

North Central IA Regional Solid Waste Agency

Minutes of Meeting

September 2016

The regular monthly meeting of the Executive Board was held on September 20, 2016 at the Regional Recycling Center, Fort Dodge, IA. Chairman Mark Campbell called the meeting to order at 5:30 P.M.

Members present: Rick Rogers – Barnum, Troy Hassebrock – Blairsburg, Dale Graham – Ellsworth, Jeff Halter – Fort Dodge, Tony Trotter – Fort Dodge, Travis Goedken – Humboldt, Rick Pedersen – Humboldt County, Donovan Adson - Vincent and Mark Campbell – Webster County.

Also present were HLW Engineering, Barker Lemar, staff and visitors.

Goedken moved to approve the Agenda. Trotter seconded. Motion carried unanimously.

Hassebrock moved to approve the August 16, 2016 Meeting Minutes. Rogers seconded. Motion carried unanimously.

Trotter moved to approve the purchase of GPS for landfill compactor from RDO in the amount of \$59,760, which includes base station. Halter seconded. Motion carried with Graham opposing.

Halter moved to approve Barker Lemars' "Time Study – Chain of Command" recommendation. Adson seconded. Motion carried unanimously.

Pedersen moved to approve HLW Engineering Group Final Pay Request No. 5 requesting the release of the 5% retainage to Steger Construction in the amount of \$36,407.23 regarding the Abutment Liner/SW Area Closure project. Trotter seconded. Motion carried unanimously.

Trotter moved to approve quote from DCD Concrete Coatings Inc. in the amount of \$11,660.00 for sealing floor at the Household Hazardous Waste Regional Collection Center, contingent upon Kathleen Hennings approval of the IDNR, approval of said quote. Goedken seconded. Motion carried unanimously.

Hassebrock moved to approve changing the Agency's current insurance agent of record to the same insurance agent that Webster County is using, who is Calvert & Johnson. Trotter seconded. Motion carried unanimously.

Financial Report – Hassebrock moved to approve the Financial Reports for the month of August 2016. Halter seconded. Motion carried unanimously.

Accounts Payable Invoices – Halter moved to approve the Accounts Payable invoices for the month of August 2016. Rogers seconded. Motion carried unanimously.

Chairman's Report –

- a. Campbell informed the Board that there's been great progress on the construction projects and they're close to being complete.
- b. Campbell asked Trotter to explain the new water meter at the landfill. Trotter informed the Board that the City of Fort Dodge had been billing the landfill for its water and waste water

has been incorrect for a long time. The City was billing the landfill for waste water based on whatever volume was greater between the water meter and the meter for the flow coming out of the lift station, which every time was the lift station. However, that meant the landfill was not getting billed for the domestic use in this building and the truck shed. So, the landfill had to install another water meter so the City can correctly bill for water and sewer. There will be a corrected bill approximately \$2,000 (which the City can only go back two years) which the Agency will receive once the new water meter is installed.

- c. Campbell informed the Board that the Agency will be looking at switching scale house software from PDOX to Waste Works. Campbell to keep the Board informed when the Agency gets ready for this change.
- d. Campbell informed the Board that a new Hotsy Pressure Washer was purchased for the recycling center.
- e. Campbell informed the Board that another landfill operator did pass the landfill certification exam.
- f. Campbell informed the Board that the ISOSWO Board Meeting was held at the Recycling Center on September 9, 2016. Campbell, HLW Engineering Group and Cindy Turkle each gave a presentation on behalf of the NCIRSWA.
- g. Campbell updated the Board that the Agency will receive a refund in the amount of \$6,176 regarding the results of the IMWCA Worker's Comp FY16 Audit.
- h. Campbell informed the Board that the Agency has the State Auditors on-site for the FY16 audit on September 26 2016. The bid amount for the FY16 audit is \$5,800.
- i. Campbell informed the Board that the Agency will be at Market on Central this weekend, with the City of Fort Dodge, who is bringing in the Eco Education Tour. Campbell asked the Board for volunteers to sit at the Agency's booth, with Campbell, Trotter and Rogers volunteering.
- j. Campbell informed the Board that the Iowa Recycling and Solid Waste Conference is coming up in Davenport on October 3rd, 4th, and 5th 2016. Campbell welcomed Board Members to attend; Anderson will be attending.
- k. Campbell asked for volunteers for the sub-committee for the job description and salary recommendations – Campbell, Halter, Adson and Lindstrom volunteered.
- l. Lindstrom informed the Board that Kathleen Hennings with the DNR, has made some recommendations for changes regarding the HHW/RCC permit application, which will be on the October Agenda.
- m. Monthly Worker's comp update.

Halter moved to approve the Chairman's Report. Goedken seconded. Motion carried unanimously.

Other Business – None

Public Questions or Comments – Public asked who the new insurance agent of record will be and Campbell answered Calvert & Johnson Insurance.

The next meeting for the NCIRSWA is October 18, 2016. Trotter moved to adjourn. Halter seconded. Motion carried unanimously at 6:53 P.M.

Lori Lindstrom
Secretary/Treasurer

Mark Campbell
Chairman