

North Central IA Regional Solid Waste Agency

Minutes of Meeting

June 20, 2023

The regular monthly meeting of the Executive Board was held on June 20, 2023 at the Recycling Center, Fort Dodge, IA. Chair Dave George called the meeting to order at 5:30 P.M.

Roll Call - Members present: Wally Lorenzen – Eagle Grove, David Fierke – City of Fort Dodge, Jamie Bemrich – City of Fort Dodge, Cole Bockelmann – City of Humboldt, Dave George – Manson and Mark Campbell – Webster County.

Also present were Attorney Colin Hendricks, Glenn Hunter – HLW Engineering Group, Tim Buelow – SCS Engineering, Donna Bice – COO, Lori Lindstrom – Secretary/Treasurer-CFO, Nik Myers – Landfill/HHM Operations Manager and Jordan Mills, Recycling Center Supervisor.

Campbell moved to approve the Agenda. Bemrich seconded. Motion carried unanimously.

Lorenzen moved to approve the May 16, 2023 Minutes of Meeting. Bockelmann seconded. Motion carried unanimously.

Accounts Payable Invoices – Campbell moved to approve the Accounts Payable invoices for the month of May 2023. Bemrich seconded. Motion carried unanimously.

Financial Reports – Campbell moved to approve the Financial Reports for the month of May 2023. Fierke seconded. Motion carried unanimously.

Campbell moved to approve the CMAR Request for Qualifications for the Gypsum Creek Slope Stabilization Project. Campbell amended his motion to include Veit & Company Inc. as the qualified Proposer for the Gypsum Creek Slope Stabilization Project. Fierke seconded. Motion carried unanimously.

Campbell moved to approve CMAR Request for Proposal to Veit & Company Inc. for the Gypsum Creek Slope Stabilization Project. Bockelmann seconded. Motion carried unanimously.

HLW Engineering Group – Glenn Hunter

- Field work for the Title V Permit is complete; due in October 2023.

SCS Engineers – Tim Buelow

- Provided update on evaluation of Slope Stability Project;
- To provide proposal at the July 2023 board meeting.

Operations Report – Landfill, HHM, Recycling

HHM – Nik Myers

1. Updated board on 2 mobile events held at Dayton and Eagle Grove;
 - a. Dayton had about 12 households at 329lbs. of hazardous material;
 - b. Eagle Grove brought in about 1,000lbs of hazardous material and Wally Lorenzen was a big help;
2. Business is steady;
3. Because of changes made, the shipment of hazardous waste to Tradebe was 50% less than the shipment before, which is saving the Agency money.

Landfill – Nik Myers

1. Equipment update – Komatsu haul truck is getting a new transmission;
2. Back to full staff;
3. Leachate running on its own for the first time since my employment;
4. Discussed manholes;

5. Seepage has stopped on east hillside – talked with the DNR and they are happy with progress.

Recycling Center – Jordan Mills

1. Operations are good;
2. Attendance issues;
3. Waiting on new recycling center new hire positions; should be able to catch up with new hires;
4. A little behind but making progress;
5. All vehicles are operable;
6. Cardboard at \$55/ton; everything else is down \$10 to \$40/ton; aluminum is up;
7. Recycling receptacles were used at Frontier Days; will be used at Shellabration;
8. Working on getting fans fixed in the summer months;
9. Arndt's Auto Repair has been great to use for repairs;
10. Mechanico is providing welding services regarding the hopper on the baler and will be coming back with a couple quotes for additional work;
11. Campbell asked what RC positions are open – Mills stated RC Operations Manager, RC Supervisor and warehouse (possibly 1 or 2 positions). Bice added that she's received several resumes from in-house and has a bunch of Indeed applications to review so they can start interviews for all 3 positions.

COO Report – Donna Bice

1. Informed Board of MOD factor dropping .08 with IMWCA; this is less than the previous three years of 1.02, .98, and 1.04. This results in a premium reduction from \$32,300 last year to \$16,350 this year.
2. Provided survey update regarding MER Engineering; looking at getting a quote;
3. Discussed with Board Mike Grell's request to have the Agency not mow property adjacent to his property, then allowing Grell to mow, using it for hay. Board said not at this time;
4. Informed Board of DNR Notice of Violation regarding litter collection and the Agency's immediate action taken, along with short term plan;
5. Informed Board of Waste & Recycling Workers Week this week – to acknowledge staff with lunch on Friday, closing sites from 11:30am to 1pm. Lindstrom requested the sites remain open during lunch and to rotate shifts. Campbell said because of the short notice to public, it would be best to rotate shifts;
6. Employee Manual –
 - Campbell moved to table approval of the NCIRSWA Employee Manual until the EOC has a chance to review. Fierke seconded. Motion carried unanimously.

CFO Report – Lori Lindstrom

1. Informed Board that the FY22 audit is still underway; monitoring extension due dates with the Auditor of State for June 30, 2023, and HLW Engineering's extension due date of July 20, 2023 with the DNR;
2. Working on U.S. Census Annual Survey of Public Payroll;
3. The U.S. Census of Governments, Survey of Finances will be complete when the FY22 Audit Report is released to the public;
4. July 1, 2023 the landfill tipping fee increases to \$43.50; will send email to members as a reminder;
5. July 1, 2023 the Agreement between the NCIRSWA and Hamilton County Solid Waste begins.

Legal – Colin Hendricks

1. Agreement signed between the NCIRSWA and Nick Doyle regarding the Grell Shop;
2. This morning received word that the Adson trial has been continued; there is a trial scheduling conference on July 22, 2023 and a new trial date will be selected. Attorneys in Des Moines assigned by ICAP;
3. Offer to Buy for Frank, will need signatures.

Other Business – None.

Public Questions or Comments – None.

The next regular meeting for the NCIRSWA will be held on July 20, 2023. Campbell moved to adjourn. Bemrich seconded. Motion carried unanimously at 6:31 P.M.

Lori Lindstrom
Secretary/Treasurer-CFO

Donna Bice
COO