

North Central IA Regional Solid Waste Agency  
Minutes of Meeting  
April 15, 2025

The regular monthly meeting of the Executive Board was held on Tuesday, April 15, 2025 at the Recycling Center, Fort Dodge, IA. The meeting was available on-site and Zoom. Chair Cole Bockelmann called the meeting to order at 5:30 P.M.

Roll Call - Members present: Wally Lorenzen – Eagle Grove, Jack Kersten – Fort Dodge, Megan Secor – Fort Dodge, Cole Bockelmann – Humboldt, Dave George – Manson, and John Cochrane – Webster County.

Also present were Attorney Colin Hendricks (Zoom), Todd Whipple – HLW Engineering Group, Mark Campbell – COO/HR Director, Lori Lindstrom – Secretary/Treasurer-CFO and Jason Potts – Landfill Operations Manager.

Call Meeting to Order.

Kersten moved to approve Agenda. Lorenzen seconded. Motion carried unanimously.

Secor moved to approve the March 4, 2025 Minutes of Meeting. Kersten seconded. Motion carried unanimously.

Cochrane moved to approve the March 18, 2025 Minutes of Meeting. Secor seconded. Motion carried unanimously.

George moved to approve the February 2025 and March 2025 Financials. Kersten seconded. Motion carried unanimously.

Secor moved to approve the March 2025 Financials. George had a question on two Murphy Tractor invoices which fell between the \$5,000 and \$10,000 threshold. Kersten seconded. Motion carried unanimously.

HLW Engineering – Todd Whipple

- George moved to approve the Comp Plan Resolution 2025-5. Lorenzen seconded. Motion passed unanimously by roll-call vote of Bockelmann, Cochrane, George, Kersten, Lorenzen and Secor.

Operations Report –

Landfill – Jason Potts

- a. Phase 3 covered with dirt.
- b. Received 400-ton grindings for free from Fort Dodge Asphalt.
- c. Komatsu 490 repair.
- d. Now have a fuel trailer.
- e. Switched to FS New Century for fuel.
- f. All but 2 lines are jetted.

HHM – Jason Potts

- a. Four mobile events scheduled.
- b. Recycling Center is sorting for aerosol cans which are being taken to the HHM site.

Recycling Center – Jason Potts

- a. Everything is going great.
- b. Bill Ekstrom is doing a good job.

Campbell updated Board of Jason Potts annual review. Secor moved to approve Vehicle Policy for Potts to drive Agency vehicle home; Option C – taxable benefit. Potts to track miles by keeping a log containing required information stated in Vehicle Policy. Kersten seconded. Motion carried unanimously.

George moved to approve Bill Ekstrom as Recycling Center Supervisor at \$49,000; will be eligible for 3% on July 1, 2025. Lorenzen seconded. Motion carried unanimously.

#### CFO Report – Lori Lindstrom

1. Secor moved to approve Resolution 2025-4 Authorizing Signature Stamp as Second Signature for Issued Account Payable Checks for the North Central IA Regional Solid Waste Agency. George seconded. Motion passed by roll-call vote of Bockelmann – yes, Cochrane – nay, George – yes, Kersten – yes, Lorenzen - yes and Secor - yes.
2. George moved to approve 2024 Wages. Cochrane seconded. Motion carried unanimously.
3. FY24 Audit – Exit Interview last week; audit still on-going.
4. A lot of hours spent organizing audit workpapers for the past 2 years into totes and being taken to storage.

#### COO Update – Mark Campbell

- a. DNR Notice of Violation March 27, 2025.
- b. Recycling Center Operations Manager position update.
- c. Posting of jobs.
- d. PTO Buy Back – last payroll in June. Will bring back to May board meeting.
- e. Update uniforms/rugs.
- f. Baler update.
- g. Safety/Training by-weekly sessions.
- h. Notice of award to JB Holland regarding Slope Stability Project.
- i. Spring conference in Mason City.
- j. HHM mobile events scheduled – Gowrie, Eagle Grove, Humboldt and possibly Otho.

Legal – None.

Other Business – Lindstrom discussed with Board about possible Agreement for haulers with charge accounts. Possibly look into program to plant wild flowers for butterflies/bees on recycling land.

Public Questions or Comments – None.

The next regular meeting for the NCIRSWA will be held on May 20, 2025. Secor moved to adjourn. Lorenzen seconded. Motion carried unanimously at 6:28 P.M.

Lori Lindstrom  
Sec/Treasurer-CFO

Mark Campbell  
COO