

Coventry Homeowner Association
Board of Directors Meeting Minutes

A regular meeting of the Board of Directors of the Coventry Homeowners Association, Inc., was held on March 14, 2022. The meeting was held at the Coventry Club House, 100 Wrought Iron Bend, Yorktown, Virginia, 23693.

Executive Session

Called to order: Tony Collins, President, called the Board to order at 6:01 pm.

Present: The following Board members were present: Tony Collins, Brian Kross, Randy Wojcik.

1. Kelly Burleson, Director Resigned from the BoD. Julianne Post to replace David Wilson. The BoD needs one more person.
2. The last Maintenance Supervisor; xxx resigned - There is an ad running to find a replacement – Jimmy, the Summer maintenance assistant, is currently filling in
3. Vacation request from Annette Saur, July 11 to July 15, 2022 all voted to approve.
4. Landscape Maintenance contract proposals evaluated, all voted to accept Virginia Green contract.
5. RW discussed HOA records retention. File stored in Harvest Lake Pool maintenance shed attic.
6. RW discussed upcoming large expenditures- Pond sediment removal- a line item from the last reserve study said sediment removal not needed Bod discussion about the Smithy Glen lakes where the areas adjacent to the lake and the lake sides are too steep, upgrades to HL work shop, the floor floods. The fence between the pool and shop needs to be repaired and extended.
7. RW – The HOA office is inadequate and will need to be expanded on an approximately a three-year timeline. TC suggested adding that as a line item on the reserve fund.

OPEN MEETING

Called to order at 7:03


1. Voted to order is in to buy 24 each new pool umbrellas
2. Voted to order 10 umbrella bases from Amazon at Home for \$447
3. Lindsay London acting Swim Team Coach – Swim team needs all new leadership Swim Team Board and coaches
4. Stephen Orlando - Beautification Committee Chairperson- We will have a community filed day on March 26 from 9 AM to 12, can we put this event on the Coventry marquee.

Asked about his budget, per TC \$18k of \$25k have been spent, asked about the pool contract

5. Gary Cusak – litter on the roadways is there an option for litter pick-up in the new landscape contract? TC there is a provision for litter pick-up and trash removal in the landscape contract
6. Elaine Whitford – inquired about the status of the proxy vote to ban short term rentals
7. Donna Fenelon – banners on light poles need to be replaced, trash cans lids need to be repainted, Monuments need better maintenance and need to be powerwashed
8. Martha Cuevas – We need to stop taking down the tennis nets for Zumba. It is causing excessive wear and tear on the very expensive nets
9. Gary Cusak – Need a new couch for the Clubhouse



Brian Kross, CHOA Secretary



Tony D. Collins, Sr., CHOA President