

North Central IA Regional Solid Waste Agency

Minutes of Meeting

February 21, 2023

The regular monthly meeting of the Executive Board was held on February 21, 2023 at the Recycling Center, Fort Dodge, IA. Chair Mark Campbell called the meeting to order at 5:32 P.M.

Roll Call - Members present: Wally Lorenzen – Eagle Grove, Terry Klaver – Ellsworth, Rick Pedersen – Humboldt County, Dave George – Manson, Donovan Adson – Vincent, Biridiana Bishop – Webster City and Mark Campbell – Webster County.

Also present were Attorney Colin Hendricks, Glenn Hunter – HLW Engineering Group, Matt Cushman – Terracon (Phone), Jeff – Terracon (Phone), Tim Buelow – Evora Consulting, Dan Campidilli & Terry Klaver of Hamilton Co. Solid Waste, Donna Bice – COO, Lori Lindstrom – Secretary/Treasurer-CFO and Nik Myers – LF/HHM Operations Manager. Zoom was not working.

Adson moved to approve the Agenda. Lorenzen seconded. Motion carried unanimously.

George moved to approve the January 17, 2023 Minutes of Meeting. Klaver seconded. Motion carried unanimously.

Accounts Payable Invoices – Pedersen moved to approve the Accounts Payable invoices for the month of January 2023. George seconded. Motion carried unanimously.

Financial Reports – George moved to approve the Financial Reports for the month of January 2023. Klaver seconded. Motion carried unanimously.

Lorenzen moved to approve to proceed with the sale of the Grell house, with Pedersen contacting auctioneers. Pedersen seconded. Motion carried unanimously.

HLW Engineering Group – No action item.

- SE Slope Stability – Phone call with Matt & Jeff of Terracon. Discussed with Board an RFQ, Contractor/Manager at Risk and Design on Demand regarding moving forward with project.
- Annual Water Quality Report – to be submitted by the end of the month.
- Landfill Remaining Life Study – Phase 2 has a couple months remaining; Phase 1 has 33 months of remaining life; looking at a new cell in FY24.

Discussion of Hamilton County Solid Waste requesting a reduction in landfill gate fees at \$8.00/ton and eliminating quarterly assessment fees permanently.

Operations Report – Landfill, HHM, Recycling

HHM – Nik Myers

1. Slow January.
2. Mobile events scheduled as required by the DNR.

Landfill – Nik Myers

1. Using block and brick from the mall to rebuild roads and wet weather area; estimate have saved over \$18,000 by using block and brick as base vs. using 3” limestone we’d have to buy.
2. 1,600 tons short on sand with an approximate cost of \$25,000.
3. Pumps should be here in early March; will then have a working leachate system.

Recycling Center – Update by Donna Bice (McLaughlin absent)

1. Cardboard at \$35/ton; commingled plastic at \$60/ton and books at \$10/ton.
2. Modified quarterly shutdown held today.

COO Report – Donna Bice

1. Hazwoper training tomorrow canceled due to weather; Hazwoper refresher course to be held on March 8th with Ken, Jill, Jason and Nik attending.
2. Agency to participate in the Spring Home & Garden Show on March 31st and April 1st at ICCC.
3. Employee Manual draft provided; yellow highlights for the Board and blue highlights for the COO/HR.
4. Review draft FY24 Budget – wage discussion was agreed as follows: 5% COL for all staff; McLaughlin, Ely and Lindstrom receiving an additional \$2.00/hour.

CFO Report – Lori Lindstrom

1. FY22 State Audit Exit Conference held on January 20, 2023; will follow-up this week with AOS regarding progress of report & Financial Assurance due March 31, 2023; will an extension be needed.
2. Discussion with Board regarding A/R delinquent accounts being worked.
3. Board provided draft of proposed NCIRSWA Charge Credit Policy.
4. Informed Board that the Agency brought in 6,680.88 tons of concrete from the mall, paying \$25/truck, for a total of \$10,200. If the Agency had paid \$24.24/ton as paid to a vendor, the Agency would have spent \$161,944.53.
5. Reached out to Beck Jolly with the DNR regarding the concrete purchased from the mall for the SE Slope Stability Project and the Agency will not need to pay fees on the debris used for this project.
6. Update Northwest Bank CD – matured on December 15, 2022 (no meeting in December); Campbell and George approved to reinvest the \$80,112.22 for 14 months at 2.25% annually.

Legal – Colin Hendricks

1. Humboldt and Webster Co. plans for decreased Board Representatives.

Other Business – None

Public Questions or Comments – None.

The next regular meeting for the NCIRSWA will be held on March 21, 2023. Klaver moved to adjourn. Lorenzen seconded. Motion carried unanimously at 7:06 P.M.

Lori Lindstrom
Secretary/Treasurer-CFO

Donna Bice
COO