

North Central IA Regional Solid Waste Agency

Minutes of Meeting
February 2020

The regular monthly meeting of the Executive Board was held on February 18, 2020 at the Recycling Center, Fort Dodge, IA. Chair Donna Bice called the meeting to order at 5:31 P.M.

Members present: Wally Lorenzen-Eagle Grove, Donna Bice-Fort Dodge, Jeffrey Halter-Fort Dodge, Rick Pedersen-Humboldt County, Duane Schuttler-Manson, Donovan Adson-Vincent, Jerry Kloberdanz-Webster City and Mark Campbell-Webster County.

Also present were Steve Kersten – Attorney, Mitzi Brunsvold -COO, Rob Anderson-Landfill Operations Manager, Jessica Moffit-Household Hazardous Materials Operation Manager, Jason Slinker-Recycling Center Operations Manager, and staff.

Pedersen moved to approve the Agenda. Adson seconded. Motion carried unanimously.

Kloberdanz moved to approve the January 7, 2020 Board Meeting Minutes. Campbell seconded. Motion carried unanimously.

Accounts Payable Invoices – Pedersen moved to approve the Accounts Payable January 2020 Invoices. Halter seconded. Motion carried unanimously

Financial Report – Lorenzen moved to approve the Financial Reports January 2020. Halter seconded. Motion carried unanimously.

Campbell moved to approve the bid from Mobile Crushing & Recycling, Inc. for concrete crushing at \$5.85/ton with \$2000.00 mobilization fee. Not to exceed \$30,000. Pedersen seconded. Motion carried unanimously.

COO/Operation Manager's Report-Brunsvold

1. Waste Water Permit Amended to increase leachate volumes and ammonia levels. Fort Dodge agreed to rescind the NOV for exceedance of leachate volume.
2. Working with HLW to review, draft, and provide public notices on the five-year Comprehensive Solid Waste Management Plan, Part VIII.
3. Board listened and read the minutes from the April 17, 2018 for clarification on the calculation of Comp and Flex Time. Handbook Policy versus actual calculation procedure conflicted. Recommendations updating the policy at the March Board Meeting.
4. Requested NCIRSWA's Hours change to 7:30-4:00 to assist in decreasing overtime and unified location hours to serve the public. Appliances will be accepted at the landfill location for \$10.00/each. Both requests will start March 2, 2020. Kloberdanz moved to approve hour changes and appliance prices. Halter seconded. Motion carried unanimously.
5. Wrote three letters of support for the Derelict Building Grants for the cities of Humboldt, Manson, and Rockwell City.
6. Requested via Webster County Auditor the Recycling Center be used as a polling venue one to two times/year. Hours 6:00am-10:00pm set up the night before. Board in favor.
7. Inquired on feedback on new agenda format and PowerPoint meeting presentation. Discussed and it was decided to leave agenda sequence.

Kloberdanz moved to approve the COO/Operation Manager's Report. Halter seconded. Motion carried unanimously.

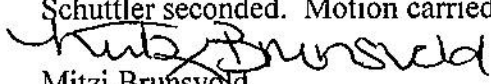
Other Business-None


Public Questions or Comments-Adson commented on hearing the Jessica's radio ads and the City of Vincent's website is linked to NCIRSWA's website.

Campbell moved to go into Executive Closed Session per Iowa Code Section 21.5(i), considering going into closed session to evaluate the professional competency of an individuals whose performance is being considered. Adson seconded. Motion carried unanimously with roll call vote at 7:03 P.M.

Adson moved to return to open session at 7:12 P.M. Kloberdanz seconded. Motion carried unanimously.

The next regular meeting for the NCIRSWA will be held on March 17, 2020. Halter moved to adjourn. Schuttler seconded. Motion carried unanimously at 7:12 P.M.


Mitzi Brunsvold
NCIRSWA COO


Donna Bice
Board Chairman