

North Central IA Regional Solid Waste Agency
Minutes of Meeting
June 17, 2025

The regular monthly meeting of the Executive Board was held on Tuesday, June 17, 2025 at the Recycling Center, Fort Dodge, IA. The meeting was held via Zoom. Chair Cole Bockelmann called the meeting to order at 5:30 P.M.

Roll Call - Members present: David Fierke – Fort Dodge, Jack Kersten – Fort Dodge, Megan Secor – Fort Dodge, Cole Bockelmann – Humboldt, Dave George – Manson, and John Cochrane – Webster County, Dennis Frayne – Williams, Wally Lorenze – Eagle Grove. All members onsite.

Also present were Attorney Colin Hendricks, HLW Engineering – Glenn Hunter, Mark Campbell – COO/HR Director, Deena McCaulley – Secretary/Treasurer-CFO, James McLaughlin – Recycling Center Operations Manager, Jason Potts – Landfill Operations Manager. All onsite.

Call Meeting to Order.

George moved to approve Agenda. Secor seconded. Motion carried unanimously.

George moved to approve the May 20, 2025 Minutes of Meeting. Secor seconded. Motion carried unanimously.

Kersten moved to approve the May 20, 2025 Special Meeting Minutes. Lorenze seconded. Motion carried unanimously.

Secor moved to approve the May 2025 Financials. Kersten seconded. Motion carried unanimously.

George moved to approve the May 2025 Payables. Secor seconded. Motion carried unanimously.

Secor moved to approve, raises for the employees listed starting July 1, 2025. Lorenzen seconded. Motion carried unanimously.

- a. Joey McDonell (Hire Date 2-19-2024) i. Board Approved Step \$2.00 (1 Year) ii. Board Approved Colo 3%
- b. Approve Raise for William Ekstrom (Hire Date 7-6-2015) i. Board Approved Step \$2.00 (1 Year) ii. Board Approved Colo 3%
- c. Approve Raise for Mathew Krug (Hire Date 7-15-2019) i. Board Approved Step \$2.00 (1 Year) ii. Board Approved Colo 3%
- d. Approve Raise for Allie Tjarks (4-22-2024) i. Board Approved Step \$2.00 (1 Year) ii. Board Approved Colo 3%
- e. James R McLaughlin i. Set wage to \$57,000.00 Annually (this was the wage he was at when he left)
- f. Vern Benton i. Board Approved Colo 3%
- g. Kenneth Carmen i. Board Approved Colo 3%
- h. Michelle Ely i. Board Approved Colo 3%
- i. Brett Friesth i. Board Approved Colo 3%
- j. Jill George i. Board Approved Colo 3%
- k. Kenneth Grove i. Board Approved Colo 3%
- l. Austin Hauge i. Board Approved Colo 3%
- m. Jodi Isaacson i. Board Approved Colo 3%
- n. Paul Korf i. Board Approved Colo 3%
- o. Lori Lindstrom i. Board Approved Colo 3%
- p. Jessica Lockner i. Board Approved Colo 3%
- q. Terry Michehl i. Board Approved Colo 3%
- r. Levi Porter i. Board Approved Colo 3%
- s. Jason Potts i. Board Approved Colo 3%
- t. Nicholas Samuelson i. Board Approved Colo 3%
- u. Mark Campbell i. Board Approved Colo 3%
- v. Deena McCulley i. Board Approved Colo 3%

George moved to approve, the Paid Time Off (PTO) Buy Back amounts for the following employees as a one-time incident. Secor seconded. Motion carried unanimously.

- a. Lori Lindstrom 80 Hours \$3,743.27
- b. Bill Elstrom 80 Hours \$1,884.80
- c. Jill George 40 Hours \$899.60
- d. Kenneth Grove 80 Hours \$1902.40
- e. Terry Michehl 40 hours \$1,120.40

HLW Engineering – Glenn Hunter

- a. LOI – DNR presented a letter regarding main break. A sample was completed showing only water present in the ditch. Passed pressure test. Going forward weekly checks will take place with documentation. Letter received back by DNR thanking for updates.

George moved to approve option (C) Barron \$83,693.45 (For all doors) 50K Lift Size 7x8. Frayne seconded. Motion carried unanimously.

- a. Deckzilla \$32,262.15 (for one)
- b. Arbon \$82,974.48 (for all doors) 30k Lift Size 6x6
- c. Barron \$83,693.45 (for all doors) 50k Lift Size 7x8

Secor moved to approve the new 2-year lease with Nick Doyle. Fierke seconded. Motion carried unanimously.

Operations Report –

CFO Report – Deena McCaulley

- a. QuickBooks – Upgraded to the QuickBooks online version.
- b. Increase Notice Sent – Weight increase notice was sent out via email through QuickBooks to the emails in the system. Notice also posted at all locations. Would like to receive emails on file for all companies so notices can be sent to all customers electronically.

COO Update – Mark Campbell

- a. Trees and Brush – No update
- b. Staff Update - Recycling Center employees taking turn picking up litter. Will not be hiring for seasonal. Recycling Center is currently cross training with HHM. Open enrollment is completed. R&J Materials presented dozer training and each employee took a test after at the last May Safety Meeting. Alcohol and Substance Abuse Training video and test was presented at the last June Safety Meeting. Nick Samuelson promoted to Equipment Operator \$22.00 per hour. Two incidents reported. One with route truck and other with landfill truck.

Legal – Colin Hendricks

Lease – Does not recommend longer term than the 2-year lease with Doyle.

Other Business – None.

Public Questions or Comments – None.

After request from the employee, Fierke moved to go into Close Session at 6:05 pm for Professional Evaluation 21.5(1)(i). Secor seconded the motion. Motion carried by roll call vote to include David Fierke – Fort Dodge, Jack Kersten – Fort Dodge, Megan Secor – Fort Dodge, Cole Bockelmann – Humboldt, Dave George – Manson, and John Cochrane – Webster County, Dennis Frayne – Williams, Wally Lorenze – Eagle Grove. All members onsite.

Cochrane moved to return to open session at 6:23 PM. Secor seconded the motion. Motion carried by roll call vote to include David Fierke – Fort Dodge, Jack Kersten – Fort Dodge, Megan Secor – Fort Dodge, Cole Bockelmann – Humboldt, Dave George – Manson, and John Cochrane – Webster County, Dennis Frayne – Williams, Wally Lorenze – Eagle Grove. All members onsite.

Cochrane moved to approve Mark Campbell's \$5,000.00 salary increase per offer of employment. Secor seconded the motion. Motion carried unanimously.

Lorenzen moved to adjourn. Kersten seconded. Motion carried unanimously at 6:25 P.M.

Deena McCaulley
Sec/Treasurer-CFO

Cole Bockelmann
Chair