



NOTICE OF PUBLIC MEETING MARTINEZ LAKE FIRE DISTRICT

Meeting Minutes January 8th, 2025

Pursuant to A.R.S. § 38-431.02, notice is hereby given that Martinez Lake Fire District will hold a meeting open to the public on:

Wednesday, January 8th @ 10:00 am, beginning at 10:00 a.m. at the main fire station, located at 10845 E. Martinez Lake Rd, Martinez Lake AZ 85365.

The Board of Directors may go into executive session for any of the purposes set forth in A.R.S. 38-431.03(A)(1) through (7), as applicable to the agenda items listed, including for the purposes of receiving legal advice or the consideration of employment-related issues.

1. The agenda for the meeting is as follows:
2. Call to order
 - a. Meeting was called to order at 10:0 am
3. Pledge of Allegiance was recited
4. Roll call of Fire Board Members
 - a. Present members include:
 - i. President Charlie Bush
 - ii. Board member Theresa Harrington
 - iii. Chief Jodi Little
 - iv. John Delfonte (alternate)
 - b. Absent members
 - i. Secretary Peggy Stankovich
 - ii. Sue Townley (alternate)
5. Approval of previous meeting minutes from November 13th, 2024
 - a. Motion by T. Harrington to approve
 - b. Motion second by Charlie Bush
6. Correspondence
 - a. T. Harrington received an email in regards to boat title from DJ Murry
 - i. Updated provided by Chief Little, it's been a paperwork nightmare, still trying to provide adequate documentation to DMV to have title issued.
 - b. T. Harrington submitted her resignation from the Martinez Lake Fire District Board of Directors effective April 1st, 2025.
 - i. John Delfonte will step into Theresa Harrington role, leaving 1 alternate, Sue Townsley. Resolution will be prepared and presented at the March 12th 2025 public meeting.
7. Financial Report
 - a. 2023/2024 financial review presented Lisa Parke with Walker/Armstrong
 - i. Items presented were:

1. Draft financial statement

- a. KEY POINT: Outstanding tax collection for 2023 is \$34,719.13
 - i. Outstanding warrant balance was \$34,241. If all taxes had been collected, the district would have finished the year out of debit.

1. Request if a breakdown of uncollected payments can be issued as this is an excessive amount compared to previous years.

2. Draft report on internal control

- a. KEY POINT: Reduction in income of \$50k was recorded with the termination of the Fishers Landing Fire Suppression contract. The fire district is greatly appreciative of the prior contributions.
- b. KEY POINT: Still concern over not having a reserve of 10 to 15% of total revenue to cover for unexpected operating expenses.

3. Management representation letter.

- a. Motion to accept financials as presented made by T. Harrington
- b. Second by Charlie Bush.

Chief Little and T. Harrington to sign the Management representation letter, once the financial report is final, Chief Little will forward to Yuma County.

8. Chief's Report

- a. Concerns regarding the adequate design, maintenance and repair of the Fire Hydrant system in the Martinez Lake Resort area was presented again.
 - i. First, Hydrants that have been damaged, removed and not replaced.
 - ii. Second, the pump system shutting off to hydrants when a sudden increase of water flow is present.
 - iii. General maintenance of the hydrant system itself. Multiple hydrants (3) are in place, but have the water to them shut off.
 - iv. Motion made by T Harrington to:

1. Request a formal letter be prepared by Fire District Attorney David Rogers with Nobel Law addressing the public safety concerns of inadequate design, maintenance and repair of the hydrant system when needing to be used for fire suppression. Once drafted, certified letters of public safety concerns will be sent to:

- a. Lori Goth
- b. Philip Johnson
- c. Yuma County code enforcement / development service
- d. Yuma County Board of Supervisors

- e. State of Arizona district attorney (to route to the proper authorities)
 - 2. Motion was seconded by Charlie Bush
 - 3. Chief Little to contact and work with Nobel Law to draft the letter. Will present at the March Board meeting for approval.
 - b. P-19 repair update Vote to purchase new tires
 - i. A budget of \$3,500 was set to replace dry rotted tires.
 - 1. Motion made by T. Harrington
 - 2. Seconded by Charlie Bush
 - a. Chief little to follow-up on quote received to see if the model of tires will fit on a "split rim". If so, will work with the ordering, delivery and mounting of new tires.
 - c. Call to the public
 - i. No public members present other than alternate board member recruitments.
- 9. Adjournment
 - a. Meeting adjourned at 11:51 am by T. Harrington
 - b. Seconded by Charlie Bush

Public meetings have been scheduled for the 2nd Wednesday of every other month at 10:00 am.

Schedule as follow:

September 18th 2024 @ 10:00 am (COMPLETED)
November 13th 2024 @ 10:00 am (COMPLETED)
January 8th 2025 @ 10:00 am (COMPLETED)
March 12th 2025 @ 10:00 am (SCHEDULED)
May 14th 2025 @ 10:00 am