

North Central IA Regional Solid Waste Agency

Minutes of Meeting

October 18, 2022

The regular monthly meeting of the Executive Board was held on October 18, 2022 at the Recycling Center, Fort Dodge, IA. Chair Mark Campbell called the meeting to order at 5:30 P.M.

Roll Call - Members present: Wally Lorenzen – Eagle Grove, Dale Graham – Ellsworth, Rick Pedersen – Humboldt County, Cole Bockelmann – Humboldt, Dave George – Manson, Cameron Nelson – Fort Dodge, Donovan Adson – Vincent, David Fierke – Fort Dodge, and Mark Campbell – Webster County.

Also present were Attorney Colin Hendricks, Glenn Hunter – HLW Engineering Group, James McLaughlin – Recycling Center Operations Manager, Nik Myers – Landfill/HHM Operations Manager, and others via Zoom.

Adson moved to approve Agenda. Lorenzen seconded. Motion carried unanimously.

George moved to approve the September 20, 2022 Minutes of Meeting. Pedersen seconded. Motion carried unanimously.

Accounts Payable Invoices – Discussion regarding the \$30,000 payment to Terracon for Slope Stability Project. Discussion regarding two invoices for diagnostics on 2005 Chevy Silverado. Discussion of invoice from Matt's Tire – new tires for haul truck. Graham moved to approve the Accounts Payable invoices for the month of September 2022. Pedersen seconded. Motion carried unanimously.

Financials – George moved to approve the Financials for the month of September 2022. Lorenzen seconded. Motion carried unanimously.

Approval to hold Full Board Meeting in November to discuss real estate purchase. Decision to hold Special Full Board Meeting at 5:00 PM on November 15, 2022. Meeting held via ZOOM and in person. Lorenzen moved to approve the time and date of the meeting. Bockelmann seconded. Motion carried unanimously.

HLW Engineering Group – No action item.

- Glenn Hunter on-site today to do semi-annual sampling; gas readings, leachate level, and surveyed the slope stability pins as required by DNR. Set perimeter stakes around the excavation area for the Slope stability project so if any contractors want to take a look they can. Revised project estimate is in the meeting packet – \$5,550,545.50. There was some discussion regarding the project design. NCIRSWA Administrator went along with him today as he was doing some of the monitoring and sampling.

Operations Report – Landfill, HHM, Recycling Center

Landfill – Nik Myers

1. All equipment is up-to-date. RMS has the D155 in their shop rebuilding the undercarriage.
2. New wet area has brought some new opportunities for how waste will be handled this winter. Will now be able to go through the wet area which will save money on fuel and sand; will eliminate potential for collisions on the hills and curves. Will have less snow removal and sanding to do.
3. Still waiting for Electric Pump to get us the information on the parts needed for the west lift station. Want to have local plumbers bid it so we don't have to wait for repairs, etc.
4. Purchased a stainless steel sander under \$5,000.

HHM – Nik Myers

1. Submitted SARS report to DNR for period of January-June 2022. 17,679 lbs. of hazardous waste handled in that time period.
2. Mobile event in Pomeroy September 28 – 1,066 lbs. of hazardous waste collected.
3. Jill worked with a farmer who will take 290 lbs. of dual herbicide – this will save \$751 in shipping costs.
4. New computer to be used in the warehouse area – will help speed up some of their processes.
5. Everything going well.

Recycling Center – James McLaughlin

1. Today was the second quarterly shutdown for the RC. Completed several items preparing for winter. Major item was blowing dust off the heaters, which in the past was done after hours, and usually would take about 4 hours to complete, resulting in overtime. Cleaned sander and greased it so it is ready.
2. Have started to contact businesses in Humboldt about picking up their recycling so we can expand there.

3. Card board at \$55/ton
4. Plastic at \$160/ton
5. Paper at \$130/ton.

COO Report – Donna Bice

1. Growth Alliance Fall into Fort Dodge event was held October 5th in the evening. James, Nik and I attended. There were approximately 42 vendors and well over 100 people attended. We handed out lots of information pamphlets and agency promotional items. It was a good event for the Agency to be part of.
2. One thing discussed at the ISOSWO conference by other landfills is that they have a Customer Appreciation Day. Use it for educational purposes, etc. Would like to research the possibility of having one here.
3. December meeting scheduled for the 20th. Auditors will be here also December 12-22. Decision to not hold a December meeting.
4. Two small work comp claims; one person with something in their eye; and another who cut the palm of his hand. Both were minor claims.
5. Thank you to Dale Graham for all of his time on the Board, as he is retiring. This will be his last Board meeting.

Legal – Colin Hendricks

1. Lawsuit with Westside Properties (Frank) has been dismissed without prejudice.
2. Finished revision of letter regarding changes to Executive Board due to census numbers.
3. Real estate purchase contract for Pingel property has been signed. Needs approval by Full Board.
4. Contacted by another landowner in area about purchasing their property which can be discussed in closed session if desired.

Adson moved to enter Closed Session. Lorenzen seconded. Roll call vote approved to enter Closed Session at 5:55 PM.

Return to Open Session at 6:21 PM.

Other Business – discussion of length of audit by State. Not really much that can be done to change process. Question regarding landfill software, and how it can be difficult to differentiate between customers with the same last name. The Agency will be looking at upgrading the scale software. Adson has received compliments regarding the staff at the HHM facility and how accommodating they were.

Public Questions or Comments – None.

The next regular meeting for the NCIRSWA will be held on November 15, 2022. Adson moved to adjourn; Graham seconded. Motion carried unanimously at 6:25 P.M.

Donna Bice
COO

Mark Campbell
Vice-Chair