

INVITATION TO BID

PART 1. GENERAL

1.1 SEALED BIDS

Sealed bids for construction of **Roundtop Booster Pump Station** will be received until **Wednesday, October 15, 2025 at 2:00 PM**, at the **Ellijay-Gilmer County Water & Sewerage Authority, 1023 Progress Road, Ellijay, GA 30540**, at which time and place they will be publicly opened and read. Any proposal received after said time and date will not be considered by the Owner. No bid may be withdrawn after the closing time for the receipt of bids for a period of sixty (60) days.

1.2 SCOPE OF WORK

Under this project, the Contractor shall furnish all labor, equipment and materials necessary to install a Booster Pump Station. The work shall consist of furnishing all products and performing all labor to construct the Booster Pump Station, associated piping, foundation work, grading, retaining wall, grassing, erosion control, painting, cleaning, disinfection, valves, fittings, flow meter, and all other appurtenances and inclusions necessary to complete the project in accordance with the specifications and construction drawings.

Time allotted for completion of work is **300** consecutive calendar days. All Work shall be completed in accordance with the plans and specifications. The Work will be awarded in **one (1) Contract**.

1.3 PLANS, SPECIFICATIONS AND CONTRACT DOCUMENTS

Complete digital specifications and contract documents are available at www.QuestCDN.com. You may view the digital documents for free by entering the Quest project number **9869544** on the website's project search page. The fee to download the digital documents is **\$150.00** payable through the website. A bidder's proposal will not be considered by the Owner unless the Bidder is on record with Carter & Sloope, Inc. as having purchased and received complete Bidding Documents. Please contact QuestCDN customer support at 952-233-1632 or info@questcdn.com for assistance in membership registration, downloading and working with digital project information. Any other questions can be directed to the issuing office, Carter & Sloope, Inc., Canton, GA, 770-479-8782.

Plans, Specifications, and Contract Documents may be examined for public viewing at the following locations:

Ellijay-Gilmer County Water & Sewerage Authority
1023 Progress Road
Ellijay, GA 30540
(706) 276-2202

Carter & Sloope, Inc.
115 Woodland Way, Suite 120
Canton, GA 30114
(770) 479-8782

1.4 CONTRACTOR QUALIFICATIONS

Offerors MUST complete the Qualifications of Bidder (Section 00470) in order to be evaluated for award of Contract. See Qualifications of Bidder for additional requirements.

1.5 CONTRACTOR LICENSE

The Scope of Work as described herein is defined as “utility contracting” in accordance with O.C.G.A. 43-14-2(17) so the Contractor performing the work must provide proof of a valid license by the State of Georgia as a “Utility Contractor” and must employ a “Utility Manager” certification holder who will have oversight on all the work. **Therefore, the Contractor submitting a bid must list the license number of the Contractor performing the utility contracting on the face of the bid envelope and on the bid form and provide proof of a valid license with the bid. No bid will be opened unless it contains the Contractor’s Utility License Number on the envelope.** See Instruction to Bidders for additional bidding requirements.

1.6 PREQUALIFICATION OF BIDDERS

Prequalification may be required of Bidders prior to the award of contract. At the Owner’s request, detailed written evidence such as financial data, bonding capacity, previous experience, present commitments, and other such data as may be necessary to assist Owner in determining Contractor’s qualifications shall be provided per the Instructions to Bidders contained in the contract documents.

1.7 BONDS

Bids shall be accompanied by a bid bond or certified cashier’s check in an amount not less than 10% of the base bid. All bonds shall be by a surety company licensed in Georgia with an “A” minimum rating of performance and a financial strength of at least five (5) times the contract price as listed in the most current publication of “Best’s Key Rating Guide Property Liability”. Performance and Payment Bonds, each in an amount equal to 100% of the contract price shall be required of the successful bidder if contract is awarded. Each Bond shall be accompanied by a “Power of Attorney” authorizing the attorney-in-fact to bind the surety and certified to include the date of the bond.

1.8 PERMITS

All anticipated federal, state, or local permits required for the project have been obtained or will be obtained prior to the start of construction.

1.9 GEORGIA SECURITY AND IMMIGRATION COMPLIANCE ACT AFFIDAVIT

All qualifying Contractors and Subcontractors performing work with the Ellijay-Gilmer County Water & Sewerage Authority must register and participate in the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, to verify the work eligibility information of new employees.

1.10 RIGHT-OF-WAY AND EASEMENTS

All anticipated rights of way and easements required for the project have been obtained or will be obtained by Owner prior to issuing the Notice to Proceed.

1.11 RESERVATION OF RIGHTS

Owner reserves the right to reject any or all Bids, including without limitation, the rights to reject any or all nonconforming, nonresponsive, unbalanced or conditional Bids and to reject the Bid of any Bidder if Owner believes that it would not be in the best interest of the Project to make an award to that Bidder, whether because the Bid is not responsive or the Bidder is unqualified or of doubtful financial ability or fails to meet any other pertinent standard or criteria established by the Owner. Owner reserves the right to waive informalities, and to re-advertise.

ELLIJAY-GILMER COUNTY WATER & SEWERAGE AUTHORITY

Represented By: Gary McVey, Director

END OF SECTION