

Vacation Rental Cleaning Checklist



- Client Name: _____
 - Property Address: _____
 - Date: _____
 - Cleaner Name: _____
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Kitchen & Laundry Areas:

- ☐ Remove cobwebs & dust light fixtures
 - ☐ Dust blinds & clean window sills
 - ☐ Spot wipe fronts of cabinets & small kitchen appliances
 - ☐ Clean & disinfect countertops, sink & backsplash
 - ☐ Clean & disinfect inside & outside of microwave
 - ☐ Clean & disinfect top of stove range/drip pans
 - ☐ Spot wipe exterior of fridge/freezer
 - ☐ Dust/wipe exterior of washer, dryer & dishwasher
 - ☐ Polish stainless steel appliances (if applicable)
 - ☐ Vacuum & mop floor & spot clean walls, doors & light switch plates
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Bathrooms:

- ☐ Remove cobwebs & dust light fixtures, fan, etc.
 - ☐ Wipe window sills & mirrors
 - ☐ Spot wipe fronts of cabinets, walls, doors & light switch plates
 - ☐ Clean & disinfect sink, countertops & polish chrome
 - ☐ Clean & disinfect toilet & behind toilet
 - ☐ Clean & disinfect tub/shower/grout/shower doors
 - ☐ Dust & spot wipe baseboards
 - ☐ Clean/disinfect floors (by hand when possible)
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Bedrooms, Offices, Dining & Living Rooms:

- ☐ Remove cobwebs, dust blinds & wipe window sills
- ☐ Dust & damp wipe furniture, nightstands, dressers & lamps
- ☐ Spot wipe walls, doors & light switch plates
- ☐ Dust & spot wipe baseboards
- ☐ Vacuum & edge corners, including under beds & furniture
- ☐ Mop (if applicable)

General Tasks:

- ☐ Dust & wipe interior stair railings
 - ☐ Dust along ceilings and corners for cobwebs
 - ☐ Spot clean fingerprints on interior doors & walls
 - ☐ Clean light switch plates
 - ☐ Check batteries on remotes for TVs, fans, etc.
 - ☐ Replace burned-out light bulbs where accessible
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Extras Included in All Vacation Rental Cleans:

- ☐ Laundry – Wash & change linens on all beds
 - ☐ Wash, fold & put away towels
 - ☐ Restock from storage area (toilet paper, paper towels, coffee, soap, etc.)
 - ☐ Empty trash in all rooms & replace trash bags
 - ☐ Fluff & organize pillows, knick-knacks, etc.
 - ☐ Check fridge/freezer – Throw away food & clean
 - ☐ Check inside oven & clean if needed
 - ☐ Organize inside drawers/cupboards if needed
 - ☐ Vacuum couches as needed
 - ☐ Use odor neutralizer on all upholstered furniture & throws
 - ☐ Straighten & wipe down outdoor furniture & tables
 - ☐ Quick scrub of BBQ grill
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Final Steps:

- ☐ Vacuum, edge & mop all floors
 - ☐ Lock up the house
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Comments/Issues Noted:

Cleaner Signature: _____