

# UTILITY TAP APPLICATION



1023 Progress Rd.  
Ellijay GA 30540  
706-276-2202 / Fax 706-636-2210

Property Owners Name: \_\_\_\_\_

Mailing  
Address: \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Tap street address: \_\_\_\_\_ City: \_\_\_\_\_ Zip \_\_\_\_\_  
(This should be the 911 address)

Service(s) Requested: (Check all that apply) \_\_\_\_\_ Water \_\_\_\_\_ Sewer  
(Note that sewer service is only available to customers who are also on the water system)

Requested installation date (allow a minimum of 4-6 weeks for installation): \_\_\_\_\_

Check the Box that Applies to this Tap:

**ALL NEW CONSTRUCTION MUST PROVIDE A COPY OF THEIR GILMER COUNTY BUILDING PERMIT**

\_\_\_\_\_ Residential New Home Construction (5/8" x 3/4" meter)

\_\_\_\_\_ Existing Residential Home (must provide property deed or plat)

\_\_\_\_\_ Commercial New Construction (min. 1" meter)      Meter size requested \_\_\_\_\_

\_\_\_\_\_ Existing Commercial Building (min. 1" meter)      Meter size requested \_\_\_\_\_

\_\_\_\_\_ Other-Explain: \_\_\_\_\_  
(Provide property deed, plat or building permit)

This application is made subject to the following terms and conditions:

The undersigned, his successors and assigns, agrees:

1. To pay to the Authority in accordance with published schedule of fees for the installation of the tap and service and to furnish without charge an easement for the right of way for any pipeline and appurtenances necessary for such installation and for maintenance and repair thereof;
2. that the utility service is limited to the use of only (1) family dwelling house or commercial building or applicant agrees to pay a multi-unit rate based on the number of units serviced;
3. to save and hold the Authority free of all damages resulting from the installation of the tap or the use thereof by the undersigned;

4. that in connection with the services to be performed, the Authority shall not be liable for damages to the dwelling or to any property of the applicant by reason of any action on the part of the Authority or the State of Georgia or their duly authorized officers, agents or employees;
5. that the Authority will install the meter as close as possible according to policy to the location determined by the undersigned; if no location is marked when crews arrive to install the tap, the Authority will determine the location of the tap. If for any reason, after the tap is installed that the undersigned wishes to have the meter moved to a different location, there will be an additional charge to cover the cost of the relocation;
6. to post street number or box number in a prominent location, visible from street or road and mark the requested meter location with a stake or similar marker. The Authority no longer provides flags for marking;
7. to install a backflow prevention device in sewer service lateral;
8. that it is understood that once the meter is installed, the customer will be billed monthly in accordance with the current rate schedules, if the customer were to request that service be discontinued prior to one year from the installation date, the meter will be pulled and a drop in meter fee will be charged to reestablish service;
9. this application is valid for 9 months from the application date. If request for the installation of this tap exceeds the 9 month period, an extension may be requested, otherwise all monies will be refunded.

Signature of Property Owner \_\_\_\_\_ Date \_\_\_\_\_

EGCWSA Representative: \_\_\_\_\_ Date \_\_\_\_\_

| SERVICE | TAP FEE | IMPACT FEE | DEPOSIT | ADMIN FEE |
|---------|---------|------------|---------|-----------|
| WATER   | \$      | \$         | \$      | \$        |
| SEWER   | \$      | \$         | \$      | \$        |

**TOTAL DUE: \$** \_\_\_\_\_

\_\_\_\_\_(INITIAL) CUSTOMER ACKNOWLEDGEMENT OF SELF PROVIDED MARKER FOR  
DESIRED METER LOCATION

**ELLIJAY-GILMER COUNTY WATER & SEWERAGE AUTHORITY**  
**WATER & SEWER TAP AND IMPACT FEE SCHEDULE**  
**FOR FISCAL YEAR 2025-2026**



| RESIDENTIAL        | WATER TAP | WATER IMPACT | SEWER TAP | SEWER IMPACT | ADMIN CHARGE | DEPOSIT | TOTAL    |
|--------------------|-----------|--------------|-----------|--------------|--------------|---------|----------|
| 3/4" WATER ONLY    | \$2,500   | \$1,353      | -         | -            | \$50         | \$125   | \$4,028  |
| 3/4:" WATER/ SEWER | \$2,500   | \$1,353      | \$5,030   | \$1,129      | \$50         | \$125   | \$10,187 |

| COMMERCIAL & INDUSTRIAL | WATER TAP | WATER IMPACT | SEWER TAP | SEWER IMPACT | ADMIN CHARGE | DEPOSIT    | TOTAL         |
|-------------------------|-----------|--------------|-----------|--------------|--------------|------------|---------------|
| 1" WATER                | \$3,830   | \$3,382.50   | -         | -            | \$50         | \$277.80   | \$7,540.30    |
| 2" WATER                | \$10,770  | \$10,824     | -         | -            | \$50         | \$888.90   | \$22,532.90   |
| 4" WATER                | TBD       | \$67,650     | -         | -            | \$50         | \$3,333.30 | *\$71,033.30  |
| 6" WATER                | TBD       | \$108,240    | -         | -            | \$50         | \$5,555.60 | *\$113,845.60 |

| COMMERCIAL & INDUSTRIAL | WATER TAP | WATER IMPACT | SEWER TAP | SEWER IMPACT | ADMIN CHARGE | DEPOSIT    | TOTAL         |
|-------------------------|-----------|--------------|-----------|--------------|--------------|------------|---------------|
| 1" WATER/ SEWER         | \$3,830   | \$3,382.50   | \$5,030   | \$2,822.50   | \$50         | \$277.80   | \$15,392.80   |
| 2" WATER/ SEWER         | \$10,770  | \$10,824     | \$5,030   | \$9,032      | \$50         | \$888.90   | \$36,594.90   |
| 4" WATER/ SEWER         | TBD       | \$67,650     | \$5,030   | \$56,450     | \$50         | \$3,333.30 | *\$132,513.30 |
| 6" WATER/ SEWER         | TBD       | \$108,240    | \$5,030   | \$90,320     | \$50         | \$5,555.60 | *\$209,195.60 |
| 8" WATER/ SEWER         | TBD       | \$189,420    | \$5,030   | \$158,060    | \$50         | \$8,888.90 | *\$361,448.90 |

\*Water tap fees for meters larger than 2" are based on cost of construction. Totals do not include the tap fee.

ELLIJAY-GILMER COUNTY WATER & SEWERAGE AUTHORITY

1023 PROGRESS ROAD, ELLIJAY GA 30540

Phone 706-276-2202

WEBSITE: EGCWSA.COM

FAX 706-636-2210

RESIDENTIAL / COMMERCIAL CONTRACT – TERMS & CONDITIONS



Customer # \_\_\_\_\_ Location # \_\_\_\_\_ Connection date \_\_\_\_\_

*Picture ID is required to obtain service!*

Date \_\_\_\_\_

Please Check Customer Usage Type: Residential \_\_\_\_\_ (full time or part time) Commercial \_\_\_\_\_ Rental \_\_\_\_\_ Industrial \_\_\_\_\_

Primary Name on Account: \_\_\_\_\_

If Individual: SSN (last 4 digits) \_\_\_\_\_ Driver License# \_\_\_\_\_ DOB: \_\_\_\_/\_\_\_\_/\_\_\_\_

If Commercial Business: FID# \_\_\_\_\_ Local Business License# \_\_\_\_\_

(If applicable): Joint account holder or Person establishing commercial account:

Driver License# \_\_\_\_\_ Email Address: \_\_\_\_\_ DOB \_\_\_\_/\_\_\_\_/\_\_\_\_

Service Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Billing Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Primary Phone \_\_\_\_\_ Second Phone \_\_\_\_\_ Work Phone \_\_\_\_\_

Email Address \_\_\_\_\_

Paperless Billing Option: \_\_\_\_\_ Paperless (Email) \_\_\_\_\_ Mail \_\_\_\_\_ Mail & Email Bill

In affixing my signature, I acknowledge that the above information is accurate; that I have read the application as well as the Ellijay-Gilmer County Water and Sewerage Customer Agreement below and on the reverse side of this application.

\_\_\_\_\_ Date \_\_\_\_\_

**Customer's Signature or Agent**

The signer of this agreement hereby applies for services from Ellijay-Gilmer County Water and Sewerage Authority subject to the following terms and conditions:

1. Applicant agrees to pay a deposit to the Authority for services rendered at the listed service address. The current rate of **deposit is \$125.00 for a standard 3/4" residential meter**. Larger meters and high usage commercial meters such as restaurants require a deposit based on the current schedule of deposits in effect at the time. The deposit is subject to adjustment to be brought current with the prevailing rate; if it is considered necessary, to maintain the account. An increased deposit may be required for an overdue account. A **new service admin fee of \$50.00** will be required to activate service during normal business hours. Applications received after 4:00 PM are not guaranteed to be connected on the same day and may be required to pay an additional **after-hour service trip of \$150.00**.
2. The applicant agrees to comply with all rules and regulations applicable to such a service. These include a copy of a photo identification card and social security or Federal tax identification number for each application and service location.
3. Deposits can be transferred to a new service location and are subject to a **transfer fee of \$50.00** for each account transferred. **Any past due balance on the existing account must be paid before the new service location will be turned on and the transfer completed.**
4. Applicants agree to pay for the full amount of water registered by the meter, at the rate that is in effect during the service period, whether the amount is due to usage, waste, leakage, or any other cause that is not the fault of the water system. **All payments are due by the 20<sup>th</sup> of each month** or the next working day if the 20<sup>th</sup> falls on a non-working day. **Failure to receive a bill does not entitle delayed payment.**
5. Payments received after the due date will be subject to a **late fee of \$10.00 or 10% of the overdue balance**, whichever is greater. **Overdue accounts are subject to immediate disconnection for nonpayment.** The Authority does not offer

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RESIDENTIAL / COMMERCIAL CONTRACT – TERMS & CONDITIONS



uninterruptible service. Disconnected accounts will be subject to an **administrative charge for disconnection, which is currently \$50.00 per overdue account.** A reconnection charge of \$75 will be required for accounts that are reconnected during regular working hours, which are 8:00 am through 4:00 pm, on working days. Overdue accounts that are paid before 4pm will be reconnected the same day, whenever possible. However, same day reconnection cannot be guaranteed due to circumstances beyond Authority control. **You understand and agree that any balance due should be paid promptly and in accordance with terms and agreements and that in the event of default to pay, the Authority may add reasonable collection charges and/or court costs and attorney fees.**

6. Reconnection that is requested after 4pm will be considered an after-hours reconnection and will be charged an **after-hours fee of \$150.00.** A signature will be required for an after-hours agreement at the time of reconnection and requires the overdue amount and related charges to be paid by 1pm on the following working day. If not paid by 1pm, the service will be disconnected and a second charge, equivalent to the after-hours reconnect fee, will be added to the account. No reconnects will be made between 8pm and 8am.
7. Service calls, for problems on the customer's side of the water meter, such as to turn off the water due to a leak in the customer's plumbing, may be billed a water service trip charge. The current water service trip charge is \$25.00 between the hours of 8am and 3pm and \$150.00 for after hours and weekends. Water service that has been turned off due to a leak in the customer's piping will require the installation of a "Customer Cut-Off Valve", where one does not already exist, before the service will be turned back on. A Customer Cut-Off Valve is a valve that the customer can use to turn off their service line and it is placed between the water meter and the customer service line. This valve can be installed by a certified plumber or Authority service personnel. The current charge for a **Customer Cut-Off Valve is \$250.00 per installation.** Service calls, for problems with the customer's sewer service line, where the problem is found to be no fault of the public collection system piping, will be billed a **sewer service charge of \$75.00 between the hours of 8am and 3pm and \$150.00 for after-hours & weekends.**
8. The applicant agrees that in connection with the services provided, the Authority shall not be liable for damages to any property of the applicants by reason of any action on the part of the Authority or the State of Georgia, or their duly authorized officers, agents, servants, or employees. The Authority's responsibility is in the right-of-way or easement adjacent to the customer's property and not on the customer's property. Duly authorized agents of the Authority shall have access at all hours to the premises of the consumer for the purpose of installing or removing Authority property, inspecting piping, reading, and testing meters or for any other purpose in connection with the water service and its facilities.
9. The Authority will install backflow devices/assemblies on all new taps. After installation, the device/assembly will be the owner's responsibility to maintain and test if the unit is testable.
10. The applicant agrees that the water service, to be rendered by the Authority, is limited to the use of only one (1) family dwelling (house, mobile home, etc.) or commercial building. The applicant agrees not to sell, furnish, or permit water to be used through the meter by other parties or to connect the service to other properties or services. Violation of this condition shall be considered a breach of contract and will result in immediate termination of service, without prior notice.
11. Applicants agree to not tamper with the meter device in accordance with Authority policies. The applicant agrees to immediately contact the Authority in connection with any service issues under this contract. Anyone found to have tampered with the meter or related devices located within the meter box will be subject to a **tampering fee of \$1,000.00 per incident.**
12. The Authority cannot regulate nor guarantee water pressure on the customers side of the meter; therefore, the Authority recommends that all customers protect their plumbing with a properly sized pressure reducing valve.
13. **Applicants agree and understand their responsibility to notify EGCWSA of all changes of address, contact information and/or phone numbers.**
14. Written notification is required for cancellation of service along with identity proof as outlined by FTC Identity Theft Prevention regulations.
15. **All fees, charges and penalties represented in this form are what is in effect at the time of this agreement and are subject to change. This agreement refers to the application of the fees, charges and penalties that are in force during the service period in which they occur.**

----END----

Contract entered by:  
(Initials): \_\_\_\_\_  
Form Updated 07/01/2025

# ELLIJAY-GILMER COUNTY WATER & SEWERAGE AUTHORITY

## RATE STRUCTURE FOR FISCAL YEAR 2025-2026



| RESIDENTIAL    | WATER (per 1000 gallons) | SEWER (per 1000 gallons) |
|----------------|--------------------------|--------------------------|
| Minimum Charge | \$18.00                  | \$16.00                  |
| 0 – 1,000 Gal  | \$3.67                   | \$5.19                   |
| 1,001 – 2,000  | \$3.88                   | \$5.48                   |
| 2,001 – 4,000  | \$4.09                   | \$5.76                   |
| 4,001 – 6,000  | \$4.24                   | \$6.01                   |
| 6,001 and up   | \$4.42                   | \$6.25                   |

| COMMERCIAL        | WATER (per 1000 gallons) | SEWER (per 1000 gallons) |
|-------------------|--------------------------|--------------------------|
| Minimum Charge    | \$25.00                  | \$25.00                  |
| 0 – 5,000 Gallons | \$3.67                   | \$5.19                   |
| 5,001 – 10,000    | \$3.88                   | \$5.48                   |
| 10,001 – 25,000   | \$4.09                   | \$5.76                   |
| 25,001 – 75,000   | \$4.24                   | \$6.01                   |
| 75,001 and up     | \$4.42                   | \$6.25                   |

| INDUSTRIAL               | WATER (per 1000 gallons) | SEWER (per 1000 gallons) |
|--------------------------|--------------------------|--------------------------|
| Minimum Charge           | \$50.00                  | \$50.00                  |
| 0 – 5,000,000            | \$3.67                   | \$5.19                   |
| 5,000,001 – 10,000,000   | \$3.88                   | \$5.48                   |
| 10,000,001 – 50,000,000  | \$4.09                   | \$5.76                   |
| 50,000,001 – 100,000,000 | \$4.24                   | \$6.01                   |
| 100,000,001 and up       | \$4.42                   | \$6.25                   |

| TRANSFER                        | WATER (per 1000 gallons) | SEWER (per 1000 gallons) |
|---------------------------------|--------------------------|--------------------------|
| Minimum (First 100,000 Gallons) | \$505.55                 | \$671.60                 |
| 100,001 – 200,000               | \$4.92                   | \$6.86                   |
| 200,001 – 400,000               | \$5.16                   | \$7.21                   |
| 400,001 – 600,000               | \$5.42                   | \$7.56                   |
| 600,001 and up                  | \$5.70                   | \$7.94                   |

| SPECIAL DISTRICT FEES    | WATER  | SEWER |
|--------------------------|--------|-------|
| Coosawattee River Resort | \$3.00 | N/A   |

| FIRELINE       | WATER (per 1000 gallons) | SEWER |
|----------------|--------------------------|-------|
| Minimum Charge | \$15.00                  | N/A   |
| Any Usage      | \$8.00                   | N/A   |

**Residential** is defined as a single household with an individual meter.

**Commercial** is for businesses or multi-unit households off a single meter.

**Industrial** is defined as a plant, factory, or agricultural producer.

**Transfer** is for sales to other permitted systems through a master meter.

**Special District Fee** is a monthly fee to cover debt on a special project.

**Fireline** is a commercial customer with a designated meter that should be used solely for fire service.

### **BILLING POLICY:**

Payments are due by the 20<sup>th</sup> of each month and past due accounts are subject to a late charge of \$10 or 10% of the past due amount, whichever is greater. Accounts are subject to disconnection for nonpayment on the 10<sup>th</sup> of the month following the due date. Disconnected services must have an account deposit of \$100 to be reconnected. If the existing deposit is less, the difference must be paid prior to reconnection of service. All billings for sewer usage will be based on water usage of the location. In our efforts to enforce Georgia's Water Conservation Implementation Plan, irrigation meters are not installed.

# ELLIJAY-GILMER COUNTY WATER & SEWERAGE AUTHORITY

## FEE STRUCTURE FOR FISCAL YEAR 2025-2026



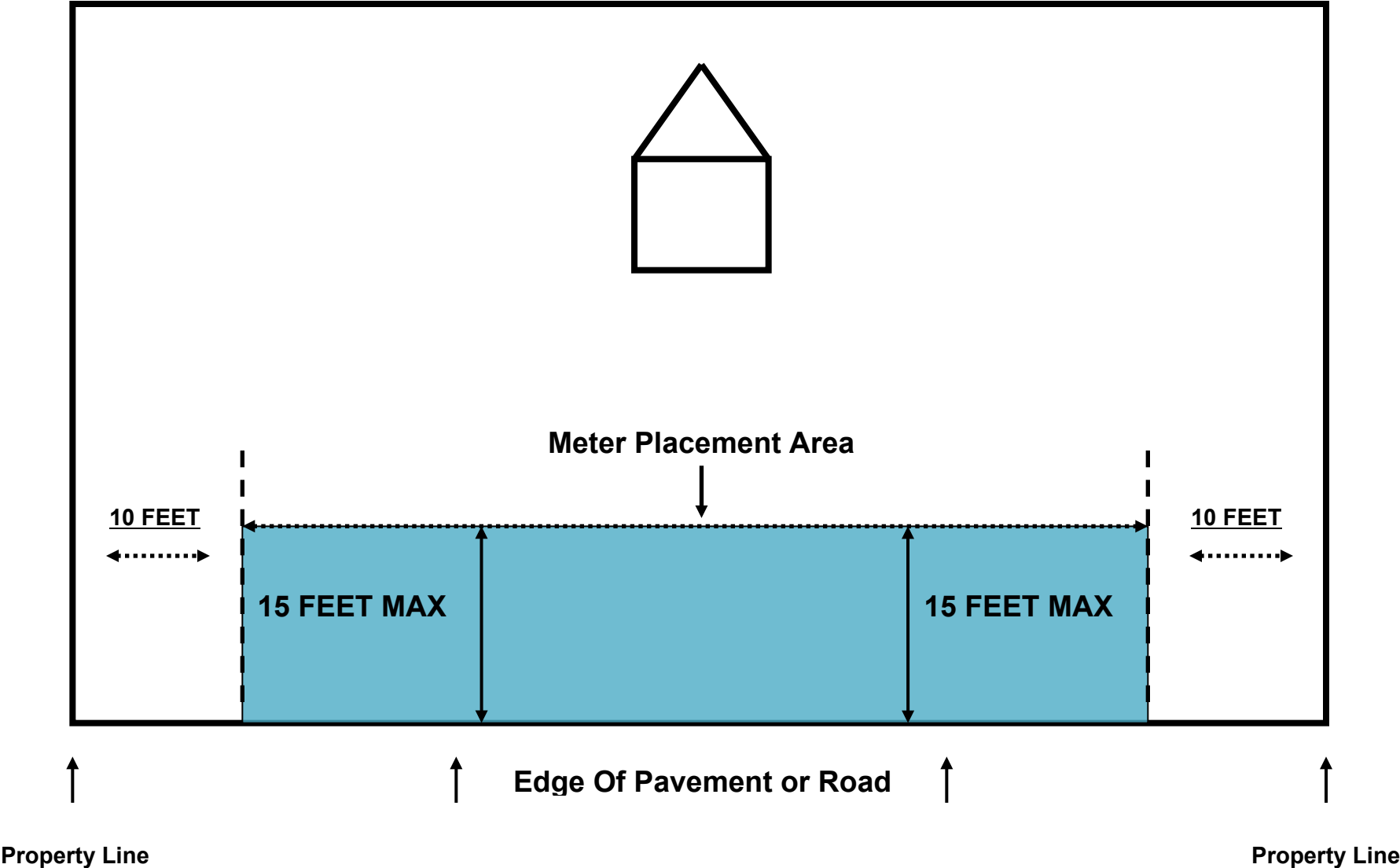
| FEE DESCRIPTION                       | FEE AMOUNT         |
|---------------------------------------|--------------------|
| CONNECTION FEE (NEW SERVICE ADMIN)    | \$50               |
| DEPOSIT TRANSFER FEE (UPON REQUEST)   | \$50               |
| DISCONNECT (NON-PAYMENT) FEE          | \$50               |
| RECONNECT FEE*                        | \$75               |
| WATER SERVICE CHARGE                  | \$25               |
| SEWER SERVICE CHARGE                  | \$75               |
| SERVICE CHARGE (AFTER HOURS) *        | \$150              |
| DROP IN METER FEE                     | \$500              |
| MOVE METER FEE                        | \$1,500            |
| CUSTOMER CUT-OFF                      | \$250              |
| RETURN CHECK FEE**                    | \$35               |
| PHOSPHORUS REMOVAL ADMINISTRATIVE FEE | 2% OF MONTHLY COST |
| GREASE TRAP INSPECTION FEE            | \$15.00/MONTH      |
| FIRE LINE MONITOR FEE                 | \$15.00/MONTH      |

\*Reconnection will be performed during the working hours of 8:00am- 4:00pm. After-hour reconnection will incur the after-hour service charge from 4:00pm- 8:00pm. After 8:00pm, the reconnect will be performed the following day.

\*\*Accounts with a return check are subject to disconnection if not paid within 3 business days.

| ACCOUNT TYPE     | DEPOSIT AMOUNT |
|------------------|----------------|
| 3/4" WATER METER | \$125.00       |
| 1" WATER METER   | \$277.80       |
| 2" WATER METER   | \$888.90       |
| 4" WATER METER   | \$3,333.30     |
| 6" WATER METER   | \$5,555.60     |
| 8" WATER METER   | \$8,888.90     |

# Placement for Residential Water Meter

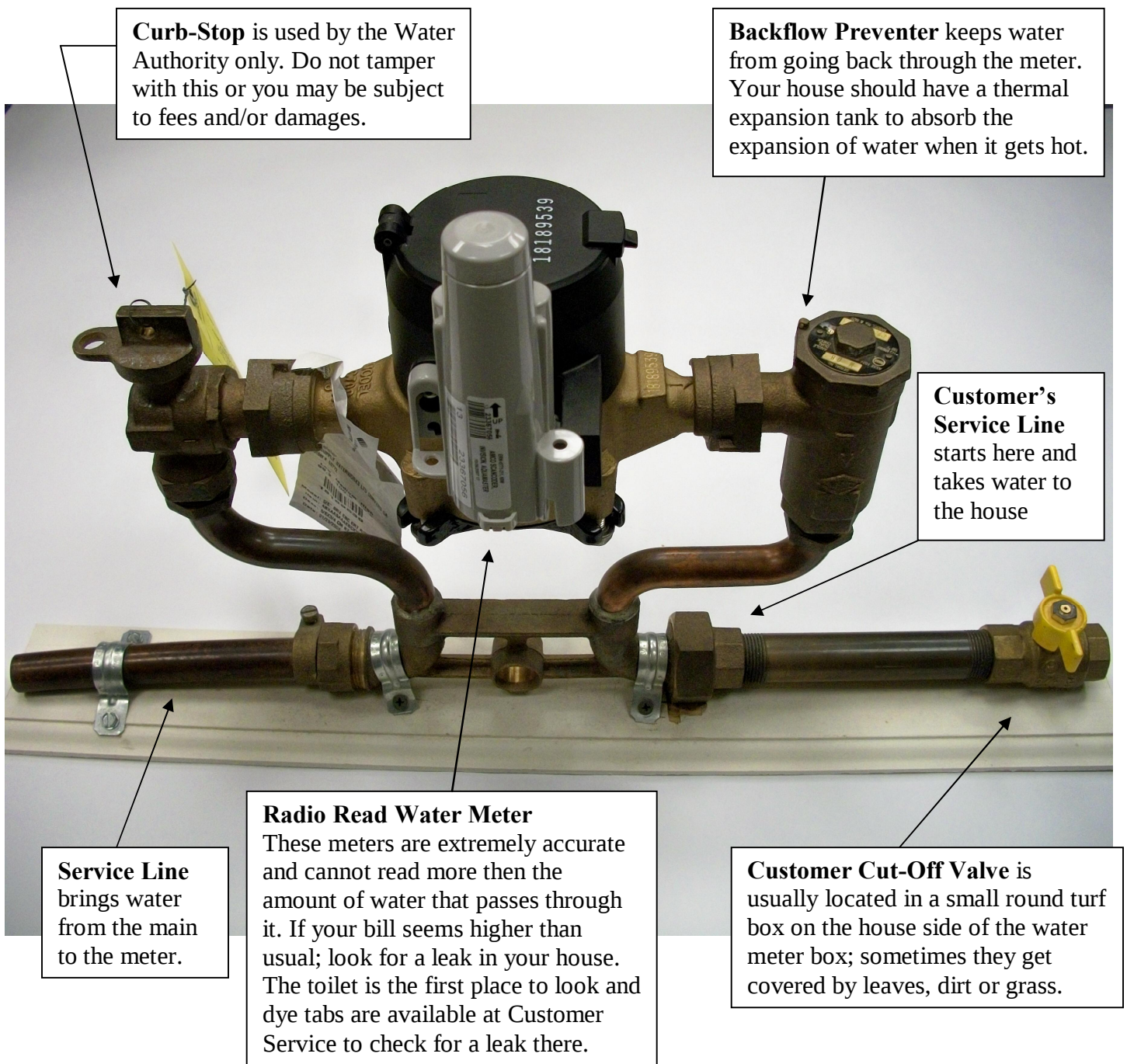


# ELLIJAY-GILMER COUNTY WATER AND SEWERAGE AUTHORITY

## $\frac{5}{8}$ " x $\frac{3}{4}$ " Water Meter with Backflow Preventer and Customer Cut-Off Valve

If your service does not have a Customer Cut-Off Valve; one can be installed for \$50

All lines and valves beyond the customer's service connection at the meter belong to the property owner and are their responsibility to maintain.





1023 Progress Rd.  
Ellijay GA 30540  
PHONE (706) 276-2202 / FAX (706) 636-2210

### **Ellijay-Gilmer County Water & Sewerage Authority Tampering Policy**

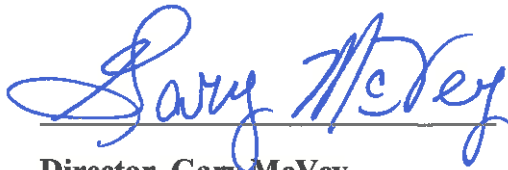
**The Ellijay-Gilmer County Water & Sewerage Authority will prosecute any individual or company engaged in unauthorized tampering.**

**Tampering means the unauthorized interference with the equipment, monitoring devices, treatment devices, fire hydrants, manholes, pump stations, tanks, valves, and any appurtenances used to provide water and sewer service.**

**This shall include the theft of water by any unauthorized manner, including through metering devices or bypassing such a device, also the unauthorized entry or discharge into the wastewater collection system.**

**The theft shall be reported to the law enforcement in the jurisdiction of occurrence. For each event reported the fee shall be \$1,000 with the possibility of criminal charges filed.**

**ADOPTED September 30, 2002**

  
Director, Gary McVey

## WATER LOSS

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|                                 |        |   |                     |
|---------------------------------|--------|---|---------------------|
| Dripping Faucet @               | ¼ GPM  | = | 10,800 Gallons/Mo.  |
| Leaking Toilet @                | ½ GPM  | = | 21,600 Gallons/Mo.  |
| Drip Irrigation@                | 1 GPM  | = | 43,200 Gallons/Mo.  |
| Watering Garden for 2 Hours@    | 5 GPM  | = | 18,000 Gallons/Mo.  |
| 2 Hours @                       | 10 GPM | = | 36,000 Gallons/Mo.  |
| Unattended Water Hose 1 Night @ | 10GPM  | = | 5,400 Gallons       |
| Broken Service Line 1 Night @   | 15GPM  | = | 8,100 Gallons       |
| 1 Day @                         | 15GPM  | = | 21,500 Gallons      |
| 1 Week @                        | 15GPM  | = | 151,200 Gallons     |
| 1 Month @                       | 15GPM  | = | 648,000 Gallons     |
| Stuck Ice Maker                 | 2GPM   | = | 86,400 Gallons/Mo.  |
| Stuck Check Valve in Washing    | 8GPM   | = | 240 Gallons         |
| Stuck Float in Watering Trough  | 5GPM   | = | 216,000 Gallons/Mo. |

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## TYPICAL USEAGES

|                        |   |                 |
|------------------------|---|-----------------|
| 1 Bath                 | = | 42 Gallons      |
| 30 Baths               | = | 1,250 Gallons   |
| 1 Shower               | = | 17 Gallons      |
| 30 Showers             | = | 510 Gallons     |
| Wash 1 Load of Clothes | = | 45 Gallons      |
| Wash 20 Loads          | = | 900 Gallons     |
| Flush Toilet           | = | 3 Gallons       |
| 15 Flushes per Day     | = | 900 Gallons/Mo. |



**WATER & SEWERAGE AUTHORITY**  
PROTECTING THE ENVIRONMENT AS WE SERVE

### Authorization for Direct Payment via ACH

Direct Payment via ACH is the transfer of funds from an account for the purpose of making a payment.

**Check one:**    ☐ Begin Payment                                      ☐ Change Information

I (we) authorize Ellijay-Gilmer County Water & Sewerage Authority("EGCWSA") to electronically debit my (our) account and, if necessary, to electronically credit my (our) account to correct erroneous debits as follows:

☐ Checking Account / ☐ Savings Account (select one) at the depository Financial Institution named below ("Bank"). I (we) agree that ACH transactions I (we) authorize comply with all applicable law.

**Bank name:** \_\_\_\_\_

**Routing number:** \_\_\_\_\_ **Account number:** \_\_\_\_\_

**Name(s) on the account:** \_\_\_\_\_

**Debit transaction frequency:**

- ☐ **One-Time Draft Authorized Amount \$** \_\_\_\_\_  
☐ **Monthly Draft of Account Balance** (entries that recur at substantially regular intervals, without further affirmative action by the Receiver)

**Payment Date / Payment Start Date:** \_\_\_\_\_

I (we) understand that this authorization will remain in full force and effect until I (we) notify EGCWSA in writing that I(we) wish to revoke this authorization. I (we) understand that EGCWSA requires at least 10 days prior notice in order to cancel this authorization.

Name(s): \_\_\_\_\_

*(Please Print)*

Water Account Number: \_\_\_\_\_ Service Address: \_\_\_\_\_

Email Address: \_\_\_\_\_ Initial to Enroll in Paperless Billing: \_\_\_\_\_

Date: \_\_\_\_\_ Signature(s): \_\_\_\_\_

**PLEASE ATTACH VOIDED CHECK**

*Form & voided check may be emailed to [customerservice@egcwsa.com](mailto:customerservice@egcwsa.com)*