shirts for Members/Volunteers?
 - Storage Shed- waiting to determine location, size so we can plan a relative cost and plan. Possible spot for a 10x10 shed but we are thinking bigger. There is always a need for bigger storage. PTO will be looking into plan about the procurement/build of the shed. More would come later. Potential project for shop classes from area schools or Eagle Scout project. It would be just the cost of the material. (concrete pad, wood, roof material (metal)). Project would be next year (2025) due to weather and needing to save and raise funds for the project.
 - **Possible Santa gift** - Water bottles for all students to advocate hydration for all kids. Approx 160 bottles. Encourage students to drink water more often. \$6.87 per bottle or \$500 of our funds to get to \$10 bottle. - Looking into Arcteryx bottles or other name brand

- PTO T-Shirts - min order for New England Print 25 t-shirt minimum- 1 color \$12.50 - total \$312, Evergreen 36 t-shirts min, \$60 screen fee and higher cost per shirt. Friend has Cricut shirt design idea to do PTO shirts ourselves.
 - i. **Open item: check on personal contacts who have Cricuts to make the shirts ourselves**
7. **Fundraiser Committee Updates:**
- **Wreath Fundraiser-** Order Forms order by Fri 11/15, Delivery Date Sat 11/23 9a (weekend before Thanksgiving), Pick up same day at 10a-12p. Prices are about the same as last year. Company in Dover, NH (Wentworth co.) Made about \$400 last year on the fundraiser. Use Venmo for payments. PTO Approved 10/23. Will need volunteers to help.
 - **Calendar-** Google Excel sheet set up and tracking. Emails are still being sent and donations are being received and tracked. Timeline- Nov to decide businesses, Dec - finalize the list, Jan- sell tickets, Feb - raffle 1-28 Feb. Already have 29 donations sent in from reach out. Santa's village and Whales Tales have already sent in tix. Excel sheet has all the information if new businesses want to be added. Raise donations through Nov to create the calendar in Dec.
 - i. **Open item: Amanda will send an email to ask others for more contacts and businesses that the PTO can enter into our product tracker.**
8. **Daycare/Student Volunteer Program:** Date was 11/3 but Alex had something come up so needed to change to 11/10 from 8-4p. 4 of 5 students can attend the change. PTO approved \$50 for purchasing pizza and drinks. Facility form was filled out.
9. **Steve Babin attended at the end -** He met with 2 area schools and discussed lack of STEM education. STEM school online courses with NH academy of sciences. 15% jump in STEM scores if attendance in a 4 year school with this program. Summer program and program concurrent with school for 2 days a week (bussed to location). This is not inside of the public school system. Looking to see if PTO could contribute funds to help fund students to go to these programs.
- **Open item: Steve Babin to send email to Amanada about legislation for schools and how funds contribute to STEM education.**
10. **Meeting adjourned at 6:38**

Next Meeting: November 20th at 5:30p