



Corporate Office
140 Sylvan Avenue, Suite 300
Englewood Cliffs, N.J. 07632
Phone: (201) 947-1001

Central Jersey Regional Office
850 Carolier Lane
North Brunswick, NJ 08902
Phone: (732) 390-1100

WELLINGTON MANOR HOWMEOWNERS ASSOCIATION, INC.
CLUBHOUSE RENTAL FORM

In order to reserve a date to rent the Clubhouse:

Contact the Property Manager at Premier Management, 732-390-1100, to confirm your date is available.

RENTAL FEES:

If your date is available, please complete this form/use agreement, enclose TWO (2) **checks as follows:**

\$335 (\$200 rental fee and \$135 cleaning (both fees are non-refundable)

\$200 damage deposit (refundable if no damage is incurred)

**Checks should be made payable to "Wellington Manor HOA" and mailed to Premier Management
850 Carolier Lane North Brunswick, NJ 08902**

NAME: _____

ADDRESS: _____

PHONE # _____ EMAIL: _____

RENTAL DATE _____ TIME: _____

NUMBER OF ATTENDEES EXPECTED: _____

Make sure to read and sign the Agreement below in its entirety and that you understand all of your responsibilities when renting the Clubhouse. If for any reason you decide not to use the Clubhouse, please notify me immediately so we may release your reservation in order to make that date available for others.

Should you have any questions or require any additional information please feel free to contact the office at (732) 390-1100.

WELLINGTON MANOR HOMEOWNERS ASSOCIATION, INC.

CLUBHOUSE RENTAL AGREEMENT

NAME: _____

SIGNATURE: _____

ADDRESS: _____

DATE: _____

By my signature above I agree to the following:

- I agree to clean the Clubhouse after use, returning it to a state of cleanliness satisfactory to the representative of the Association.
- Trash and/or recycling will be placed in the respective receptacles on the side of the clubhouse. Excess items must be brought back to your home. All items placed in the refrigerator must be removed immediately following the event.
- I agree to abide by the rules and regulations of the Wellington Manor at Hopewell Homeowners Association.
- If damage occurs to the Clubhouse or other property, I shall be responsible for repairs or replacement at current value of any damaged property. (Repair or replacement to be determined by the Wellington Manor Board of Trustees).
- I agree that in the event that damages occur or cleaning is not satisfactory, my \$200.00 security deposit will be forfeited.
- I understand that the rental of the Clubhouse includes ONLY the Clubhouse itself. Guests DO NOT HAVE PERMISSION TO USE THE POOL OR THE EXERCISE ROOM.
- I understand that use of the fireplace requires that I make certain that the fireplace is turned off before I leave the premises.
- I understand that no tacks may be used in decorating. Only masking tape may be used. All decorations must be completely removed after the event.
- I understand that the premises will be inspected within 24 hours of my rental, or on the next business day. If there is another rental during a weekend, the next renter will inspect premises and will sign off concerning damages.
- Violations of the Clubhouse Rules or disturbance of the community may result in the revocation of Clubhouse privileges.