



PHONE: 937/456-3173 FAX: 937/456-9671

PLEASE NOTE: SOME PROJECTS
MAY REQUIRE A PERMIT FROM
PREBLE COUNTY. CONTACT THE
PREBLE COUNTY BUILDING
DEPARTMENT @ 937/456-8171
FOR MORE INFORMATION.

APPLICATION FOR LAKENGREN BUILDING PERMITS AND INSPECTION RECORD

APPLICANT INFORMATION:

BUILDER/CONTRACTOR INFORMATION:

Property Owner (Full Name) Please Print

Builder/Contractor - Please Print

Mailing Address

Mailing Address

City, State, Zip Code

City, State, Zip Code

() - _____ Home Phone

() - _____ Business Phone

() - _____ Daytime Phone

() - _____ Fax#

1. I, _____, (Property Owner) make application for a permit and agree to all of the following for

Lot# _____ at (Property Address) _____

DESCRIBE PROJECT: _____

Roof Material & Color: _____ Face of Structure Material/Description & Color _____

2. Survey - New House Construction Only:

Property lines surveyed by: _____ on (Date) _____

3. **PERMIT APPLICATION MUST BE ACCOMPANIED BY THE FOLLOWING:**

- A. Plot Plan showing boundary lines in relation to proposed building and if applicable, other structures on site.
(PROJECT MUST BE STAKED OUT BY APPLICANT OR CONTRACTOR PER PLOT PLAN TO COMPLETE SITE INSPECTION)
- B. Four (4) sets of blueprints or dimensional drawings showing front, rear, and side elevations. A section view showing construction and material details from bottom of footer to gable top of proposed structure.
- C. Certificate of Survey & Insurance, if applicable.

REQUIREMENTS FOR PERMIT

- I. The following must be completed and signed before any building permits will be issued for construction. It is also understood that the Manager and/or agent of the Manager of the Lakengren Property Owners Association Inc. (LPOA), has full authority to revoke any building permits for failure to comply with any part of this form.

- II. I state that I have received and read the LPOA Architectural Rules & Regulations. I do hereby understand and agree to adhere to all codes and requirements. It is further understood that the Manager or Agent of the Manager has the authority to enforce the said penalties outlined in the LPOA Architectural Rules & Regulations.
- III. It is understood that all Builders/Contractors which may be you, the owner, or the actual party building the structure, working on the site, or working in and for Lakengren are required to carry any necessary Liability Insurance and Workers Compensation (if applicable). Specifically with this form the Builder/Contractor doing the work must provide:

*Certificate of Insurance must be presented with this form specifying minimum limits of general liability coverage in the amount of **\$300,000.00** each occurrence & **\$1,000,000.00** aggregate, policy period and that the LPOA will be given 3- day's notice of Cancellation/Non-Renewal from the Builder/Contractor's Insurance Company and/or Agent. Also, if the Builder/Contractor subcontracts out portions of work/construction to other parties you, the owner and/or Builder/Contractor, are fully responsible for Certificates of Insurance from these parties to comply with the LPOA requirements.*

The LPOA Board of Trustees adopted a change in the LPOA Architectural Rules & Regulations requiring sewer and water lines to be bored under the roads and prohibits road cuts. Also, as part of the road rebuilding program, the affirmative vote of the LPOA 1997 Annual Membership Meeting approved a **Road Impact Fee of \$250.00** on all new permits issued after the adoption of the proposal, and the boring must be performed by the Lakengren Water Authority. (Revised 10-18-97). All side ditches shall be firmly filled immediately & contoured to the existing area conditions & sowed with an acceptable type of grass seed and cover. It will be the responsibility of the contractor/property owner to see that both side ditches are restored to their original condition. Furthermore, it is understood that you or the Builder/Contractor are required to provide current copies of any Certificate(s) of Insurance as they renew and enter a new policy period. This is required for as long as the Builder/Contractor builds/works on the specific lot and/or project designated on this form.

I agree to pay the following fees: _____ permit fee and deposit(s) _____ and _____ road impact fee, if applicable, upon obtaining the LPOA Building Permit for which I am applying and therefore agree to abide by the LPOA Architectural Rules & Regulations and Deed Restrictions. I understand that failure to conform and comply with these requirements can result in the Manager or Agent of the Manager to take action necessary to enforce compliance. Any corrections or alterations to the site and/or to any structures to meet LPOA requirements will be made at my own (the owner) expense. I will also obtain all other county and state permits that are required.

The building permit issued must be displayed in such a way that it is visible from the roadway.

I must contact the LPOA Office to request a final inspection once the project is complete.

I understand that I am responsible for maintaining my construction site in a continual tidy order, and that the LPOA may keep all or any portion of my deposit should I disregard LPOA clean up warnings.

Signature of Applicant (Property Owner)

Date

STOP - THE FOLLOWING SECTIONS TO BE COMPETED BY LPOA AGENT(S) ONLY

The Applicant has agreed to pay the required fees and deposits upon approval and issuance of the LPOA Building Permit as applied for above. Also, the requirements in Section III of REQUIRMENTS FOR PERMIT have been met. The Builder/Property Owner making this application is a Lakengren Member in Good Standing at this time having paid all Lakengren Dues and Assessments current and past.

LPOA Agent

Date

L.P.O.A. Office Use Only

Insurance Company: _____

Insurance Policy #: _____

Expiration Date: _____

Contractor/Bond Carrier: _____

PROJECT APPROVED/REJECTED (Circle One):_____
Signature of LPOA Bldg. Comm. Member/Agent Date_____
Signature of LPOA Bldg. Comm. Member/Agent Date_____
Signature of LPOA Bldg. Comm. Member/Agent DatePERMIT #: _____ By: _____
Date

REFUND OF DEPOSIT: AMT/CHECK #: _____ By: _____

INSPECTIONS1. Inspection performed:

A. Culvert/Tile/Ditch Fill: _____ Date: _____ By: _____

Culvert length (20' minimum)

B. Sitting/Placement: _____ Date: _____ By: _____

CHECK ALL THAT APPLY:*() Distance from ALL property lines adjacent to road (40' minimum)**() Distance from house to normal water line (lakefront – 50' minimum)**() Distance from overhang to adjacent lots (left and right sides 10' minimum)**() Distance from driveway edge to adjacent lot (5' minimum)**() Not to exceed front edge of house or extend beyond property line*

C. Silt Containment: _____ Date: _____ By: _____

D. Modular Home: _____ Date: _____ By: _____

E. Final Inspection: _____ Date: _____ By: _____

Additional Instructions/Comments: