

North Central IA Regional Solid Waste Agency

Minutes of Meeting

October 17, 2023

The regular monthly meeting of the Executive Board was held on October 17, 2023 at the Recycling Center, Fort Dodge, IA. Chair Dave George called the meeting to order at 5:30 P.M.

Roll Call - Members present: Wally Lorenzen – Eagle Grove, David Fierke – City of Fort Dodge, Matt Bemrich – City of Fort Dodge, Jack Kersten – City of Fort Dodge, Cole Bockelmann – City of Humboldt, Terry Painton – Jewell Alternate, Dave George – Manson, Biridiana Bishop – Webster City and Mark Campbell – Webster County.

Also present were Attorney Colin Hendricks, Doug Luzbetak – HLW Engineering Group, Brandon Bahrenfuss – Webster City Street Dept. Supervisor, Donna Bice – COO, Lori Lindstrom – Secretary/Treasurer-CFO, Nik Myers – Landfill/HHM Operations Manager and Lindsey Warren, Recycling Operations Manager.

Campbell moved to approve Agenda. Fierke seconded. Motion carried unanimously.

Bockelmann moved to approve the September 19, 2023 Minutes of Meeting. Campbell seconded. Motion carried unanimously.

Accounts Payable Invoices – Campbell moved to approve the Accounts Payable invoices for the month of September 2023. Lorenzen seconded. Motion carried unanimously.

Financial Reports – Fierke moved to approve the Financial Reports for the month of September 2023. Bemrich seconded. Motion carried unanimously.

HLW Engineering Group – Doug Luzbetak – No action item

- SCS Engineers requested HLW to do some staking and surveying in conjunction with their stability analysis; HLW finished this in October, providing that information to them;
- Provided Board an update regarding Board approval at last month's meeting and the leachate force main cleanout manholes. Probably a late spring completion date next year.

Terracon – No representative in attendance – no update provided by Terracon.

Brandon Bahrenfuss – Webster City Street Dept. Supervisor – discussed/informed Board regarding Webster City wood chip disposal request. Campbell moved to table based on outcome from the DNR and Webster City and landfill working together. Due to lack of second with motion dying, Bemrich moved to approve Webster City to bring 9.6 tons of wood chips to the landfill to test. Fierke seconded. Motion carried with Bishop abstaining. Campbell moved to table based on the outcome. Fierke seconded. Motion carried unanimously.

Bockelmann moved to approve to continue renting both pieces of equipment for Landfill Seeding Project from Browns Heavy Equipment, up to 2months. Fierke seconded. Motion carried unanimously.

Operations Report – Landfill, Recycling Center, HHM

HHM – Nik Myers

1. Site has met DNR requirements for mobile events to be held this year.

Landfill – Nik Myers

1. Completed dirt and grass seed for DNR requirements;
2. Equipment rental (mentioned above);
3. Back to full staff in 2 weeks.

Recycling Center – Lindsey Warren

1. Cardboard @ \$75/ton; paper @ \$60/ton and plastic @ \$20/ton;
2. Route truck at Fort Dodge Ford to have the evaporator core replaced and repair upper oil pan leak; estimate for both repairs @ \$5,206.00. Did receive estimate from Doyle Diesel for just the oil pan repair, which came to \$5,737.00.
3. New hire update.

CFO Report – Lori Lindstrom

1. State audit preparation – unsure if auditors will be on-site November, December 2023 or January 2024.

COO Report – Donna Bice

1. Regarding the conduit repair, Archibald Electric was contacted and they are waiting on MidAmerican Energy to shut down the line. Once this is done, they'll begin repair;
2. SCS Engineer update – were on-site drilling last week – the data collected strongly support their September presentation;
3. Employee Manual Draft – Board asked to bring it back next month after Board has more time to review.

Legal – Colin Hendricks

1. No update.

Campbell moved to go into Closed Session per Iowa Code 21.5(1)(i) to evaluate the professional competency of an individual whose performance is being considered. Lorenzen seconded. Motion carried by roll call vote to include Bishop – Webster City, Bockelmann – Humboldt, George – Manson, Fierke – Fort Dodge, Campbell – Webster County, Bemrich – Fort Dodge, Lorenzen – Eagle Grove, Kersten – Fort Dodge and Painton – Jewel at 6:21 P.M.

Bemrich moved to return to open session by roll call vote to include Bishop – Webster City, Bockelmann – Humboldt, George – Manson, Fierke – Fort Dodge, Campbell – Webster County, Bemrich – Fort Dodge, Lorenzen – Eagle Grove, Kersten – Fort Dodge and Painton – Jewel at 6:32 P.M.

Other Business – None.

Public Questions or Comments – None.

The next regular meeting for the NCIRSWA will be held on November 14, 2023. Fierke moved to adjourn. Bemrich seconded. Motion carried unanimously at 6:33 P.M.

Lori Lindstrom
Secretary/Treasurer-CFO

Donna Bice
COO