

North Central IA Regional Solid Waste Agency

Minutes of Meeting
July 20, 2021

The regular monthly meeting of the Executive Board was held on July 20, 2021 at the Recycling Center, Fort Dodge, IA. Board Member Travis Goedken chaired the meeting and called to order at 5:32 P.M.

Members present: Wally Lorenzen – Eagle Grove, Dale Graham-Ellsworth, Jeff Halter-Fort Dodge, Travis Goedken – Humboldt, Terry Klaver – Jewell, Dave George-Manson, and Donovan Adson – Vincent.

Also, present were NCIRSWA's Attorney Steve Kersten, Doug Luzbetek (via Zoom), Mitzi Brunsvold - COO, and Jessica Moffitt HHM Operation Manager.

Adson moved to approve the Agenda. Halter seconded. Motion carried unanimously.

George moved to approve the June 15, 2021 Minutes of Meeting. Lorenzen seconded. Motion carried unanimously.

Accounts Payable Invoices – Brunsvold notified the board the Terracon and Iowa Workforce Development invoices would not be paid at this time as she has requested more information. Questions were asked about the disbursements and Brunsvold answered what she could and Goedken also elaborated on the process. works Lindstrom could elaborate more at August meeting. Lorenzen moved to approve the Accounts Payable invoices except the Terracon and Iowa Workforce Development until August. Halter seconded. Motion carried unanimously.

Financial Reports – Lindstrom was not present. June Reports will be tabled for approval at August meeting. Graham moved to approved to table reports. Lorenzen seconded. Motion carried unanimously.

HLW Engineering Group – Luzbetak informed the Board of the three bids received for leachate line cleaning. The item wasn't listed for approval, the bids will be tabled until the August meeting for approval.

HHM Report –

- a. Soft launch to no appointments, residents can still schedule appointments, and commercial will still be required to make appointments to complete paperwork prior to coming in to the site.
- b. Trailer and staff will be at the Humboldt County Fair July 23rd- 26th.

COO Report –

- a. Brunsvold discussed ICAP visit, modifications and premiums.
- b. Staffing promoted James McLaughlin, Recycling Operations Manager effective July 1st. Landfill Operator resigned on July 9th to take another position.
- c. Updated on insurance enrollments on new HSA, Short-Term Disability, Life Insurance benefit options.

CFO's Report –Lori Lindstrom wasn't present at the meeting so there was no report.

Legal Business-

- a. National Gypsum contacted Brunsvold they have 1.4 and 0.7 acres of land they want to deed and transfer ownership to NCIRSWA free of charge. Eric Eide, representing National Gypsum will be preparing the paperwork.
- b. Iowa Civil Rights Commission (ICRC) has filed a complaint against the Agency, Donna Bice, Mark Campbell, Travis Goedken, Jerry Klobberdanz, and Lori Lindstrom on behalf of Lynda Adson. Iowa Community Assurance Pool (ICAP) has assigned two lawyers, from Dentons Davis Brown Law Firm, Michelle Brott and associate to the case. Kersten has no involvement with defending the Agency. No closed session is needed at this time. No discussion about the allegations or facts at this time and Board Members should have no comment, if asked about this complaint.
- c. Update on 28E Agreement Amendment only waiting on one member Humboldt County. County has been contacted several times.

Other Business – Goedken announced he was taking a new position as City Administrator of Decorah. His last day at Humboldt is September 9th. Goedken asked if the board wanted the Mayor to appointment someone until an Administrator is hired. Board requested an interim be assigned.

Public Questions - None

The next regular meeting for the NCIRSWA will be held on August 17, 2021. Adson moved to adjourn. Halter seconded. Motion carried unanimously at 6:06 P.M.

Travis Goedken
Board Member

Mitzi Brunsvold
COO