

North Central IA Regional Solid Waste Agency
Minutes of Meeting
March 19, 2024

The regular monthly meeting of the Executive Board was held on March 19, 2024 at the Fort Dodge City Hall Council Chamber, 819 1st Avenue South, Fort Dodge, IA. Chair Dave George called the meeting to order at 5:31 P.M.

Roll Call - Members present: Wally Lorenzen – Eagle Grove, David Fierke – Fort Dodge (Zoom) at 5:41 P.M., Jack Kersten – Fort Dodge, Megan Secor – Fort Dodge, Cole Bockelmann – Humboldt, Dave George – Manson, Brandon Bahrenfuss – Webster City and Mark Campbell – Webster County (Zoom) at 5:37 P.M.

Also present were Attorney Colin Hendricks, Glenn Hunter – HLW Engineering Group, Tim Buelow – SCS Engineers, Donna Bice – COO, Lori Lindstrom – Secretary/Treasurer-CFO, Nik Myers – Landfill Operations Manager and Lindsey Warren – Recycling Center Operations Manager.

Bockelmann requested to revise Agenda to include discussion and possible approval of a landfill garbage compactor, following Item No. 6. Secor moved to approve Agenda with said addition. Bahrenfuss seconded. Motion carried unanimously.

Secor moved to approve the February 27, 2024 Minutes of Meeting. Kersten seconded. Motion carried unanimously.

Accounts Payable – Bockelmann moved to approve the Accounts Payable invoices for the month of February 2024. Bahrenfuss seconded. Motion carried unanimously.

Secor moved to approve the February 2024 Financials. Lorenzen seconded. Motion carried unanimously.

Board discussion regarding Grell small garage – no action item. It was agreed that the COO can make decision on the garage, to include a certified letter to Mr. Grell

Revised Agenda Item – Campbell moved to approve the purchase of a Bomag BC773 from Mid Country Machinery in the amount of \$828,833.00, including a 4-year warranty and 8,000-hour buyback option. Purchase to include Mid Country Machinery buying back Agency's Bomag BC with a \$131,800 trade value.

HLW Engineering Group – Glenn Hunter

1. DNR extension granted until May 31, 2024 regarding Financial Assurance. Agency waiting for completion of FY23 state audit report.
2. Phase 3 Expansion update.
3. Doyle Construction – cleanout manholes project complete; system up and running.

SCS Engineers – Tim Buelow

1. Campbell moved to approve Change Order Request for Additional Slope Stabilization Evaluation and Solution Development in the amount of \$15,000. Bockelmann seconded. Motion carried unanimously.
2. Provided update on Slope Stability Evaluation.

Operations Report – Landfill, HHM, Recycling Center

Recycling Center – Lindsey Warren

1. Cardboard \$110/ton, paper \$70/ton, plastic at \$20/ton.

2. Update regarding staff – one employee left; have interviews scheduled for 2 open positions.
3. Update on cardboard baler – technically operational but continue to have minor things break. Bice stated a new baler is in the budget for FY25.

HHM – Nik Myers

1. Busy February.
2. Waiting to schedule mobile events until board's decision regarding charging for a fee for mobile events.

Landfill – Nik Myers

1. Cleanout manholes have been installed successfully.
2. New skid loader is running well – have used the broom twice to clean the scale and road at the landfill.
3. All equipment up-to-date.

Secor moved to approve Employee Insurance Premium Loss in the amount of \$704.07. Bockelmann seconded. Motion carried unanimously.

CFO Report – Lori Lindstrom

1. FY23 State Audit is underway – will be working with auditors through the month of March.
2. WasteWORKS software conversion is on track to go live on April 1, 2024. Two landfill scale attendants went to the Boone Landfill for training for a couple of days; start in-house training on March 21, 2024.
3. Reached out to Siouxland Scale for a quote to install “Red Light/Green Light” at the landfill scale to assist with scale traffic.
4. Working on a couple of Resolutions for the April board meeting.

COO Report – Donna Bice

1. Kersten moved to table approval of raise for one staff member. Bahrenfuss seconded. Motion carried unanimously.
2. Bockelmann moved to approve the FY25 Budget, VSQG Pricing and Route Truck Fees – to be presented to the Full Board. Lorenzen seconded. Motion carried unanimously.
3. Secor moved to table the HHM Mobile Events fee. Bahrenfuss seconded. Motion carried unanimously.

Legal – Colin Hendricks

1. Secor moved to approve Resolution 2024-3 Regarding the Pine Creek Gas Rights Lease Agreement, Including Easement and the North Central IA Regional Solid Waste Agency. Kersten seconded. Motion carried by roll call vote of Lorenzen-Eagle Grove, Fierke-Fort Dodge (Zoom), Kersten – Fort Dodge, Secor-Fort Dodge, Bockelmann – Humboldt, George – Manson, Bahrenfuss – Webster City and Campbell – Webster County (Zoom).

Other Business – None.

Public Questions or Comments – None.

The next regular meeting for the NCIRSWA will be held on April 16, 2024 at 5:30 P.M. Kersten moved to adjourn. Secor seconded. Motion carried unanimously at 6:58 P.M.

Lori Lindstrom
Secretary/Treasurer-CFO

Donna Bice
COO