

Procedures & Expectations

Mrs. Love

Floral Design Class

WELCOME TO FLORAL DESIGN!!



Mrs. Love
Room 208
661-410-7000 ext. 1208
Email: tlove@bakersfieldchristian.com

Office hours: M-F Periods, 1-2, after school
until 4pm, after hours and lunch by appointment only

Classroom Policies

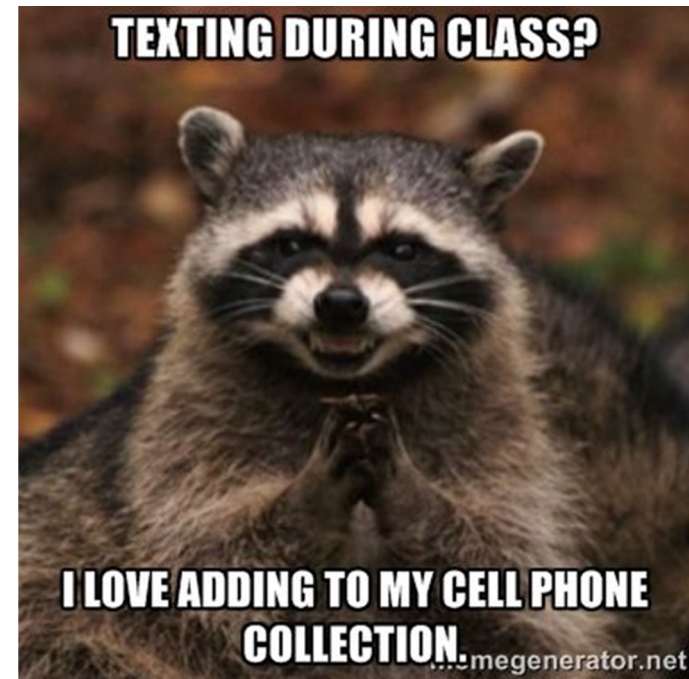


Classroom Policies

- Be ready and prepared to learn
 - iPads charged, notebooks, pens, pencils...
- Be Respectful to yourself, your classmates, the room and your teacher
 - No talking out of line, (it's rude) keep your area clean, no teasing or making fun of...(it's mean and disrespectful)
- Be Responsible/accountable for your actions
 - Own your own actions; tardy, missed assignments, etc...

Classroom Policies

- No cell phones allowed at anytime unless the teacher has specifically given permission to use them.
- First time, you will receive a Warning
- Second time, it will be mine for the entire day.
- Third offense, it will go to the office which results in detention and loss of phone use for 1 week. (school policy)



Classroom Policies

- Pay attention at all times



Possible Behavioral Consequences

- Behavior is tracked weekly and recorded for Responsibility & Accountability.

Formal and Informal Consequences In order...

- 1.Warning
- 2.Conference with myself and administration
 - Call home on speaker phone in front of me to explain to your parents what classroom problems we are having.
- 3.Formal parent/teacher conference appointment-
 - After school or lunch detention
- 4.Formal referral and write up (STEP) stays on permanent record.
 - Loss of classroom privileges, labs and projects which will affect your grade.
 - Could lead to suspension, placed in Independent Study program or withdrawn from BCHS.

Class Procedures

- All formal class standard operating procedures can be found on Google Classroom.
- Some procedures will not be covered until it's time to do so. However you may refer to your complete list at anytime.
- Please note that these procedures can be changed at anytime if the need arises.
- Policies and procedures are in place for you to be successful in this class as well as your safety and the safety of those around you; mentally and physically.

OUR Classroom

Should be a fun safe place for you to learn!

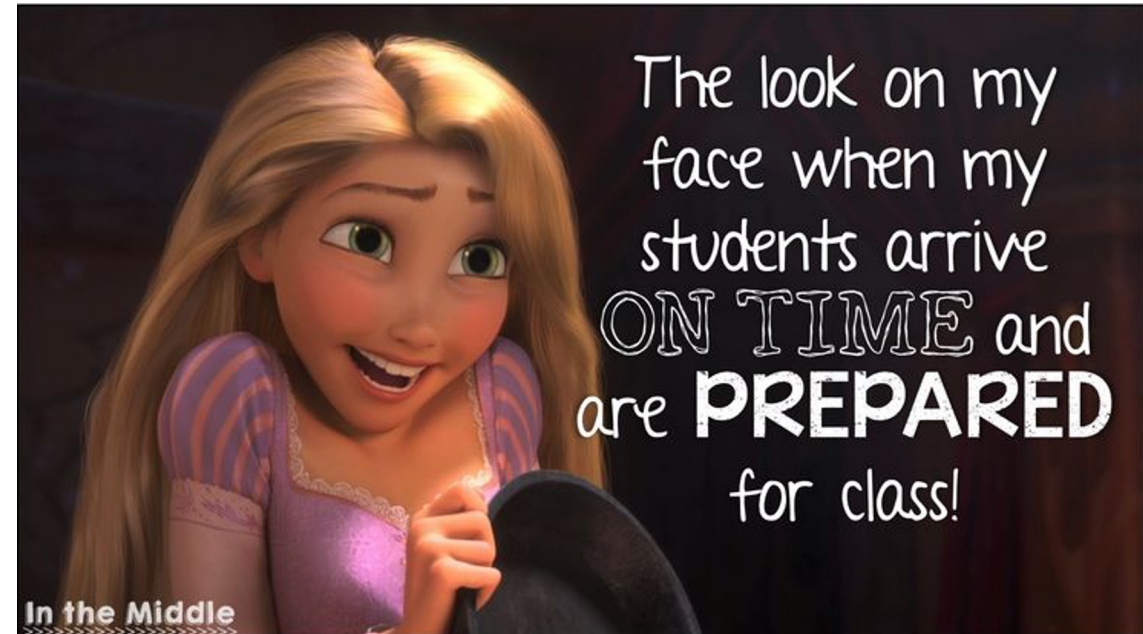
Follow the rules, respect yourself, each other and we will have a great time!!!

My room is always open to you during breaks, lunch, and my prep times. You are welcome to come hang, do work, get help or just be. You'll find students are always here on their off time.

Just remember this is NOT a gym room, or a playground. It is NOT a place for anyone to be disrespectful. Understand the feelings of those around you! Mutual respect and trust is of the utmost important to me and should be for you as well.

Please Enter the Classroom Ready!

- Make sure that you have all necessary materials for the class
- Enter quietly
- Pick up any handouts
- Go directly to your assigned seat.
- Get ready to work



If you're late to class.... it happens!

- If you are a couple of minutes late to class, come in quietly and find your seat immediately.
- If you are more than 8 minutes late to class and do not have a pass from the office, do not come directly to my class. You **MUST** have a pass from attendance first, then come to class. (excused or not) If coming from another class, you **MUST** have a pass from your previous teacher.
- If you are late, do not interrupt class and ask what you have missed, it is your responsibility to get that information after class.
- Excused tardies will be able to make up bell ringers, unexcused will not have that opportunity.

Expect to have a Bell Ringer everyday!



- Immediately start your Bell Ringer.
- When finished, wait quietly in your assigned seat.
- All bell ringers will be stamped daily and your notebooks will be checked at least weekly.

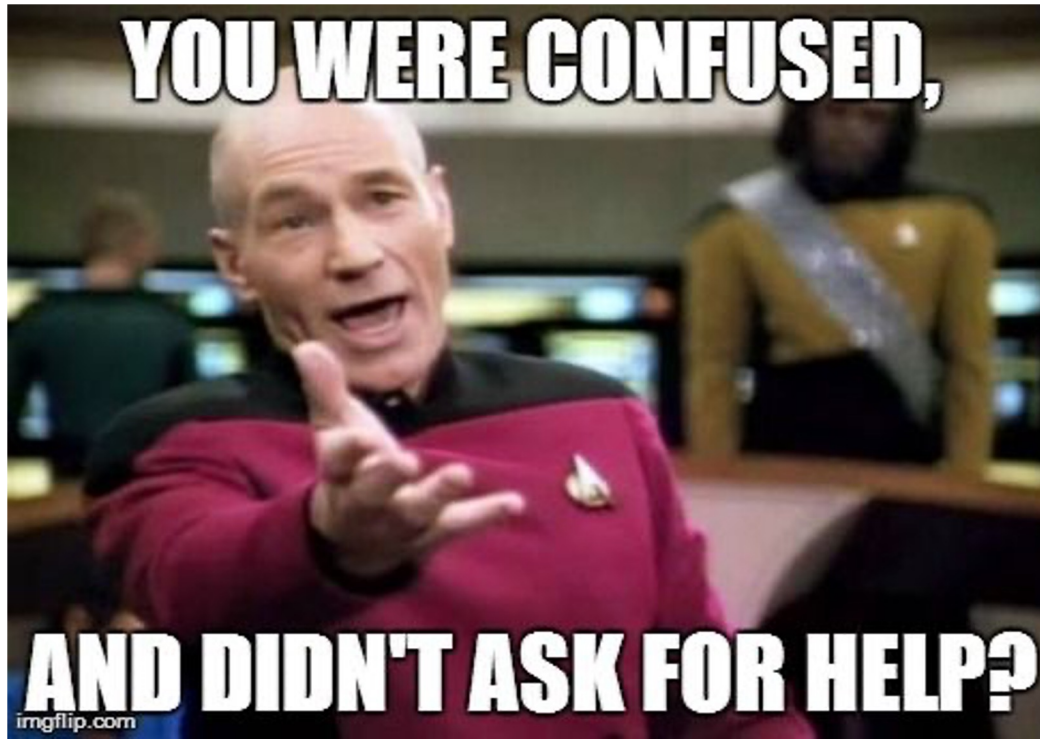
During Instruction

- Listen to the instructions.
- No pencil sharpening, talking, moving around the classroom while I am talking.
- If you would like to speak, please raise your hand- wait quietly for me to call on you.
- While working respect each other and use your time wisely.
- When you are finished, pick up a New Horizon Magazine and read quietly and wait instruction. Or work on other school related projects until it's time to move on.

During Instruction

- After instruction, make sure that you understand the concept.
- I can't help you if I didn't know you needed it!
Embarrassed? Use my office hours, email...

I am here For YOU!!



Absent?

- You were absent? First check Google Classroom, then ask your friends what you missed.
- If you have questions about the assignments, check with me at AN APPROPRIATE TIME. (before school, after class, after school)
- If you had an excused absence
 - It is your responsibility to contact me to arrange any tests or lab make-ups. All tests and labs will be scheduled before or after school only.
 - Missed tests and labs must be scheduled within 1 day of your return.
 - You will have one day to make-up work for every day you were absent.

When the teacher says to turn
in your homework



that you didn't remember to do

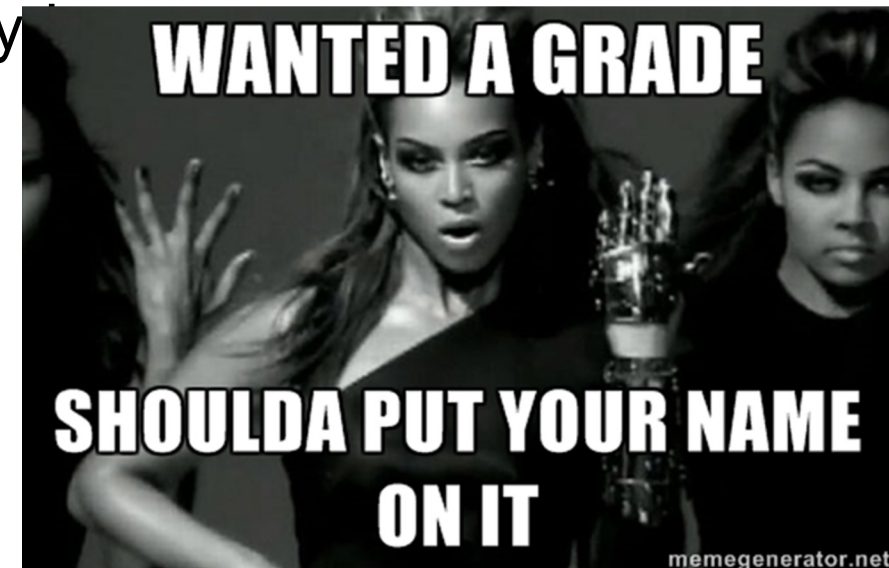
Homework

- You will be happy to know that I rarely assign homework for this class.
- It does happen on occasion!
- You will have long term projects in this class that you will have to work on outside of the classroom.
- When this does happen...
- Note, late homework is marked down 10% each day it's late. The only exception is an excused absence.

Turning in Assignments

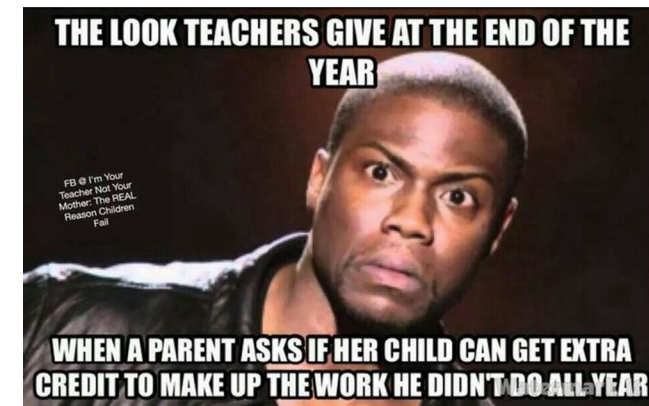
- All paper assignments are to be turned into your class in-box. Located by the FFA flag.
- You are required to put your **full name, date and class period on each paper.**
- If you neglect to put your name on your paper, two things will happen:
 - -I will deduct 5 points. **HELP ME, HELP YOU!**
 - -I will NOT try to figure out who it belongs to. I will hang it up and you can check it out yourself. Remember every time it's late, you lose points!

All digital assignments will be turned into your Google Classroom. Please check due dates and times. Google stream has reminders!



Ohhhhhh the Extra Credit question..

- I do not offer extra credit in any class.
- Daily bell ringers, notebooks, weekly tests, quizzes, labs and other class assignments/projects are more than enough.
- Although I rarely assign homework, but you will be very busy!
- Please do not ask or have your parents ask me for extra credit assignments.
- I love you all, but the answer will be No.



Good things come to those who put in effort!

While I don't offer extra credit, I do offer other items like door prizes for Kahoot winners, top test scores, best portfolio presentations, awesome behavior, allow you to leave early, free homework passes and many other fun things.

We play lots of games in this class! Who doesn't love to play?

I send notes home to parents for good behavior! – How cool would it be if your parents got a personal note from me about how awesome you are?

You will find a participation chart on the wall with your name. I dare you to win the most points!!! You won't believe what we give away at our end of the year Annual Banquet!

Make sure you get your stickers for each event or activity! Each event has point values!

Food in the classroom

- If you can respect my room and property, you may have **snacks (not a full meal)** and drink in the classroom.
EXPECT ON LAB DAYS. NO FOOD!
- NO CHIPS, or anything loud... it's disruptive.
- If you smack or blow bubbles with your gum- it's gone!
- Should ANYONE leave trash on the table or floor, food or gum, all privileges will be terminated. For the whole class.
- Be respectful to those around you. If I have to tell you more than once, everyone will lose the privilege. BOO!!!!

Bathroom use



Bathroom use

- You will receive 3 trips to the bathroom, per semester. I understand emergencies!
- You MUST sign out and back in using the log book located next to the fish tank at the back of the room.
- School policy: all logs are turned in monthly.
- You MUST take a Hall Pass and leave your cell phone in the basket.
- If you have used all your trips, you will lose responsibility points for the day.

Excessive use will result in lunch or after school detention.

Maintaining the classroom

- During labs, I will stop all projects 10-15 minutes before the bell rings in order to clean up.
- Everyone is responsible for cleaning up. If you choose not to participate, you will lose your lab privileges the following day or next lab. - No warning issued- immediate call home!
- Pick up any trash you see around your table, whether it belongs to you or not.
- Keep your tools organized and safe in the cabinet. Remember that you are responsible for the upkeep and safety of all items checked out to you.
- Do not intentionally deface school, personal or other property.
- Do not take anything that does not belong to you.
- There will be appropriate consequences should you take anyone's personal or school property. This includes borrowing someone else's tools.

Substitutes

- Due to the nature of my position at this school, I will be gone on many occasions for FFA functions. Therefore you will have several substitute teachers throughout the year.
- Remember that we treat guests in our room with respect and courtesy.
- Sit in your assigned seat only.
- Be quiet and respectful and stay on task.
- A formal report for each class is always submitted to administration and I receive a copy. This is for both good and bad actions.
- Remember that even though I am gone, consequences will still be applied FOR GOOD AND BAD BEHAVIOR.

Dismissal

- This is a reminder that I will let you know when you may pack up to leave.
- Regardless of what the clock says, I will dismiss you when it's time to go.
- Please don't wait by the door.... it's a pet peeve of mine and I have very few, I promise!



LAST BUT NOT LEAST...

- I am so excited to be your teacher!
- We are going to have an amazing year!

