



St Pauls Uniting Sporting Club Inc

Registration and Membership Fees Policy

REGISTRATION AND MEMBERSHIP FEES

Upon registering as a player with St Pauls Uniting Sporting Club Inc (the Association), a commitment is made by the responsible member to pay the applicable registration and membership fees for the season for which the player has registered.

PAYMENT OF MEMBERSHIP FEES

The applicable membership fee will be payable at the time of registration.

PAYMENT OF REGISTRATION FEES

Payment of registration fees can be made by cash, EFTPOS, Fair Play Vouchers (see below), or a direct transfer into the club's account details of which will be provided at time of registration.

At St Pauls, we aim to keep our fees as affordable as possible, but we are aware that affordability is relative. It is preferable that registration and membership fees are paid in full upon registration – a minimum of 50% is required to be paid.

A player is not considered to be registered if payment of registration and membership fees in full is not made or payment plan is not up-to-date..

NOTE: Failure to pay registration fees, or to have kept up with an agreed payment plan, will result in a player/s being unable to play until the deficit has been rectified.

PAYMENT PLANS

We do offer payment plans to club members who are not able to pay 100% of their (their family's) fees at the time of registration. The process varies depending on the time of registration.

Payment plans are not available to club members who have avoided paying their fees in previous seasons.

A 10% surcharge will apply to payment plan amounts (this may be waived at the discretion of the Management Committee).

It is an expectation that payments will be received on time as per the signed Payment Plan. The Management Committee reserves the right to apply a surcharge to any late payments that have not received prior approval by the Treasurer or a member of the Management Committee.

- Registration prior to 1 February 2025

Should a payment plan be required, contact with the Treasurer (treasurer@stpaulssoccer.org.au) is required.

A deposit of at least 50% must be made, and the payment plan will indicate the payment amounts and frequency. The payment plan must be in writing and agreed to by the club member and a Management Committee member. The payment plan must be finalised before 1 February 2025.

- Registration after 1 February 2025 but prior to the start of the season

Should a payment plan be required, contact with the Treasurer (treasurer@stpaulssoccer.org.au) is required.

A deposit of at least 50% must be made, and the payment plan will indicate the payment amounts and frequency. The payment plan must be in writing and agreed to by the club member and a Management Committee member. The payment plan must be finalised prior to the start of the season.

- Registration after the start of the season

Should a payment plan be required, contact with the Treasurer (treasurer@stpaulssoccer.org.au) is required.

A deposit of at least 50% must be made, and the payment plan will indicate the payment amounts and frequency. The payment plan must be in writing and agreed to by the club member and a Management Committee member. The payment plan must be finalised within 4 weeks of registration.

FAMILY DISCOUNT

A family discount (amount to be decided by the Management Committee each year) is available to dependent children (up to 18 years of age at time of registration) of a playing parent, or younger siblings, where the parent of oldest child pays the relevant full registration fees. A family discount is not applicable to adult siblings playing within the club.

At times, there will be exceptions to the application of the Family Discount. This will be at the discretion of the Management Committee.

FAIRPLAY VOUCHERS

St Pauls accepts, and encourages eligible families to apply for, the State Government's Fair Play vouchers. Fair Play Vouchers assist children and young people to join a sport or active recreation club.

A Fair Play voucher is to be applied to Club registration fees up to the value of the voucher. If the registration fees are more than the value of the voucher, the parent/guardian/carer will need to pay the difference. If the registration fees are less than the value of the voucher, the club will be reimbursed for the registration fees only. The remaining balance of the value of the voucher is not provided as cash or as payment for individual items to participate in the activity (such as uniform, boots etc). Please note the voucher is not exchangeable or redeemable for cash and cannot be transferred to another child.

OUTSTANDING REGISTRATION AND/OR MEMBERSHIP FEES

Any registration and/or membership fees outstanding from previous seasons must be paid in full at time of registration for the current season.

REFUND POLICY

We understand that circumstances may change following registration with the club, however St Pauls is a not-for-profit club with financial responsibilities that must be met, therefore refunds of registration fees are not always possible.

Requests for a refund (along with all documentation required to process your refund) should be sent to the Club's secretary at secretary@stpaulssoccer.org.au and each request will be dealt with on a case-by-case basis using the table/points below as a guide. If approved, the refund amount is calculated from the date of the request, the date of withdrawal of the membership, or the date the match in which the injury was sustained .

The decision of the Management Committee is final, and no negotiations will be entered into.

An Administration Fee may be charged at the discretion of the Management Committee.

Reason	Guideline
Non Team Placement	A place in a team cannot be guaranteed. If a player registers and cannot be placed in a team for the season, a full refund will be granted of any registration fees paid for that season.
Withdrawal Prior to Season Starting	Any registered player who withdraws prior to the season commencing will receive a full refund of any registration fees paid for that season.
Season Ending Injury	If a player has a season ending injury, a portion of any registration fees paid for that season may be refunded based on the date of the injury at the discretion of the Management Committee.
Relocation/Work	If a player is unable to play due to circumstances out of their control, a portion of any registration fees paid for that season may be refunded at the discretion of the Management Committee.
Uniform Fee	No refund for socks and shorts or other merchandise purchased.

HARDSHIP

Should a member suffer a financial hardship and find themselves unable to pay their fees, or keep up with their payment plan, the Club must be notified ASAP to avoid future unnecessary communication.

St Pauls manages a Hardship Fund, whereby interested persons may make a monetary contribution to the fund to assist club members who suffer financial hardship (for information on how to contribute to this, please contact the Treasurer at treasurer@stpaulssoccer.org.au).

Club members who are unable to meet their financial commitment to the club may apply in writing to the Club Secretary (secretary@stpaulssoccer.org.au) for some of the Hardship Fund to be used towards some, or all of, their fees. Each request will be considered by the Management Committee and, where it is believed necessary, a meeting might be held with the applicant. Funds can only be allocated to requests when there are funds available through previous donations.

POLICY REVIEW

This policy will be reviewed every two years to ensure it remains relevant to the operations of the Association.