

North Central IA Regional Solid Waste Agency
Minutes of Meeting
November 19, 2024

The regular monthly meeting of the Executive Board was held on November 19, 2024 at the Recycling Center, Fort Dodge, IA. The meeting was available on-site and Teams. Chair Cole Bockelmann called the meeting to order at 5:30 P.M.

Roll Call - Members present: David Fierke – Fort Dodge, Jack Kersten – Fort Dodge, Megan Secor – Fort Dodge, Cole Bockelmann – Humboldt, Dave George – Manson and Dennis Frayne - Williams.

Also present were Attorney Colin Hendricks, Doug Luzbetak – HLW Engineering Group, Sierra Lavender – KHI Solutions, Wayne Krug – Gypsum Ag Supply, Lori Lindstrom – Secretary/Treasurer-CFO & Interim COO/HR Director, Jason Potts – Landfill Operations Manager and Lindsey Warren – Recycling Center Operations Manager.

Frayne moved to approve the Consent Agenda including: October 15, 2024 Executive Board Meeting Minutes, September 2024 Financials; October 2024 Invoices and October 2024 Financials. Kersten seconded. Motion carried unanimously.

HLW Engineering Group – Doug Luzbetak

- a. Frayne moved to approve Pay Request #4 from Steger Construction on the Phase 3 Expansion Project in the amount of \$113,425.09. Fierke seconded. Motion carried unanimously.
- b. Secor moved to approve Resolution #2025-2 of Acceptance of Public Improvements. Kersten seconded. Motion carried by roll-call vote of Fierke – Fort Dodge, Kersten – Fort Dodge, Secor – Fort Dodge, Bockelmann – Humboldt, George – Manson and Frayne – Williams.
- c. Update summarizing quantity changes during the project, with gypsum being the most significant. Potts shared with the Board a proposal received from Chris Doyle regarding interest in the landfill gypsum tonnage. Bockelmann recommended Attorney Hendricks review Doyle's proposal. No action taken.
- d. The DNR did an inspection earlier in the year requiring a Storm Water Pollution Prevention Plan be updated – we told them it would be done following completion of Phase 3 (which is done). Currently working on with Potts and should be completed in the next couple of weeks; will notify the DNR when complete.

Kersten moved to approve Principal Long-Term Disability at 180 days, with a \$6,000 monthly earnings maximum benefit. Secor seconded. Motion carried unanimously.

Operations Report – Landfill, HHM, Recycling Center

Landfill – Jason Potts

- a. Wayne Krug with Gypsum Ag Supply joined Board meeting regarding Certain interest in the landfill gypsum. Bockelmann updated Krug regarding a bid received from Doyle. Discussion took place with the Board and the mining permit.
- b. Basement is complete on Grell property (owned by NCIRSWA).
- c. Working on the Phase 2 road.
- d. Bell truck rental was returned today because the Agency's Bell truck showed up today.
- e. Serviced landfill equipment this month in-house.
- f. Returned extra filters in the shop to vendors and received vendor credits on account.
- g. Mobile Crushing is on-site crushing concrete.
- h. Working on leachate lines.

HHM – Jason Potts

- a. Site brought in 6,132 lbs. for the month.
- b. Latex discussion – leave process the same.

Recycling Center – Lindsey Warren

- a. Cardboard at \$100/ton. There are no plastic or paper prices as both are being run as Single Stream.
- b. The skid loader has been delivered to Fort Dodge and is being prepared for delivery.

CFO/COO Report – Lori Lindstrom

- a. George approved FY24 Estimate from the Office of State Auditors. Frayne seconded. Motion carried unanimously.
- b. George approved pay rate increase of \$3.00/hour for the Landfill Operations Supervisor Position (next payroll). Secor seconded. Motion carried unanimously.
- c. George approved pay rate of \$16.00/hour for the Groundskeeper Position (next payroll). Kersten seconded. Motion carried unanimously.
- d. Frayne approved Part-Time PTO Accrual to be 2.00 hours/payroll as a revision to the NCIRSWA Employee Manual. Kersten seconded. Motion carried unanimously.
- e. Reminder to Board that the HHM Site to be closed week of Thanksgiving to allow staff to take a week of vacation.
- f. ICAP Safety Grant.
- g. ICAP Insurance Renewal Paperwork and Cyber Application complete and submitted to Mike Johnson.
- h. FY26 Budget draft work-in-progress.
- i. Recovery Systems – paid the required down payment regarding the board approved baler.
- j. Mobile Crushing on-site crushing concrete.
- k. Camera and security system installation completed on 10/23/2024.
- l. Update – unemployment hearing.
- m. Work Comp Report.

Legal – Colin Hendricks – None.

Other Business – Bockelmann said he needs to follow-up with Webster County HR to check on our hiring process. We have two applicants and we will bring those folks in front of the Board once we close it out and hopefully make a selection.

Public Questions or Comments – None.

The next regular meeting for the NCIRSWA will be held on December 17, 2024. Secor moved to adjourn. Fierke seconded. Motion carried unanimously at 6:16 P.M.

Cole Bockelmann
Chair

Lori Lindstrom
Secretary/Treasurer-CFO
Interim COO/HR Director