

North Central IA Regional Solid Waste Agency

Minutes of Meeting
October 2019

The regular monthly meeting of the Executive Board was held on October 22, 2019 at the Fort Dodge Growth Alliance Building, Fort Dodge, IA. Vice Chair Donna Bice called the meeting to order at 5:32 P.M.

Members present: Wally Lorenzen – Eagle Grove, Dale Graham – Ellsworth, Jamie Bemrich – Fort Dodge, Donna Bice – Fort Dodge, Jeffrey Halter – Fort Dodge, Rick Pedersen – Humboldt County, Donovan Adson – Vincent, Jerry Kloberdanz – Webster City and Mark Campbell – Webster County.

Also present were Steve Kersten – Attorney, Glenn Hunter – HLW Engineering Group, Mitzi Brunsvold-COO, Lori Lindstrom-CFO, staff and visitors.

Campbell moved to approve the Agenda. Kloberdanz seconded. Motion carried unanimously.

Bemrich moved to approve the September 17, 2019 Board Meeting Minutes. Adson seconded. Motion carried unanimously.

Campbell moved to table approval of HLW Engineering Group Pay Request No. 11 to Rasch Construction, Inc. by the recommendation of HLW Engineering Group because there's still some work that needs to be done. Halter seconded. Motion carried unanimously.

Financial Report – Bemrich moved to approve the Financial Report for the month of September 2019. Graham seconded. Motion carried unanimously.

Accounts Payable Invoices – Pedersen moved to approve the Accounts Payable invoices for the month of September 2019. Lorenzen seconded. Motion carried unanimously.

COO/Operation Manager's Report –

1. Brunsvold updated the Board on IT services; working on fiber optic specs.
2. Brunsvold updated the Board on the scrap metal RFP.
3. Anderson –
 - a. Recommended to the Board the purchase of a 2016 Bell B40D used haul truck from Mid Country Machinery in the amount of \$230,000, including trade; (6 bids received);
 - b. Recommended to the Board the purchase of landfill fencing from Midwest Fence & Gate in the amount of \$30,660.67; (2 bids received);
 - c. Safety meeting will be on semi-trailers.
4. Moffitt – Board approved the following pricing last month to be submitted to the Full Board:
 - a. VSQG Pricing;
 - b. Mobile Events to be free;
 - c. Safety meeting was on spill safety and the different spill kits in the facility.
5. Slinker – Safety meeting was on a fatigued driver loading a truck and having a new employee shadow him; informed the Board that an employee had quit his site and the new employee started yesterday.

Halter moved to approve the COO/Operation Manager's Report including the approval of the haul truck and fencing. Kloberdanz seconded. Motion carried with Graham opposing.

CFO's Report –

1. Lindstrom informed the Board that the FY19 payroll audit is complete and the Agency will receive a refund of \$3,723.00.
2. Lindstrom discussed with the Board that after speaking with a CPA firm and State Auditor, there is not adequate time to go out for an RFP for the FY19 audit; Lindstrom requested from the Board to stay with the State Auditors for FY19 and to go out for bid in March 2020 for the FY20 audit. Lindstrom did reach out to the State Auditor and they will be available to perform the FY19 audit in January 2020 with a cost not to exceed \$7,000. The Board approved Lindstrom's request.

Halter moved to approve the CFO's Report. Campbell seconded. Motion carried unanimously.

Other Business – Halter asked Slinker to check with Fort Dodge Growth Alliance regarding their recycling; Slinker informed the Board that he is meeting with 130 kids in a couple weeks; America Recycles Day is November 15th. Halter asked about stream line recycling and other communities.

Public Questions or Comments – Wayne Krug requested that his lease renewal with the Agency be put on the November Agenda.

The next regular meeting for the NCIRSWA will be held on November 19, 2019. Kloberdanz moved to adjourn. Campbell seconded. Motion carried unanimously at 6:01 P.M.

Lori Lindstrom
Secretary/Treasurer-CFO

Mitzi Brunsvold
COO