



LONG BEACH GRAY PANTHERS

GOALS AND OBJECTIVES 2020 - Administration

Goals with Objectives for Administration 2020

1. COMMUNICATION will be open, respectful, meaningful, and members will be given options as to how they want to receive communication.

OBJECTIVES:

1. Monthly communication will be through the Panther Press and will be issued through social media and traditional media to provide options for members
2. Telephone calls, emails, and communications to the LBGP will be reviewed with 24 hours of receipt and responded to promptly
3. Copies of communications will be held in accordance with the Records Retention Policy

2. RECORDS will be retained in accordance with the Records Retention Policy.

OBJECTIVES:

1. All required records retention will be held in the Cloud set up specifically for that purpose
2. Each Board Member will have access to archives but will not be able to alter archived material
3. Current files will be able to be accessed from the Cloud by Board Members and will be available for altering

3. TECHNOLOGY will be used as the primary method of communication with traditional media as the secondary method of communication.

OBJECTIVES:

1. Technology will be a category of the Strategic Plan
2. A Technology Plan will be created with training sessions for members included as a strategy
3. Technology will be used whenever possible in program and event implementation
4. All Board Members will communicate primarily via technology

4. IMPACT AND EFFECTIVENESS all administrative operations will be reviewed in an ongoing manner to determine effectiveness as an element of continuous improvement of the organization. Feedback from volunteers and members will be incorporated into decision-making by the Board.

OBJECTIVES:

1. Monthly Dashboard Reports will be shared by the Board with the volunteers and will include measurement against goals for all operational and program areas.
2. There will be a mid-year review to determine if LBGP is on target to meet planned financial and programming goals.



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5. ADMINISTRATIVE POLICY DEVELOPMENT Volunteers will have input into all policies impacting the day-to-day operations of LBGP. Policies are adjusted as necessary to ensure appropriate support to volunteers and the community.

OBJECTIVES:

1. To honor transparency, policies will be accessible to the community through posting on LBGP's website or upon written request
2. All members will have a chance to provide input into policies
3. Policies will be reviewed annually for adjustment