

A regular meeting of the Board of Directors of the Coventry Homeowners Association, Inc. was held Monday, June 12th, 2023. The meeting was held at the Coventry Clubhouse, 100 Wrought Iron Bend, Yorktown, VA 23693.

I. CALL TO ORDER

President, Julianne Post, called the meeting to order at 5:30 pm.

II. ATTENDANCE OF BOARD MEMBERS

The following Board Members were present: Julianne Post, Ruthanne Gray-Grabowski, Randy Wojcik, Jiselle Anderson, Gary Cusack.

III. EXECUTIVE SESSION

The board went into executive session at 5:31 PM for hearings.

IV. OPEN SESSION

The board called open session back in order at 7:06 PM.

V. APPROVAL OF MINUTES

The board reviewed and approved previous board meeting minutes.

VI. TREASURER'S REPORT

Randy Wojcik provided the monthly treasurer's report and answered questions from the board.

VII. ARC REVIEW

The board reviewed the arc report and does not have comments or concerns at this time.

VIII. UNFINISHED BUSINESS

A. Flowers & Mulch: U.S. Lawns planted 500 flowers for \$3,000 at the monuments and clubhouse. U.S. lawns quoted \$15,824.00 for mulching which is under the \$16,000 that was approved last month.

B. Erosion Issues: Utilities have painted out the utility lines and the TSP Lawns have 14 days to start fixing the erosion issue in Smithy Glen. Secretary, Jiselle Anderson will follow up with TSP Lawns to find out how long it will take to fix the erosion.

C. HL Playground Mulch/Mats: The board reviewed three proposals for mulch at the Harvest Lake Playground. Secretary, Jiselle Anderson motioned to purchase black mulch for \$7,585 from Maxplayfit. The motion had a second and the motion passed. President, Julianne Post motioned to purchase mats needed for the playground at the cost of \$73 each. The motion had a second and the motion passed.

D. Pool Invoice Approval: The HOA received an invoice of items purchased to open the pool. Swim team manager agreed that many items were needed. Randy Wojcik made a motion to pay the bill but send a formal letter to the pool company letting them know to not make any future purchases without first having the approval of the board. The motion had a second and the motion passed.

E. Tables Update: The clubhouse needs new tables. Secretary, Jiselle Anderson motioned to purchase six 4ft. tables and ten 6ft. tables from Costco at a cost of \$59.99 for the 6 ft. tables and \$39.99 for the 4 ft. tables. The motion had a second and the motion passed.

F. Update TOPS System: The board discussed costs for implementation and contract with TOPS, which would provide the community with a portal accounting system. This topic is tabled for further review.

G. **Events Update:** President, Julianne Post made a motion to alternate Bingo and Bunco on every first Tuesday evening of the month beginning in September. The motion had a second and the motion passed. Secretary, Jiselle Anderson made the motion to have the Teenage Table-Top Games every Wednesday through the summer, 11:30am-3:00pm. The motion had a second and the motion was passed. Secretary, Jiselle Anderson made the motion to have the Christmas Party sponsored. The motion had a second and the motion passed.

H. **Community Action Form #MA703:** The owner who had the roots growing towards her house grinded by the HOA is not satisfied. Secretary, Jiselle Anderson reminded the board that the intention of grinding the roots is that it is more cost effective and cutting down the tree is going to be put in the 2024 budget. The information will be relayed to the homeowner.

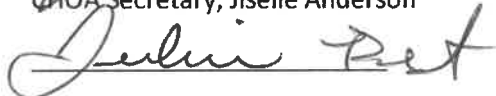
IX. OPEN FORUM

The residents expressed questions and provided comments to the board.

Meeting adjourned at 8:38 pm.



CHOA Secretary, Jiselle Anderson



CHOA President, Julianne Post