

North Central IA Regional Solid Waste Agency
Minutes of Meeting
December 16, 2025

The regular monthly meeting of the Executive Board was held on Tuesday, December 16, 2025 at the Recycling Center, Fort Dodge, IA. The meeting was held in person, with a Zoom link available. Chair Cole Bockelmann called the meeting to order at 5:30 P.M.

Roll Call - Members present: Cole Bockelmann – Humboldt, John Cochrane – Webster County, Dennis Frayne – Williams, Dave George – Manson, Wally Lorenzen – Eagle Grove, Megan Secor – City of Fort Dodge. All members onsite.

Also, present were Attorney Colin Hendricks, Mark Campbell – COO/HR Director, Deena McCaulley – Secretary/Treasurer-CFO, Jason Potts – Landfill Operations Manager, James McLaughlin – Recycling Center Operations Manager, Kenneth Grove – HHM Operations Manager. All onsite.

Call Meeting to Order.

Frayne moved to approve the Agenda. George seconded. Motion carried unanimously.

Secor moved to approve the November 18, 2025 Minutes of Meeting. Frayne seconded. Motion carried unanimously.

George moved to approve the December 2025 Financials. Secor seconded. Motion carried unanimously.

George moved to approve the December 2025 Payables. Secor seconded. Motion carried unanimously.

Campbell reviewed the Waste Works system update. With the new system update landfill tickets will be emailed to customers the same day. This update will allow paperless options.

Set Wage for Accountant Position

Secor moved to set the accountant position starting wage range from \$50,000 to \$75,000. Cochrane seconded. George opposed the motion. Motion carried.

The Board discussed setting Lori Lindstrom's accountant position wage. Frayne asked what Lindstrom is requesting for pay. Bockelmann stated that Lori is requesting \$86,000 annual salary for the accountant position. The Board decided to have Campbell and McCaulley set wage considering the high end of the set accountant wage range that was just approved.

Budget Presentation

Campbell reviewed the 2027 draft budget with the board.

- a. Proposed Tonnage Increase: tonnage increase by \$1 a ton
- b. Capital Purchases: Phase 3, Butterfly habitat
- c. Wages: 3% increase for all employees

Landfill Year End Update

Potts discussed the past years updates to the landfill. The astro turf project was a big project this year.

Recycling Center Year End Update

McLaughlin discussed the recycling centers updates this year. The recycling center has stayed up to date on all material intake while keeping everything nice and approachable. Looking into an automatic door opener for all reoccurring commercial trucks possibly next year.

HHM Year End Update

Grove discussed the HHM updates this past year. Receiving grant, selling recycled paint, excepting vape recycling are a few updates this past year.

Operations Report –

CFO Report – Deena McCaulley

- a. Bad Debt Write off: McCaulley reviewed the bad debt with the Board. The requested accounts to be written off as bad debt are past customers that no longer own/operate the business or are past employee route errors.

George moved to approve the write off of the \$17,790.66 bad debt. Secor seconded. Lorenzen opposed. Motion carried.

- b. Annual Audit – McCaulley shared that TrustPoint will be onsite starting January 5th for a few days to start the 2025 audit.

COO Update – Mark Campbell

- a. Training Update: Every other Thursday all staff meet to go over safety in the workplace. It has been a very educational tool for staff.
- b. Weather Closing: Minimal closings occur. High winds will cause the landfill to close. Communication will improve.
- c. Bailer Bids: Bidding Open
- d. Projects: Waste Works project discussed above. Frayne asked if trees have increased. Potts and Campbell stated not much of an increase. Tree companies have been contacted and information is posted on the website.

Legal – Colin Hendricks

Hendricks asked McCaulley for an update on the UCC-1 agreement for charge customers.

McCaulley stated that a letter, UCC-1 agreement, and ACH form for all charge customers will be sent out at the end of year/beginning of year. Will email to customers that have email on file. McCaulley will send it to Hendricks to review.

Other Business – None.

Public Questions or Comments – None.

Lorenzen moved to adjourn. Frayne seconded. Motion carried unanimously at 6:52 P.M.

Deena McCaulley
Sec/Treasurer-CFO

Cole Bockelmann
Chair