

INSTRUCTIONS FOR COMPLETING THE UC CERTIFICATE FOR BEQUEATHING BODY

TO DONOR

- 1. Sign before two witnesses (relatives cannot serve as legal witnesses). Make as many copies of the completed form as you need and return the original to UC; a copy goes with your personal papers or give to your lawyer, whichever you prefer; give a copy to your next-of-kin or a friend who is likely to know of your death; give a copy to your physician or a funeral director; and send the ORIGINAL copy to Laura Garrison, UC College of Medicine, P.O. Box 670667, Cincinnati, OH 45267-0667 ATTN.: BODY DONATION PROGRAM. The ORIGINAL MUST be mailed to our facility in order to register the donor.**
- 2. If you move to another part of the country and donate your body to another medical college, simply let us know and we will destroy our copy.**
- 3. Although your ashes (cremains) will be buried if left with the medical college, they can be saved for your next of kin if you so desire. Be sure to indicate your preference, under the "Cremains" portion of the paperwork. In instances where the specific cremains cannot be returned, the College of Medicine will provide representative cremains from the Body Donation Program and inform the family.**
- 4. You may donate your corneas as well as your body, however, any additional tissues or organs are not permitted to be donated. Organs and tissues are necessary for the Medical Education Program and retrieval of these items defeat the purpose of the Program. The Life Center will approach families, at the time of death, that are interested in cornea donation.**

TO NEXT OF KIN

- 1. You are asked to sign this form. Despite the fact that their signature is not legally necessary, we encourage discussion of the donor's wishes with the next-of-kin and other close relatives.**
- 2. Upon death of the donor, call his/her physician who must pronounce the donor dead, and then a funeral director or ambulance service of your choice, who will remove the donor's remains to the Medical College. There will be a charge for transportation and for other services, which might be provided by the funeral director or ambulance service. The expense is not great; no casket is required. PLEASE CALL 558-5612 (EVEN IF IT IS NOT DURING REGULAR WORKING HOURS) LEAVE A MESSAGE REGARDING LOCATION OF BODY.**

TO FRIEND OF THE DECEASED, SUPERINTENDENT OF HOSPITAL OR NURSING HOME

- 1. Notify next-of-kin; if next-of-kin cannot be located or does not live nearby, follow directions (see above) given to the next-of-kin (no signature required).**

TO PHYSICIAN

- 1. A hard copy of the death certificate will either be mailed or hand delivered for signature (if a Funeral Home) Please sign death certificate in a timely manner so that it can be filed with the local city or county health district.**

TO THE FUNERAL DIRECTOR/AMBULANCE SERVICE

- 1. Do NOT embalm in any fashion.**
- 2. During normal working hours, call Laura Garrison (513) 558-5612, #2 to report that the death has occurred. The Cincinnati College of Mortuary Science receives all bodies for our Program 24 hours a day 7 days a week but a call to UC is still required so that we can collect all pertinent information regarding the donor's death.**
- 3. If death occurs at night, over a weekend or on a holiday and you don't have proper storage facilities, the body can be delivered to the Cincinnati College of Mortuary Science (located at 645 W North Bend Road) for storage. Contact them by calling 513-761-3773 prior to your arrival. A copy of the Body Bequeathal Form, Registration Confirmation and/or wallet-sized donor card MUST accompany the body.**