

# *North Central IA Regional Solid Waste Agency*

Minutes of Meeting  
May 2019

The regular monthly meeting of the Executive Board was held on May 21, 2019 at the Fort Dodge Growth Alliance Building, Fort Dodge, IA. Chairman Travis Goedken called the meeting to order at 5:34 P.M.

Members present: Dale Graham – Ellsworth, Jeffrey Halter – Fort Dodge, Donna Bice – Fort Dodge, Jamie Bemrich – Fort Dodge, Travis Goedken – Humboldt, Rick Pedersen – Humboldt County, Donovan Adson – Vincent, Jerry Kloberdanz – Webster City and Mark Campbell – Webster County.

Also present were Pat Callahan & Mark Jackson – Callahan Municipal Consultants, Glenn Hunter – HLW Engineering Group, Brett Daniel – City of Fort Dodge, Lori Lindstrom-CFO, staff and visitors.

Campbell moved to approve the Agenda. Kloberdanz seconded. Motion carried unanimously.

Callahan Municipal Consultants –

- COO Interview update.
- Consultant's overview of interview process, the list of questions, and the candidates' written requests for closed session.
- Campbell moved to go into Executive Closed Session to conduct interviews in accordance with Chapter 21.5(i) of the State Code of Iowa to evaluate the professional competency of an individual whose appointment, hiring, performance or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session. Halter seconded. Motion carried unanimously at 5:59 P.M.

Campbell moved to return to open session at 9:29 P.M. Bice seconded. Motion carried unanimously.

Campbell moved to adjourn until 5:30 P.M. tomorrow evening at the Recycling Center. Pedersen seconded. Motion carried unanimously at 9:30 P.M.

May 22, 2019 – Travis Goedken reconvened the meeting that started on May 21<sup>st</sup> and adjourned to May 22, 2019 at 5:30 P.M. It is now 5:33 P.M on May 22, 2019.

Members present: Dale Graham – Ellsworth, Jeffrey Halter – Fort Dodge, Donna Bice – Fort Dodge, Jamie Bemrich – Fort Dodge, Travis Goedken – Humboldt, Rick Pedersen – Humboldt County, Donovan Adson – Vincent and Jerry Kloberdanz – Webster City.

Bice moved to approve the April 2, 2019 Meeting Minutes. Bemrich seconded. Motion carried unanimously.

Brett Daniel, Public Works Director, City of Fort Dodge, discussed with the Board moving the City's compost site to the landfill. Bemrich moved to table this item until the June board meeting allowing more time for research. Pedersen seconded. Motion carried unanimously.

Halter moved to approve the proposal from Terracon, not to exceed \$22,200, to provide geotechnical engineering services for the slope stability analysis. Kloberdanz seconded. Motion carried unanimously.

Kloberdanz moved to approve Resolution 2019-1 North Central IA Regional Solid Waste Agency Authorizing the Purchase of Items for the North Central IA Regional Solid Waste Agency COO Finalist Interviews and Reception. Bice seconded. Motion carried unanimously.

Kloberdanz moved to approve Amendment to the NCIRSWA Employee Policy regarding Health Insurance, option #2. Bice seconded. Motion carried unanimously.

Financial Reports – Bemrich moved to approve the Financial Reports for the months of March and April 2019. Bice seconded. Motion carried unanimously.

Accounts Payable Invoices – Bemrich moved to approve the Accounts Payable invoices for the month of April 2019. Halter seconded. Motion carried unanimously.

Chairman’s/Operation Manager’s Report –

1. Goedken informed the Board Meeting he’s been working with Lori and Pat Callahan on the COO search. One of the first projects of the COO will be the Agency’s personnel policy. Met with the City of Fort Dodge regarding the compost proposal.
2. Anderson – safety meeting was on proper handling of disposal of asbestos at the work face. Fort Dodge Asphalt will be repaving the road to the landfill and wanted to know if the Agency would be interested in repaving the entrance to the landfill at a cost of \$36,000. Board was not interested.
3. Moffitt – safety meeting was on severe weather. Mobile events as follows: Lehigh -3 households; Harcourt – 22 households and Eagle Grove – 14 households; brought in 2,300 lbs. of material. More mobile events scheduled in the upcoming weekends. Jim Stubbs provided update on fireworks ditch fire.
4. Slinker – safety meeting was on Agency chain of command and PPE. Has been on the radio with Mike Divine.

Halter moved to approve the Chairman’s/Operation Manager’s Report. Kloberdanz seconded. Motion carried unanimously.

CFO’s Report –

1. Lindstrom informed the Board of the implementation of an “Employee Being Offered Uniform” form she prepared as a result of last month’s board meeting, with Kersten reviewing.
2. Lindstrom informed the Board that they will start working on Budget FY21 in June. The Full Board meeting will be held in October 2019.

Bemrich moved to approve the CFO’s Report. Halter seconded. Motion carried unanimously.

Other Business – Discussion regarding hotel lodging for the COO candidates and what nights they will be staying. Fort Dodge Growth Alliance will be giving a tour to the candidates. Halter requested email reminders of upcoming meetings. Slinker informed the Board the results of the noise assessment were below normal for OSHA.

Public Questions or Comments – Adson informed the Board that he received a couple phone calls from people he does not know regarding the published Minutes of Meeting and the compensation package. Adson explained they were not a bonus, it was compensation.

The next regular meeting for the NCIRSWA will be held on June 18, 2019. Adson moved to adjourn.

Kloberdanz seconded. Motion carried unanimously at 6:54 P.M.

Lori Lindstrom  
Secretary/Treasurer

Travis Goedken  
Chairman