

Date of Adoption: March 10, 1999  
Motion #99-03-177  
Revised Date: 02/28/05 & 9/10/07 & 1/09/12  
12/1/17  
Motion #: 05-02-27 & 07-09-84 & 12-01-05  
17-12-161

**SUBJECT: POLICY FOR ASSOCIATE MEMBERSHIPS**

Reason for Policy: The General Membership, by majority vote, has adopted a third type of membership, called Associate Membership, added to the Code of Regulations and Corporate By Laws of Lakengren Property Owners Association, Inc. Article II, Section I (December 1998). This policy provides the guidelines for application of membership privileges to Associate Members.

Source of Board Authority: Code of Regulations and Corporate By Laws of Lakengren Property Owners Association, Inc. Article XIII-b.

**POLICY:** An Associate Member is any individual residing within Lakengren with a Property Owner or Tenant Member who does not qualify for family membership in accordance with Article II, Section 6, Rules and Regulations of the Code of Regulations and Corporate By Laws of Lakengren Property Owners Association, Inc., which states that family members “include the following: Father, mother, son(s), daughter(s), mother-in-law, father-in-law, son(s)-in-law, daughter(s)-in-law.” In accordance to Article II Section 2 Sub-paragraph b. of the Code of Regulations and Corporate By-Laws of Lakengren Property Owners Association, Inc., a new Associate Member and his/her family members 18 years of age or older that will be residing at that residence for any length of time must be able to pass a Sex Offender Background Check **before** moving into Lakengren.

1. Property Owners or Tenant Members requesting Associate Membership cards must be residents of Lakengren in good standing (all dues and assessments paid to date).
  - a. **Tenant members desiring to sponsor Associate Members must have written approval for an Associate Member to reside on the property from the property owner.**
2. The cost for Associate Membership cards shall be an annual dues charge of \$60 separate and distinct from the annual dues paid by the Property Owner or Tenant.
  - a. **The Property Owner shall be invoiced and responsible for the payment of the Associate Member dues.**
  - b. **All provisions of Article II, Section 3 of the Code of Regulations relating to joint and severe obligations to pay dues will apply.**
3. Proof of residency (i.e. a post-marked utilities billing envelope, driver’s license, voter registration card, etc., showing the primary Associate Member’s name and Lakengren address) must be shown at time of purchase.

4. Only after a Sex Offender Background Check for anyone 18 years of age or older that is going to live at that residence for any length of time, and it comes back with no convictions will the Associate Membership cards be issued for the Associate Member and his/her child(ren) or other dependent(s) residing at the same address.

5. Associate Membership cards grant those same privileges and responsibilities as are given to Family Members, including access to Lakengren and its recreational facilities. Property Owners/Tenants shall be held responsible for the actions of the Associate Members in the same sense that he/she is responsible for any Family Member.

6. Cards shall be used ONLY by the individual whose name is on the card. Misuse of cards will result in confiscation of the card by Security or the L.P.O.A. Management, with forfeiture of Associate Member privileges for the duration of the year of issue.

7. Associate Members with personally owned vehicles will be entitled to a vehicle sticker. Associate Members may NOT maintain personally owned watercraft at Lakengren.

8. Any change in residency by the Associate Member will cancel the card. The Property Owner/Tenant may not purchase cards for new Associate Members until the next fiscal year unless all previous cards have been returned to the L.P.O.A. Office.

9. A waiver of the \$60 dues will be allowed for the following:

- a. The Associate Member is a foreign exchange student or foster child.
- b. The Associate Member is either providing, or receiving, live-in assistance for a mental or physical handicap.

10. Refusal to conform to the above policy items for a potential Associate Member will be acknowledged by the L.P.O.A. as designation of the status of "Guest" for such individual and the Property Owner/Tenant will be expected to adhere to all rules pertaining to temporary guests, including call-in at the gates, payment of guest fees at the pool, supervision by Member at all recreation facilities, etc.

11. Violations of this policy may result first with a warning, then a each subsequent offense will result **Category 1 Fine** (See Fines and Penalties Policy).

**Submitted by: L.P.O.A. Board of Trustees and Policy Review Committee**