

North Central IA Regional Solid Waste Agency

Minutes of Meeting
September 2019

The regular monthly meeting of the Executive Board was held on September 17, 2019 at the Recycling Center, Fort Dodge, IA. Chairman Travis Goedken called the meeting to order at 5:31 P.M.

Members present: Wally Lorenzen – Eagle Grove, Dale Graham – Ellsworth, Donna Bice – Fort Dodge, Jeffrey Halter – Fort Dodge, Travis Goedken – Humboldt, Donovan Adson – Vincent, Mark Campbell – Webster County and Jerry Kloberdanz – Webster City.

Also present were Steve Kersten – Attorney, Doug Luzbetak – HLW Engineering Group, Mitzi Brunsvold-COO, Lori Lindstrom-CFO, staff and visitors.

Campbell moved to approve the Agenda. Adson seconded. Motion carried unanimously.

Campbell moved to approve the August 27, 2019 Board Meeting Minutes. Lorenzen seconded. Motion carried unanimously.

Campbell moved to approve HLW Engineering Group Pay Request No. 10 to Rasch Construction, Inc. in the amount of \$2,356.00 covering 95% of the installation of additional silt fence regarding the Phase 2 Expansion Project. Halter seconded. Motion carried unanimously.

Adson moved to approve Resolution 2019-4 Resolution of Acceptance of Public Improvements. Kloberdanz seconded. Motion carried unanimously by roll call vote.

Kloberdanz moved to approve Resolution 2019-2 Resolution to Authorize Check Signing Signatures for the North Central IA Regional Solid Waste Agency. Bice seconded. Motion carried unanimously by roll call vote.

Campbell moved to approve Resolution 2019-3 Resolution Naming Depositories for the North Central IA Regional Solid Waste Agency. Adson seconded. Motion carried unanimously by roll call vote.

Campbell moved to approve the FY21 Budget, to include a 3% cost of living pay increase, to present to the Full Board for approval. Adson seconded. Motion carried unanimously.

Financial Report – Campbell moved to approve the Financial Report for the month of August 2019. Bice seconded. Motion carried unanimously.

Accounts Payable Invoices – Bice moved to approve the Accounts Payable invoices for the month of August 2019. Halter seconded. Motion carried unanimously.

COO/Operation Manager's Report –

1. Brunsvold updated the Board regarding the landfill operator position filled by Lyle Petersen; Petersen will become landfill certified and starting wage to be between \$19 - \$20/ hour.
2. Brunsvold updated the Board on IT services.
3. Anderson – discussed with the Board a pile of river rock and dirt, asking if the Board would like to sell, stating that it does belong to the Agency. The Board said to keep the dirt and sell the rock. Anderson said he has been approached regarding the river rock. Board agreed to offer \$18/ton to \$17/ton. Campbell abstained from conversation.
4. Moffitt – presented to the Board the following for approval to submit to the Full Board:

- a) VSQG Pricing
- b) Mobile Events Fee
- 5. Slinker – updated the Board regarding the recycling center damaged overhead door by a hauler. Hauler to pay for damages through their insurance provider in the amount of \$8,009.55.

Campbell moved to approve the COO/Chairman’s/Operation Manager’s Report. Kloberdanz seconded. Motion carried unanimously.

CFO’s Report –

- 1. Lindstrom informed the Board that the FY19 payroll audit is not complete.
- 2. Lindstrom informed the Board that for the month of August, IPERS was paid twice by the accounting firm, but the overpayment will be applied to the month of September.
- 3. Lindstrom informed the Board that she’s working on audit preparation for FY19.

Campbell moved to approve the CFO’s Report. Halter seconded. Motion carried unanimously.

Other Business – Campbell complimented Moffitt and Slinker for their great representation of the Agency at Market on Central.

Public Questions or Comments – None.

The next regular meeting for the NCIRSWA will be held on October 22, 2019. Campbell moved to adjourn. Lorenzen seconded. Motion carried unanimously at 6:45 P.M.

Lori Lindstrom
Secretary/Treasurer-CFO

Mitzi Brunsvold
COO