

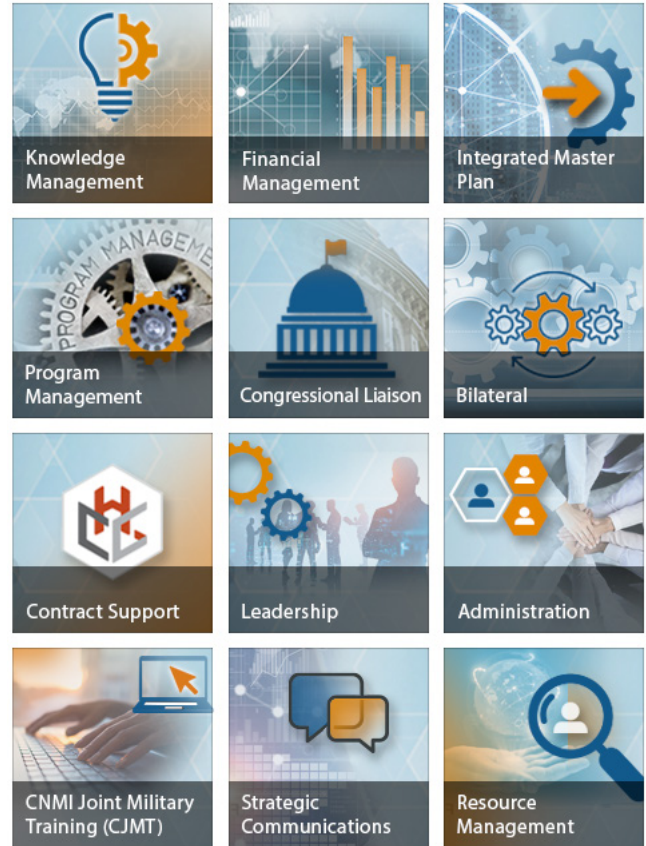


The Pacific Branch (PL(P)) Command Library is a centralized location for all historical and current artifacts utilized in support of the Defense Policy Review Initiative (DPRI).

All historical documents from the share drive, laptops, and legacy SharePoint sites are collected, aligned with PL(P) capabilities, and assigned appropriate metadata to assist with search and e-discovery.

In accordance with all records management policy requirements, all content is designated as either a reference copy (non-record) or PL(P)-generated record.

As a centralized repository, the PL(P) Command Library supports current operations, Knowledge Management, and Records Management.



Command Library Value Factors:

- Intra-branch Information Exchange
- Expandable, refinable, and usable content
- Infrastructure for Business Process Integration
- Foundation for external FOIA requests, DPRI stakeholder information requests, and staff content turnover
- Aligned with SharePoint On-Line Content Migration requirements

KEY FACTS



- The entire command library is one SharePoint site utilizing pages for ease of development, management, and control.
- There are no folders utilized in the command library and the utilization of metadata allows for searchability, moveability, and modifications with ease.



Each capability section has two user guides: one for how to add, edit or delete content using SharePoint functionality, and a custom governance document explaining the unique metadata requirements for the associated capability.

IMPORTANT LINKS

PL(P) Command Library: <https://eis.usmc.mil/sites/hqmcppo/PD/SitePages/Home.aspx>



FEATURES OF THE COMMAND LIBRARY

DOCUMENT SEARCH:



The library has a comprehensive search capability that searches the over 3,800 items and growing daily, across 7 different document libraries, by title and by description.

Document Search				
Show	10	entries	Search:	DPRI 101
Title	Desc	Year	Library	
181101 DPRI Enterprise POM Tool Overview v2 Nov.pptx		2018	PD Financial Management Documents	
20180416 DPRI 101 v1.1 FINAL.pdf	20180416 CFR Nominee Col Reid	2018	COMMSTRAT Documents	
20171018 DPRI Update v2.1 FINAL.pdf	20171018 CJCS PACOM AO Visit	2017	COMMSTRAT Documents	
20171030 DPRI Talking Points v1.0.docx	20171101 IMA Det 157th (PD Dir)	2017	COMMSTRAT Documents	
20180416 DPRI 101 v1.1 FINAL.pptx	20180416 CFR Nominee Col Reid	2018	COMMSTRAT Documents	
B_DPRI 101 v1630_20JUN09.ppt		Prior to 2010	COMMSTRAT Documents	
20171018 DPRI Update v1.0.pdf	20171018 CJCS PACOM AO Visit	2017	COMMSTRAT Documents	

Showing 1 to 10 of 19 entries (filtered from 3,686 total entries)

Previous 1 2 Next

LEADERSHIP NOTIFICATION:

Leadership Notification - This view provides documents regarded as important for review				
Show	10	entries	Search:	
Title	Desc	Year	Library	
DPRI Monthly Status Report -- EOM January 2021_FINAL.pptx	null	2021	PD Financial Management Documents	
PAG_DPRI_PD_20200728 v5.0.docx	Must update w/FD considerations	2020	COMMSTRAT Documents	
PP&O and land_DPRI TRANSITIONS MEMO_Signed FinaLAPR 2021.pdf	Provides detailed instructions regarding areas that remain with PP&O and those that transfer from PP&O to I&L related to DPRI.	2021	PD Program Management Documents	

Showing 1 to 3 of 3 entries

Previous 1 Next

All content can be identified to leadership via a preset notification. This feature not only helps distinguish important documents/records from the rest of the library's content but also appears in a separate search box on the PL(P) leadership page. No need to email, just ask staff to flag it for leadership notification.

DPRI POAM:

Utilizing a single list and multiple views, each major functional area (Financial Management, Knowledge Management, IMP, and SharePoint) enter and update their POAM within their pages and a consolidated Branch wide POAM is available for leadership.

DPRI POAM										
+ new item										
✓	Functional Area	Main Topic	Title	Endstate	Start Date	End Date	NLT Date	Action Officer	Comments	Status
Functional Area : IMP (34)										
Functional Area : KM (30)										

METADATA SPECIFIC VIEW:

Congressional Engagements - Correspondence										
+ new document or drag files here										
✓	Name	Description	Subject Area	Year	Month	Correspondence Sub Topics	Modified			
Correspondence Sub Topics : Action After and Trip Reports (7)										
Correspondence Sub Topics : Breakfasts (19)										
Correspondence Sub Topics : Briefings (56)										
Correspondence Sub Topics : CODELs - STAFFDELS (52)										
Correspondence Sub Topics : Courtesy Notifications for Contract Awards (1)										
Correspondence Sub Topics : Engagement Tracking (7)										
Correspondence Sub Topics : Letters (2)										
Correspondence Sub Topics : Office Calls (118)										
Correspondence Sub Topics : QFRs-RFIs (97)										
Correspondence Sub Topics : Testimony (291)										

DPRI Specific Products										
+ new document or drag files here										
✓	Name	Description	Subject Area	Year	Month	DPRI Products Sub Topics	Modified			
DPRI Products Sub Topics : DPRI 101 (3)										
DPRI Products Sub Topics : DPRI Briefs (10)										
DPRI Products Sub Topics : DPRI Information Papers (12)										

Multiple Congressional Topics										
+ new document or drag files here										
✓	Name	Description	Subject Area	Year	Month	Modified				
Subject Area : BIOs (12)										
Subject Area : FOIA Requests (24)										
Subject Area : Legislative Proposals (3)										
Subject Area : OLA (4)										
Subject Area : PD Congressional Responsibilities - Insight (8)										

Reports - Bills - Policies										
+ new document or drag files here										
✓	Name	Description	Subject Area	Year	Month	Reports Bills Policies Sub Topics	Modified			
Reports Bills Policies Sub Topics : FY17 Omnibus (1)										
Reports Bills Policies Sub Topics : H-2B Visas and Foreign Work (5)										
Reports Bills Policies Sub Topics : HAC-M (1)										
Reports Bills Policies Sub Topics : NDAA (38)										
Reports Bills Policies Sub Topics : Policies Laws and Agreements (8)										

Document Search				
Show	10	entries	Search:	
Title	Desc	Year	Library	
20170405 Written Statement on				

Each capability has a dedicated section with various views of the related content for ease of identification with all the content section broken up by year.

GET IN TOUCH

PL(P) Command Library: Reed Siems
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