



COVENTRY

Homeowners Association, Inc.

100 Wrought Iron Bend • Yorktown, Virginia 23693-4539 • Tel: (757) 867-9200 • Fax: (757) 766-0249
COMMUNITY ACTION FORM

Name _____ Date _____
Address _____ Phone _____
Village Name _____ Email _____

I/We wish to:

- Request Association Help/Action
- Register a Complaint
- Other _____
- Repair Request
- Report a Rules Violation

Details _____

Return completed form to:

**Coventry Homeowners Association
100 Wrought Iron Bend
Yorktown, VA 23693**

You will receive an email or written response from an Association official within 30 days, if possible. If you do not, please call the Manager (867-9200) to ensure your form was received and logged in. To ensure each owner has the opportunity to address a specific issue and receive a timely response, no more than one form may be submitted in a 30 day period.

[This Section For Association Use]

Date Received _____ Control No. _____ Suspense _____

Action taken _____

Member Notified on _____ By _____
 Follow up required Follow up completed on _____