

## ***PROGRAM POLICIES AND PROCEDURES***

### **Program Operating Dates and Closures**

The STEAM Academy operates a year-round program. Enrollment is continuous until such time services are terminated or the child ages out of the program. The program will be open full days from 7:00 a.m. to 6:00 p.m. Families will be notified of any change in this schedule with 30 days notice.

The STEAM Academy closes on scheduled holidays in accordance with the District's operating calendar. A schedule of dates the Program will be closed is provided to enrolled families each year via email. In addition the program will post a reminder notice, and the calendar is available at any time on the STEAM Academy website:

<https://asp2steam.com/>

Here is our 2018-2019 STEAM Academy Holiday Schedule:

- **1st Day of School August 13, 2018**
- **Labor Day (No School) September 3, 2018**
- **Parent/Student Involvement November 2, 2018**
- **Thanksgiving (No School) Nov. 22-23, 2018**
- **Christmas (No School) Dec 25-28, 2018**
- **New Year's Day (No School) January 1, 2019**
- **MLK Day (No School) January 21, 2019**
- **Parent/Student Involvement February 8, 2019**
- **Parent/Student Involvement May 17, 2019**
- **Last Day of School Attendance May 24, 2019**
- **Summer Program Begins June 3, 2019**