

North Central IA Regional Solid Waste Agency
Minutes of Meeting
October 21, 2025

The regular monthly meeting of the Executive Board was held on Tuesday, October 21, 2025 at the Recycling Center, Fort Dodge, IA. The meeting was held in person, with a Zoom link available. Chair Cole Bockelmann called the meeting to order at 5:32 P.M.

Roll Call - Members present: Cole Bockelmann – Humboldt, John Cochrane – Webster County, Dennis Frayne – Williams, Dave George – Manson, Jack Kersten – Fort Dodge, Wally Lorenzen – Eagle Grove. All members onsite.

Also, present were Attorney Colin Hendricks, Matt Kuhlenengel - SCS Slope Stability, Mark Campbell – COO/HR Director, Deena McCaulley – Secretary/Treasurer-CFO, Jason Potts – Landfill Operations Manager. All onsite. James - Zoom.

Call Meeting to Order.

George moved to approve Agenda. Kersten seconded. Motion carried unanimously.

Kersten moved to approve the September 16, 2025 Minutes of Meeting. George seconded. Motion carried unanimously.

Lorenzen moved to approve the September 2025 Financials. Kersten seconded. Motion carried unanimously.

Lorenzen moved to approve the September 2025 Payables. George seconded. Motion carried unanimously.

Kersten moved to approve, the purchasing policy update to pay bills in a timelier matter which includes using a signature stamp. Policy was also updated with the September 16, 2025 approval of credit cards being issued to the CFO, Landfill Manager, and Recycling Center Manager. Lorenzen seconded. Motion carried unanimously.

Campbell reviewed the HHM update on pricing

Accounting Position

George moved to continue with Lori Lindstrom's interim wage and table the discussion on her salary and start date of salary in the accounting position until December's board meeting. This will allow time for board members to meet with Lindstrom. Kersten seconded. Motion carried unanimously.

Matt Kuhlenengel engineer from SCS updated the Board – on the Slope Stability Project. Project appears to be a great success and SCS is very pleased with how the project turned out.

Operations Report –

CFO Report – Deena McCaulley

- a. Annual Audit – McCaulley reviewed audit bids with the board.

Kersten moved to approve, the 2025 audit bid from TrustPoint, George seconded. Motion carried unanimously.

- b. UCC-1 Filing Agreements

- a. McCaulley stated that two UCC-1 agreements have been sent out this week due to delinquent accounts.
- b. McCaulley and Attorney Colin Hendricks reviewed the Charge Credit UCC-1 Agreement that will be sent out to all current charge account customers. The agreement follows NCIRSWA's charge policy.

Lorenzen moved to approve the Charge Credit UCC-1 Agreement. Kersten seconded. Motion carried unanimously.

COO Update – Mark Campbell

- a. Permit renewal Publication
- b. Butterfly Habitat - wild grass conservation by recycling center
- c. Cintas Refund – Resolution for refund
- d. Work Comp Refund – Less employees
- e. Haz-Wopper Training – Mark Campbell and Allie Tjarks attended the training
- f. Fall Recycling Conference – Mark Campbell, Jason Potts, and Levi Porter attended
- g. Starting the process of moving to Cloud w/ backup
 - a. Electronic invoicing
 - b. Scanned Receipts
- h. Bailer Update
 - a. RFP's going out for next month's meeting
- i. Next month starts budgets
- j. Over 500 NCIRSWA bags have been distributed to surrounding service areas
- k. Pictures – Matt with SCS showed them

Legal – Colin Hendricks

None

Other Business – None.

Public Questions or Comments – None.

Lorenzen moved to adjourn. George seconded. Motion carried unanimously at 6:15 P.M.

Deena McCaulley
Sec/Treasurer-CFO

Cole Bockelmann
Chair