

HIGHLAND LAKES RV LOT INFORMATION SHEET

Highland Lakes Condominium Association has an established lot for the storage of recreational vehicles and small utility trailers. This document includes a description of the facility, the qualifications for use of the facility and the process for registering your interest in the lot.

The recreational vehicle storage lot is a small fenced area on the south side of Wallis Rd. (Russ Fogg drive) between Silver Springs Drive and Gerald Ave. The lot was originally used during the construction of Highland Lakes almost 50 years ago and became part of the complex toward the end of construction. The Highland Lakes board decided that RV storage was a desirable use for the empty fenced lot and a committee of the initial occupants of the lot was formed and a set of by-laws for the use of the lot approved by the board. To make use of the lot, a person must be a resident co-owner or renter seeking use of the lot with the co-owner's permission. The vehicle to be placed in the lot must be registered to the co-owner or renter. No commercial vehicles with business identification on the vehicle are allowed. A vehicle in the lot must be kept currently licensed and kept in roadworthy condition. ATVs, snowmobiles, Motorcycles, etc and allowed but must be on trailers.

Obtaining a spot in the RV lot is a two step process. The first is getting your name on the "interest" list. Placing your name on this list provides NO commitment to get you into the lot and is intended to bring you to our attention as an interested party. An example of this might be that you are interested in getting an RV but don't yet have one and aren't sure when you might decide to get an RV. To get into the RV lot you must have an RV. You cannot reserve a spot for some future use.

The second step is being placed on the waiting list. To keep the wait time on this list to a reasonable length the number of wait listed applicants is limited to 5 entries. This is because we have an overwhelming number of requests for the small lot and placing you on the official wait list is a commitment to get you into the lot when an appropriate spot becomes available in as reasonable a time as possible.

You will be entered on the "interest" list in chronological order by date. When a wait listed applicant is accepted into the RV lot a slot becomes available at the bottom of the wait list. As the person waiting longest on the "interest" list you will be contacted to confirm your interest and invited to complete an official application form. If you are unable to apply at that time your name may be removed (at your request) from the "interest" list or left in place and the next person on the interest list contacted. You will be contacted again when another wait list slot becomes available. Once you complete an official application your name will be removed from the "interest" list and your application placed on the wait list. You will move up the wait list and be moved into the lot when an appropriate spot becomes available. Being on the wait list is a commitment to get you into the lot.

INTEREST LIST ENTRY FORM

I am interested in the RV lot. I wish to have my name placed on the interest list and have provided my full name and phone number. I understand that doing this only indicates my interest in the lot. This form is not an application for access to the lot and does not represent a commitment by Highland Lakes to get any RV I may have or not yet have into the lot. I understand that my name will be on a list with many other residents seeking storage for their RV and that the list is created in chronological order using the date stamped on the form at the clubhouse reception desk. I understand I will be called when a waiting list vacancy occurs and I will be invited to complete an official application form which will be placed at the bottom of the waiting list. My application will progress through the waiting list and I will be contacted when an appropriate spot for my RV, as described on the application, becomes available.

If I am no longer interested in the RV lot I may request that my name be taken off the list. If I am not ready to complete an RV lot application at the time I am called my name will remain in place on the list and the next person in order will be contacted.

NAME: _____

PHONE: _____

In signing below I acknowledge that I have read and understand the process described above.

SIGNATURE: _____