

North Central IA Regional Solid Waste Agency

Minutes of Meeting

March 2020

The regular monthly meeting of the Executive Board was held on March 20, 2020 at the Recycling Center, Fort Dodge, IA. Due to COVID-19 the meeting was held via Zoom and for the board members and facebook live for the public. Chair Donna Bice called the meeting to order at 2:07 P.M.

Members present at the Recycling Center: Donna Bice-Fort Dodge & Donovan Adson-Vincent. Members present via Zoom: Dan Campidilli-Hamilton County, Wally Lorenzen-Eagle Grove, Jeffrey Halter-Fort Dodge, Rick Pedersen-Humboldt County, Jerry Kloberdanz-Webster City and Mark Campbell-Webster County.

Also present at the Recycling Center were Steve Kersten – Attorney, Mitzi Brunsvold -COO, Rob Anderson-Landfill Operations Manager, Jessica Moffit-Household Hazardous Materials Operation Manager, Jason Slinker-Recycling Center Operations Manager, and staff via Zoom.

Kloberdanz moved to approve the Agenda. Halter seconded. Motion carried unanimously.

Pedersen moved to approve the February 18, 2020 Board Meeting Minutes. Campidilli seconded. Motion carried unanimously. Kloberdanz questioned the amount of reimbursement checks mailed out. CFO will follow at next scheduled meeting.

Halter moved to approve the Accounts Payable January 2020 Invoices. Kloberdanz seconded. Motion carried unanimously.

Pedersen moved to approve the Financial Reports January 2020. Halter seconded. Motion carried unanimously.

Adson moved to approve 2019 Employee Wages. Halter seconded. Motion carried unanimously.

Halter moved to table discussion CD Rollover at Northwest Bank. Kloberdanz seconded. Motion carried unanimously.

Adson moved to approve COVID-19 Resolution 2020-1. Which included employee policy pertaining to COVID-19 and temporary closing of the landfill to residential customers, household hazardous materials, electronics, and appliance recycling closed to the public. Campidilli seconded. Motion carried unanimously. Lorenzen vote was not recorded due to technical difficulty.

COO/Operation Manager's Report-Brunsvold

1. Comprehensive Planning Public Meeting Notices were posted for April 8, 2020 for NCIRSWA, Humboldt City Hall, and Hamilton County Solid Waste Commission.
2. Iowa DNR Financial Assurance extension was requested by HLW.
3. All tours have been cancelled indefinitely.
4. Recycling Center has implemented decontamination protocols for recycling materials.

Halter moved to table bid requests for Trash Compactor. Adson seconded. Motion carried unanimously.

No CFO Report was given.

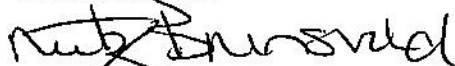
Campbell moved to go into Executive Closed Session per Iowa Code Section 21.5(i), considering going into closed session to evaluate the professional competency of an individuals whose performance is being considered. Adson seconded. Motion carried unanimously with roll call vote at 3:24 P.M.

Adson moved to return to open session at 3:41 P.M. Kloberdanz seconded. Motion carried unanimously.

Halter approved the employee's request for a temporary accommodation on work schedule, will use available time-off for a complete work week. Employee will be available by phone or text if needed. Campbell seconded. Motion carried unanimously.

The next regular meeting for the NCIRSWA will be held on April 21, 2020. Adson moved to adjourn. Campbell seconded. Motion carried unanimously at 3:45 P.M.

Mitzi Brunsvold



NCIRSWA 000

Donna Bice



Board Chairman