



## NOTICE OF PUBLIC MEETING MARTINEZ LAKE FIRE DISTRICT

### Meeting Minutes 9/18/2024

Pursuant to A.R.S. § 38-431.02, notice is hereby given that Martinez Lake Fire District will hold a meeting open to the public on:

**Wednesday, September 18th, 2024, beginning at 10:00 a.m. at the main fire station, located at 10845 E. Martinez Lake Rd, Martinez Lake AZ 85365.**

September 11<sup>th</sup> meeting will be rescheduled to September 18<sup>th</sup> to allow for observation of all who gave lost their lives on September 11<sup>th</sup>

The Board of Directors may go into executive session for any of the purposes set forth in A.R.S. 38-431.03(A)(1) through (7), as applicable to the agenda items listed, including for the purposes of receiving legal advice or the consideration of employment-related issues.

The agenda for the meeting is as follows:

1. Call to order
  - Teresa calls the Martinez Lake Fire District Board meeting to order on September 18.
2. Pledge of Allegiance
  - President Charlie Bush leads the Pledge of Allegiance.
3. Roll call of Fire Board Members
  - Present members include:
    - President Charlie Bush
    - Secretary Peggy Stankovich
    - Board member Theresa Harrington
    - Chief Jodi Little
    - Sue Townley
    - John Delfonte
4. Correspondence
  - None to report
  - Teresa requests approval of past meeting minutes be added to November meeting agenda
    - The board needs to vote on approving minutes from previous meetings to bring the books up to date
5. Financial Report
  - Chief Little reports on the financial status, mentioning three outstanding warrant checks from 2023-2024 and \$34,000 in uncollected tax revenue.

- The district has a carryover of \$13,019.352 into the current fiscal year after 2023/2024 warrant checks are paid from remaining outstanding tax payments.
- Peggy inquires about the clearance of outstanding checks and confirms the district is ahead by \$13,000.

6. UPDATE: Chief's Report

Staffing and Training Updates (2:57)

- Chief Little provides a staffing update
  - Richie will undergo ACL surgery and will be on non-weight bearing for two weeks.
    - Angel will move from part-time to full-time to cover for Richie.
  - John has the opportunity to deploy as a traveling paramedic.
    - Steve will move to full time to cover for cover for John
- District is looking into wildland education and training.
  - The district has applied for a scholarship to cover tuition, hotel, and travel for four people to attend a wildland summit in December.
  - The district has applied for a scholarship to cover tuition, for HazMat Technician training potential start in December, goal is to have 1 HazMat Technician available per shift

Hydrant System and Emergency Response Planning grant request update(5:48)

- PURPOSE: redevelop the hydrant system to prevent it from shutting off when water is pumped too quickly.
  - The new system design would have two separate well and pump heads, one for fire suppression and one for residential use.
- Federal Surplus equipment request was approved
  - Request through Yuma County Emergency Management for a trash pump on trailer and portable holding pools submitted
- The district is also addressing insurance agents' concerns about fire suppression by writing letters including details on the hydrant system, station location, apparatus type and mutual aid agreements.
- The district is participating in supporting a county grant to eliminate a railroad crossing at Fortuna, which is causing delays in emergency response.

Financial Changes and Board Expansion (11:47)

- The district is changing the warrant check process to a printed system to prevent fraud.
- IF the district reaches the \$500,000 income threshold, A five-man board will be required.
  - Two standby members have volunteered to fill these spots:
    - Sue Townley
    - John Delfonte
- The standby board members will start using a Compliance Training Manual and will complete / submit the required paperwork to Yuma County and Arizona Fire District Association once members are appointed.

7. Old Business

Apparatus and Equipment Maintenance (23:48)

- a. Sale of boat
  - The district plans to sell the boat for \$4,000 and use the funds to repair the P-19.
- b. Sale of P-19
  - The P-19 needed repairs have a deadline for completion for 12/31/2024.

- The district has fixed the brakes on the tender and scheduled the wildland engine for a radio installation.

Status of 2023/2024 financial review by Walker/Armstrong

- Review activity has been completed. Report will be ready for submission to Yuma County after board review on November 13th, 2024 (next scheduled public meeting).
- The district plans to burn the trash pile in mid-October to avoid major events like Parade of Lights and Trunk or Treat.
- The district will decorate the small engine and hand out candy bags for Trunk or Treat.

8. Call to the public

- Public comments include concerns about the refuge fire.
- Discuss the need for signs warning about fireworks and incendiary devices.
  - Signage to be created and placed allowing Fire District to indicated fire danger level

9. Adjournment

- Teresa calls for a motion to adjourn the meeting, which is seconded and approved.
- The meeting is adjourned.
  - Meeting length (45:16) Recording available upon public records request
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Public meetings have been scheduled for the 2<sup>nd</sup> Wednesday of every other month at 10:00 am.

Schedule as follow:

September 18<sup>th</sup> 2024 @ 10:00 am (COMPLETED)

November 13<sup>th</sup> 2024 @ 10:00 am

January 8<sup>th</sup> 2025 @ 10:00 am

March 12<sup>th</sup> 2025 @ 10:00 am

May 14<sup>th</sup> 2025 @ 10:00 am

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