

CONTRACT FOR PRIVATE MUSIC INSTRUCTION

With Louisa LaBerge at Creative & Melodies

I. GENERAL CONDITIONS Lessons will be offered per semester in either group piano lessons format or individual lessons. Students will be scheduled and notified of recurring lesson date and time after registration.

ii. Students/parents are responsible for providing either themselves or their children an acoustic or digital piano at home to practice on.

II. ATTENDANCE AND TARDIES Students and parent understand and agree that lessons must run on schedule in order to not interrupt the flow of other lessons scheduled. If a lesson is missed for a legitimate reason, the student will have one make up lesson per semester. This make-up lesson can take place online or in person.

III. GENERAL RULES AND PROCEDURES Parents agree not to interfere with lessons by refraining from attending lessons within the same room with the teachers and students unless arranged by the teacher. Parents and students will direct any questions to the teacher. Parents are responsible for reimbursement to teacher for any books or supplies that the teacher buys for the student.

IV. PRACTICE Students are expected to practice 30 minutes (more if possible) a day for 5 days a week and complete all written assignments by the next lesson to ensure progress.

V. PROGRESS REPORTS You will be mailed a mid and end semester progress report which details your child's musical progress. A sample progress report is enclosed.

VI. RECITALS Students may participate in recitals held throughout the year Recital Information TDB.

VII. SNOWY WEATHER If students are unable to attend a lesson due to SNOW or dangerous road conditions, an online lesson will be scheduled!

VIII. SUMMER LESSONS There is currently no enrollment fee to register for Summer lessons. You may schedule 4, 6, or 8 summer lessons. Tuition must be paid for all lessons.

IX. REGISTRATION AND PAYMENT A non-refundable payment for the first semester is required at or before the first lesson of the semester to secure a slot. The fee is \$25. Registration fee is only collected once per year.

X. TERMINATION OR RE-REGISTRATION Students may request to be released from this contract for Private Music Instruction and provide two-week's notice. NO REFUNDS WILL BE ALLOWED. The teacher reserves the right to terminate a student's participation for reasons including, but not limited to poor behavior, use of inappropriate language, defiance, or disrespect, or not practicing.

Students who do not show progress in playing/singing, in mastering of songs and techniques, and in effort over a three-week period will be asked to terminate their lessons immediately. No refunds will be given. This will be explained to students at their first lesson of the semester.

I have read, received a copy of, and agree to be bound by the terms and conditions of this contract for private music instruction through Louisa LaBerge.

Parent Signature

Date

Student Signature

Date

**Music Instruction
Summer or Fall 2022**

Student's Name _____ Birth Date _____ Age _____
Playing level (please circle one)

Beginner (no previous instruction)

Taken lessons 1-2 years or less

Taken lessons 2-3 years

Taken lessons 3-4 years

Taken lessons 4 years or more

Address _____ City _____ Zip _____

Father/Guardian Name _____

Mother/Guardian Name _____

Home Phone or cell phone # _____

Email Address: _____

School Attending: (Please circle one) MCPS BNS Homeschool Other

Enrolling in: (Please circle one) Group Lessons Individual

Signature _____ Date _____

Fall, 2022 Letter to Parents

Hello! Thank you so much for your interest in piano lessons with me at Creative & Melodies Minds. I am excited for this opportunity!

Piano lessons will run in semester form. Your scheduled lesson day and time will remain the same and lessons will continue as long as the private lesson tuition is paid at or before the first lesson of the new semester. I **will be offering one make-up lesson per semester**. Make-up lessons are difficult to schedule so please be aware of this before you decide to cancel your lesson. As an alternative, if your child misses a lesson then he/she has the choice to schedule an online lesson with me for ease of attendance. Please see the Private Music Lesson Contract for information about this and other important topics. As always, please let me know if you have any questions or concerns.

The first semester of piano lessons will run from the week of August 22 through the week of December 19. Our winter recital is TBD.

A non-refundable payment for lessons is due on or before the first lesson in order to secure a lesson slot. Your payment fee is noted in your email from me. Please put your payment in my mail slot. Checks can be made out to Louisa LaBerge. Please bring a signed copy of the Private Music Instruction Contract to me on the first lesson day. Payment and a completed, signed contract will hold the lesson spot for your musician. I will be contacting you individually about lesson date/time.

Musically,

Louisa LaBerge

Checklist to sign up for private lessons:

- please make sure you have read, signed, and turned in a contract
- please arrive your first lesson with your tuition and enrollment fee.

Thanks!!

Progress Report FALL 2022

Student _____ Date _____

Grade Explanation: E= Excellent, G=Good, F=Fair, U=Unsatisfactory

Conduct and Attitude in Lesson	_____	
Lesson Preparation	_____	_____
Reading Ability	_____	
Rhythmic Comprehension	_____	
Grasp of theoretical concepts	_____	
Attention to musical detail	_____	
Written and creative work	_____	
Attendance	_____	_____
Recital Participation	_____	

Practice Habits

Areas for Improvement

- ___ Needs more days for practice (5 days are best)
- ___ Needs to spend more time each day on assignment (30 minutes a day)
- ___ Needs to practice everything assigned
- ___ Needs to follow suggestions given by teacher to improve pieces
- ___ Needs careful attention during practice for accurate preparation
- ___ Needs parental supervision during practice

Comments:

Please call me if you have any questions. Thanks!