

North Central IA Regional Solid Waste Agency

Minutes of Meeting
April 2019

The regular monthly meeting of the Executive Board was held on April 2, 2019 at the Fort Dodge Growth Alliance Building, Fort Dodge, IA. Chairman Travis Goedken called the meeting to order at 5:56 P.M.

Members present: Wally Lorenzen – Eagle Grove, Dale Graham – Ellsworth, Jeffrey Halter – Fort Dodge, Donna Bice – Fort Dodge, Jamie Bemrich – Fort Dodge, Travis Goedken – Humboldt, Rick Pedersen – Humboldt County, Duane Schuttler – Manson, Donovan Adson – Vincent and Jerry Kloberdanz – Webster City.

Also present were Attorney Steve Kersten, Brett Daniel – City of Fort Dodge, Lori Lindstrom-CFO, staff and visitors.

Lorenzen moved to approve the Agenda. Bice seconded. Motion carried unanimously.

Pedersen moved to approve the March 19, 2019 Meeting Minutes. Lorenzen seconded. Motion carried unanimously.

Halter moved to approve a bid from Road Machinery & Supplies Co. for a Komatsu D85 EX18 for the price of \$451,851 (September expected delivery date – to be paid in FY20). Bemrich seconded. Motion carried unanimously.

Brett Daniel, Public Works Director, City of Fort Dodge, discussed with the Board temporarily moving the City's compost site to the landfill during construction on 8th Avenue South. Halter moved to table this item until the May board meeting allowing more time for research. Kloberdanz seconded. Motion carried unanimously.

Kloberdanz moved to approve the additional language to be included in the Agency's policy *that a new full-time employee may be allowed up to 10 days of unpaid time off during their first year of employment, with management approval*. Halter seconded. Motion carried unanimously.

Accounts Payable Invoices – Bemrich moved to approve the Accounts Payable invoices for the month of March 2019. Lorenzen seconded. General discussion about uniforms and whether employees are offered uniforms. General discussion about proper procedure and if an employee has a question/concern it should be addressed first with their Operation Manager, then the COO before going to a Board Member. Motion carried unanimously.

Chairman's/Operation Manager's Report –

1. Goedken discussed with the Board options for the May board meeting and the May meeting dates with Callahan Municipal Consultants. Board agreed to hold both the Skype interviews on Tuesday, May 21st with Callahan Municipal Consultants along with the May Executive Board Meeting. The Skype interviews will take place first, with the board meeting to follow. If the interviews run too late, the May Executive Board Meeting will be held on Wednesday, May 22nd.
2. Anderson – informed the Board that he will be attending the Spring ISOSWO Conference this week.
3. Moffitt – tomorrow's safety meeting will be on severe weather. Informed the Board of a fire in the south ditch across from the HHM site on March 28th at 1:51pm. Moffitt called 911 and the Fort

Dodge Fire Department put the fire out. The fire started when a vehicle threw fireworks out of a car window at the stop sign (viewed from security footage on the site camera). The video footage has been turned over to the Sheriff's Department.

Pedersen moved to approve the Chairman's/Operation Manager's Report. Kloberdanz seconded. Motion carried unanimously.

CFO's Report –

1. Lindstrom discussed with the Board that Barker Lemar Engineering will be holding a 25 Hour Landfill Certification class in the Agency's board room on May 14th, 15th and 16. Callahan Municipal Consultants have May 15th down for the selection of candidates for Skype interviews scheduled in Fort Dodge. Board stated to leave the date for May 15th and to hold this meeting at the Fort Dodge Growth Alliance, City Council Chambers or Public Library.

Lorenzen moved to approve the CFO's Report. Bice seconded. Motion carried unanimously.

Other Business – None.

Public Questions or Comments – Brett Daniel said he understood this discussion got tabled, but asked for clarification of what information is needed regarding moving the City compost site temporarily to the landfill for the next board meeting. Goedken said specifically hard surface or not; what kind of surface requirements would we need to compost; is composting simply storing on site or does it require actively turning and grinding; DNR; look into if the City operates, with the City attendant, if they grind, will the City come out and grind, turn, and actually compost, where the Agency provides the space. Halter requested Daniel to estimate how many tons are brought in per week; is it under 2 tons per week.

The next regular meeting for the NCIRSWA will be held on May 21, 2019. Halter moved to adjourn. Kloberdanz seconded. Motion carried unanimously at 7:28 PM.

Lori Lindstrom
Secretary/Treasurer

Travis Goedken
Chairman