

North Central IA Regional Solid Waste Agency
Minutes of Meeting
August 20, 2024

The regular monthly meeting of the Executive Board was held on August 20, 2024 at the Recycling Center, Fort Dodge, IA. The meeting was available on-site. Chair Cole Bockelmann called the meeting to order at 5:30 P.M.

Roll Call - Members present: Wally Lorenzen – Eagle Grove, David Fierke – Fort Dodge, Jack Kersten – Fort Dodge, Megan Secor – Fort Dodge, Cole Bockelmann – Humboldt, and Brandon Bahrenfuss (arrived at 5:31pm) – Webster City.

Also present were Attorney Colin Hendricks, Doug Luzbetak – HLW Engineering Group, Tim Buelow and Matt Kuhlenengel – SCS Engineers, Nik Myers – Landfill Operations Manager and Lindsey Warren – Recycling Center Operations Manager.

Fierke moved to approve the Consent Agenda including: July 23, 2024 Executive Board Meeting Minutes; July 2024 Invoices; July 2024 Financials. Secor seconded. Motion carried unanimously.

HLW Engineering Group – Doug Luzbetak

- a. Fierke moved to approve Pay Request #1 from Steger Construction on the Phase 3 Expansion Project in the amount of \$695,224.80. Kersten seconded. Motion carried unanimously.
- b. Phase 3 Expansion Project completion date to be October 4, 2024. Board approved Change Order #1 at last months meeting for gypsum removal, which is actually getting denser; they are looking at blasting it. Steger is looking to do it at the same unit price as on the change order, so they are not necessarily requiring a new change order, but the quantity they had, the amount estimated in the change order would increase. They have tried ripping it, chiseling it, and the piece that is solid, they are not having any luck with it. It has to be removed to complete the cell.

SCS Engineers – Tim Buelow and Matt Kuhlenengel

- a. Discussion of the geophysical survey results and update on cost opinion.
- b. Secor moved to approve proceeding with preparation of bid package. Fierke seconded. Motion carried unanimously.

Fierke moved to approve bid from Mobile Crushing for the landfill concrete crushing in the amount of \$70,500. Bahrenfuss seconded. Motion carried unanimously.

Operations Report – Landfill, HHM, Recycling Center

HHM – Nik Myers

- a. Took in over 4,000 lbs. – were able to divert over half of it.
- b. Received SARS back, and compared to this time 2 years ago, we saved the Agency close to \$7,000 every 6 months, which is a 50% savings and that's just on chemicals being shipped out; that is not counting oil, fire extinguishers, batteries and everything else.

Landfill – Nik Myers

- a. Received a Notice of Violation in March and another one in April from USW due to our flow rates and our ammonia levels. Happy to report that our levels are back to normal.
- b. The annual USW inspection is set for September 11th at 1:00 PM.
- c. Gave a tour to the people from Iowa Waste Exchange that went well.

- d. Have a mountain of gypsum, between 10,000 and 15,000 ton. Have spoke with National Gypsum, USG, Georgia Pacific – trying to see what our options are.
- e. Shout out to the litter pickers.
- f. Bockelmann asked Myers about the accident as stated in the CFO report.

Recycling Center – Lindsey Warren

- a. Cardboard at \$120/ton; paper at \$85/ton; plastic at \$20/ton.
- b. Skid loader went out for bid last week.
- c. Baler paperwork is still a work-in-progress. Waiting on a spec sheet from Metro for their single baler to try to compare.
- d. Warehouse cardboard pile is looking much better than last month. International Paper has been fantastic working with us to keep material moving. We are able to keep up with single stream.
- e. Received 2 quotes to have a hydraulic plate put in as well as dock safety barriers, new dock pads.
- f. On Thursday Nik and I met with Schupan. Waiting on pricing from Metro to compare, although Nik, Lori and I have discussed the pros and cons, and would prefer to stay with Metro. When all information is received, it will be presented to the Board to discuss the pros and cons.
- g. On Monday Nik and I toured Metro, which was a great opportunity to see how they process their material.
- h. Lindsey and Nik addressed the Board with questions regarding flex time in the employee manual. Discussion took place and the employee manual to be revised.

CFO Report – Lori Lindstrom not in attendance – below provided on Agenda

- a. NCIRSWA Employee Handbook effective 7/01/2024
 - Updated to include 7/23/2024 Board approved revisions
 - Handbook – removed “draft”, strikeouts and yellow highlighting
 - Stu Cochrane currently reviewing the above; to meet with staff on-site to review Board approved handbook – date not set yet.
- b. PTO – smooth transition with payroll.
- c. Worker’s comp report.
- d. Landfill accident 8/12/2024 – ICAP handling claim.
- e. FY24 payroll audit in progress.
- f. Agency credit card received.
- g. United Bank Account Agreement complete.

Legal – Colin Hendricks – None.

Other Business – None.

Public Questions or Comments – None.

The next regular meeting for the NCIRSWA will be held on September 17, 2024. Secor moved to adjourn. Fierke seconded. Motion carried unanimously at 6:08 P.M.

Cole Bockelmann
Chair

Megan Secor
Vice Chair