

WELLINGTON MANOR HOMEOWNER ASSOCIATION
ARCHITECTURAL REVIEW REQUEST FORM
for

Solar Collection System (Apr. 2023)

HOMEOWNER INFORMATION:

Name _____ Phone (Home): _____
Address _____ Phone (Cell): _____
Email _____ Phone (Work): _____

BRIEF DESCRIPTION OF REQUEST:

This request is for:

Solar Collection System

- Refer to the Wellington Manor Solar Collection System Guidelines located at www.wellingtonmanorhoa.org.
- Provide the information below via email to begin the application process. Scan and attach all documents to reduce paperwork & time. Thank You.

SUBMISSION REQUIREMENTS:

- Copies of the applications for required Hopewell Township permits.
- A plan (including a lot drawing and/or elevation sketch) showing the proposed roof installation including the color, location, size and # of panels installed, and the area of the roof that will be covered.
- A plan (including a lot drawing and/or elevation sketch) showing the proposed piping, electrical equipment, and support structure locations including the color of equipment.
- Photographs showing all sides of the existing roof.
- A landscaping plan (including a lot drawing and/or elevation sketch) to screen the proposed electrical, piping and support structures, if located on the side of the home
- A manufacturer's brochure showing pictures and specifications for the proposed equipment to be installed including: panels, mounting hardware, piping, electrical equipment, trim and color.
- Neighbor Notification Forms for neighbors adjacent to the property. Include details of the proposed installation; (1) a description of the proposed system including diagram of location on the roof(s), size, # of panels and color, (2) a plan showing the piping, electrical equipment and colors, (3) a landscaping plan, and (4) a brochure.

- An executed “Hold Harmless Agreement” form.
- An executed “Restrictive Covenant” form. This should include a check made out to the Mercer County Clerk to cover the cost of county filing. This form will be executed by the homeowner but filed to the county clerk by the Wellington Manor HOA.

For any questions or assistance with the form submission, please contact any member of the ARC committee. The ARC committee membership and contact information can be found on the WM WEB site.

SIGNATURES/APPROVAL

| | |
|---|------|
| Homeowner Signature | Date |
| Architectural Review Committee Recommendation | Date |
| Board Approval/Disapproval | Date |