

# JUDGING HANDBOOK

2024-2025

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# SECTION 1: JUDGING DEVELOPMENT COMMITTEE (JDC)

The Judging Development Committee (JDC) is a standing Program Committee of Gymnastics Newfoundland & Labrador (GNL) which embraces and values gymnastics officiating, positively supporting the development of officials in all the gymnastics disciplines both at the club, provincial and national level.

The JDC Consists of six (6) members: (each with a 2-year term)

- Two (2) from WAG voted on by the WAG technical committee
- Two (2) from MAG voted on by the MAG technical committee
- Two (2) from TRA voted on by the TG technical committee
- The Technical Director (TD) of GNL (non-voting member)

The Judging Chair (PT Chair) will be voted on by the members of the JDC.

\*\* For the 2024-2025 season the JDC will consist of the following members: 3 WAG, 2 MAG, 1 TRA

# 1.1 Goals and Objectives

- 1. To develop and enhance GNL policies and programs to meet GNL's Goals and Objectives.
  - Input develop long-term and short-term operational plans for judging initiatives
  - Promote the benefits of participation and importance of officials in the sport of gymnastics
  - Lead act as an ambassador for GNL and judging development by sharing relevant information
- 2. To manage the assessment, evaluation and record keeping of all NL officials (including, but not limited to, the development of panels for GNL sanctioned competitions and the naming of judges to out of province travel meets).
  - Evaluation continually evaluate the effectiveness of all judging initiatives
- 3. To educate registered gymnastics officials and the GNL membership.
  - Identify provide opportunities for development, such as the judging clinics and Annual Coaching Symposium
  - Support provide technical resources to members as requested/required
  - Implement provide expertise in planning and implementation of judging clinics and evaluation initiatives.

#### 1.2 Deliverables

- 1. Minutes from all committee meetings to be available on request, will be shared with clubs and posted on GNL website.
- 2. Ensure all relevant information on policy and/or program changes are distributed to all club members in a timely manner.

3. Develop and approve judging panels for all GNL sanctioned events, in cooperation with the host club.

# 1.3 Resources and Budget

Available resources and budget allocation is set by the Executive Director in consultation with the Board of Directors. Funds are allocated by the JDC to each discipline taking into consideration the annual development needs and any special circumstances.

# SECTION 2: JUDGING REGULATIONS - GYMNASTICS NL

#### 2.1 Generalities

There are various levels of judging certification, corresponding to the levels of competition. A judge becomes certified and progresses through each level by attending courses and successfully passing exams which demonstrates their knowledge of the rules and technical regulations as well as their practical ability in applying them when evaluating an athlete's routine. Depending on the discipline, officials may also be required to be adjudicated on an actual panel.

Once certification at a particular level has been achieved, the judge remains at that level for the remainder of the cycle. It is the responsibility of each judge to remain up to date regarding changes to any rules or regulations that happen mid-way through the cycle.

Following are a list of current cycles of Code of Points (COP). It is the responsibility of the judge to keep their copy of the code of points up to date and current on any/all changes.

#### Women's Artistic Gymnastics (WAG)

- Xcel Code of Points First Edition: Effective August 1, 2022 July 31, 2026
- Development Program Compulsory: Effective August 1, 2021 July 31, 2029
- Development Program Optional: Effective August 1, 2022 July 31, 2026
- FIG CoP: Effective 2025-2028

#### **Men's Artistic Gymnastics (MAG)**

- Canadian Provincial Pathways Level 1 & 2: Effective October 2024 August 2025
- Canadian Provincial Pathways Level 3 & 4, Provincial Open, National Open: Effective September 2024 - August 2025
- FIG CoP: 2025-2028

#### **Trampoline**

• FIG Cop: Effective 2025-2028

At the start of each new cycle, judges must become re-certified by attending a mandatory course covering changes to the Code of Points as well as any changes to the Technical Requirements resulting from the updated CoP. Without certification judges will be considered inactive and unable to judge until certification is complete. Each year, judges must complete Continuing Professional Education (CPE) credits to maintain the judging certification level.

#### 2.2 Roles and Restrictions

Judges are to officiate with complete impartiality, respecting and abiding the rules which govern them in true spirit of sportsmanship. Sporting justice, ethics and honesty are the basis of a fair judgment. All judges, regardless of level, must abide by the Code of Conduct and the Code of Ethics as prescribed by GNL and Gymnastics Canada. (Appendix 1).

Judges are encouraged to participate in the development of gymnastics through effective communication with coaches and gymnasts at every opportunity; for example, providing feedback in a non-competitive environment during training sessions or at the end of the competition.

The judge is the highest technical authority present and is perceived to have the ability to interpret any rule for any given situation. Every effort must be made to answer all questions as honestly as possible and to adopt a friendly and sincere manner in dealing with all participants, especially the athletes. However, a judge should never attempt to explain or to criticize judgements or decisions made by other officials to anyone.

Judges are obligated to maintain the highest standard of ethical conduct as well as personal and professional integrity at all times; whether on the competition floor, in meetings, or whenever athletes or their parents/guardians may be present (hotels, restaurants, etc). You are ambassadors for the sport, as well as the province of Newfoundland and Labrador.

A judge should be alert at all times and produce a score quickly and accurately. You should have the basis for the score derived and be prepared to explain how it was arrived at, rationally and logically. Each athlete is entitled to the official's best efforts.

A judge should not engage in any conduct that suggests impropriety such as accepting any compensation or gifts other than the prescribed honorarium and expenses. A judge should also refrain from derogatory remarks or non-verbal expressions regarding any aspect of the competition.

Judges are held responsible in matters concerning attendance, promptness, proper attire as well as conduct. Disciplinary action can be brought against those who show unprofessional and/or undisciplined behaviour.

#### Expectations for All Officials:

- 1. to be well qualified in their discipline and to know the rules of judging, thoroughly
- 2. through reasonable and prudent means, including clinics, to keep their knowledge current
- 3. to be thoroughly prepared for each judging assignment, including specific meet assignments with regard to type of competition and categories involved
- 4. to be punctual at all times
- 5. to be a co-operative member of the judging panel
- 6. to be aware of, and adhere to, the requirements as set out in the current Technical Rules and Regulations
- 7. to aim toward a goal of perpetual objectivity

#### 2.3 Attire

#### All Officials: (mandatory)

- Navy suit with white blouse or dress shirt; tie required for male judges
- Navy pants/slacks or skirt with white blouse or dress shirt is acceptable
- Appropriate footwear of solid colour (mandatory)

# 2.4 Registration

All judges must be registered with GNL.

Registration deadline is July 15th of the upcoming seasonal year. Judge registration is accepted beyond this date, pending certification.

#### 2.5 Judge Eligibility

All judges, all disciplines, all levels **must**:

- Be a registered member with Gymnastics Newfoundland & Labrador.
- Meet the provincial SafeSport requirements, and, if attending a national event, the GYMCAN SafeSport requirements.
- Must have Criminal Record Check (CRC) and Vulnerable Sector Check (VSC), this must be renewed every 3 years.
- Be recognized as an "active judge" by the JDC.
- Have successfully completed the evaluation process for their level (course, exam, assessments).
- Complete the required number of CPE activities according to their level each year.

  <u>Definition of Active Judge:</u> Active judge must comply with judging eligibility, as well as, within one (1) year must:
  - must:
     Participate in any capacity in GNL clinics, judging courses or any continuing professional education activities.
  - Attend GNL judging courses annually when needed.
  - Judge the minimum number of sessions as required by the GNL JDC.
  - Judge the minimum number of routines/sessions at the levels required.

<u>Definition of an Inactive Judge:</u> A judge can request to be listed as "inactive- excused" for valid reasons without losing their certification level (valid reasons include medical, personal, etc..), this may occur **once** per cycle.

# 2.6 Judging Requirements

#### a. <u>Judging Courses</u>

- Judging courses are organized by the JDC in cooperation with the GNL office.
- All judging clinics must be sanctioned by GNL.
- Clinics held by clubs that are not sanctioned, will **NOT** be considered for judging upgrade.

# b. Judges' Record Keeping

- It is the responsibility of each judge to maintain their yearly Judging Records.
- Judging record forms are available digitally, and will be sent to all registered judges to complete.
- Records must include:
  - Courses (dates, location, level).
  - Continuing Professional Education (CPE) activities completed during the season.
  - Assignments for in province and out of province competitions.
  - Clinics/ (dates, location, level).
  - All counted routines judged (per competition, per discipline, per level)
- Judging records must be submitted to the JDC by June 15th of the calendar year.
- Failure to submit records will have disciplinary actions (Section 3)

#### c. Judge Continuing Professional Education (CPE)

- Shadow Judging: Sitting on a panel where your scores don't count at your current judging level or one level higher. All shadow judging for GNL sanctioned events must be approved by the JDC.
- Observation Hours: Observing athletes in a club environment, including mock meets a club wishes to host.
- Mentor Hours: Observing athletes in a gym club where athletes of your current judging level or higher train along with a judge of a higher level.
- Practice Judging: By video or in person.
- Coaching: Maximum 6 hours for CPEs can be awarded for coaching.
- <u>Committee/Volunteering:</u> Maximum of 4 hours from CPEs can be awarded for volunteering your time towards competition or judging related events.

#### **Required CPE hours are as follows:**

Judging Level			CPE Hours Required per	Required clinics/course hours per year	
WAG	MAG	TG	Year	(included in total)	
Compulsory	Entry	Entry Provincial 5 Provincial 4	8	6	
Xcel	Club	Provincial 3	12	6	
Optional (level 6-8)	Provincial	Provincial 2 Provincial 1	12	6	
National	National	National 3 National 2	16 required	6-8	
National HP	National HP	National 1	16 required	6-8	
Brevet Candidate	Brevent Candidate		16 required	6-8	
Brevet	Brevet	Brevet	16 required	6-8	

<sup>\*</sup>The clinic hours can be a judges' course, clinics, take home exam, a pre-season course update, etc. These CPE hours are a guideline set by JDC in coordination with requirements set by Gymnastics Canada.

# **SECTION 3: Disciplinary Actions**

## 1. Inappropriate Attire:

If a judge is noted having inappropriate or improper uniform (refer to Section 2.3)

- First offence: the judge will be given a written warning following the competition.
- Second offence: the judge will be fined \$25.00.

#### 2. Not submitting judging records:

Records must be submitted to the JDC no later than **June 15th of each year**. This allows the JDC adequate time to submit records to Gymnastics Canada. Failure to do so could result in any of the following

- With no records, judges will not be able to upgrade, take the next course
- Judges will not be selected for GNL delegation events the following year including Atlantics, Easterns, and Nationals

o If a judge does not complete all of their required CPE hours within a given year, they must submit a plan noting how they will make up the missing CPE hours. Any judge who has not submitted a plan before the start of the next season will not be an active judge until a plan is submitted and CPE hours from the previous season are completed.

#### 3. Inactive judging status/listed active and not judging/absence from judging:

- o If a judge has not judged at all for a full year, they will automatically be listed as inactive and they must return the following year.
- In addition, the judge returning to active status the following year, must do a refresher clinic. This clinic can be used for CPE hours.
- 2 years of inactivity without extenuating circumstances will lead to their judging certification being revoked and judge must complete the recertification process
- A judge who takes 4 or more years off of judging will be considered a new judge

#### 4. Avoiding Conflict of Interest

During a sanctioned competition, parents are not allowed to be chief judge on an apparatus if their child is competing.

# **SECTION 4: Appointment of Officials**

- Judges must have GNL active judge status.
- All officials will be appointed by the JDC in cooperation with the host club. This applies to all GNL sanctioned competitions and out of province competition selections.
- Specific guidelines for assignments in and out of province will be utilized. Selection is based on the following criteria:
  - Level requirement of the competition/session
  - Seniority/Experience
  - o Examination results
  - Assessment results
  - Judging records and CPE hours
- Respective judges must be given notice a minimum of 1 week prior to in province competitions and 1 month prior to out of province competitions. The notice must include a competition schedule, schedule of judging meetings and panel delegation.
- All available judges within the hosting centre will be utilized first and panels will be filled, as
  needed outwards from the hosting centre, minimizing travel and other costs to clubs, if
  applicable, whenever possible.
  - Judges who are traveling with their respective clubs, at no charge to the hosting club, will be considered as a judge in the hosting region
    - When possible, the JDC will allocate funds to help offset travel costs for judges outside the hosting centre. This is to promote judging development.
- Judges must be available for the entire competition/session they are assigned, if unable to attend the entire session they will be removed from that session.

• It is the individual judge's responsibility to provide notification in cases of absence or late arrival at a competition.

- In the case of absence, that is not considered an emergency, judges must give a minimum of 48 hours notice to the JDC.
- Should a judge not attend the judges meeting prior to the flight/session, they will be removed as the Apparatus Chief Judge (ACJ) position.

#### • <u>Underage Judges</u>

Judges must be a minimum of 19 years old to be assigned to a competition outside the
province. If an underage judge wishes to attend a competition outside the hosting centre
within the province they must be under the supervision of their club, a parent, or
designated adult selected by their club.

# 4.1 Judging Panels GNL Sanctioned Competitions

- Call for judges is the responsibility of the JDC. Available names will be submitted to the JDC no later than three weeks (21 days) prior to the competition.
- Panels must be approved by the JDC.
- Panels will be sent to judges one (1) week prior to the competition start date.
- Specific guidelines for panel construction will be listed under each discipline.

# 4.2 Officials selected for Out of Province Competitions:

- Officials representing GNL at **any** out of province competition or event, must be **19 years of age** to travel.
- When accepting a judging assignment for an out of province event such as Atlantics, Easterns or Canadian Championships, performing a secondary role (athlete, coach, team manager, chaperone) is **not** allowed.
- Officials representing GNL are required to follow the "Code of Conduct/ Declaration of Understanding" in support of GNL Provincial Team Policies and Code of Conduct prior to departure. Failure to follow the policies of this document will result in replacement of the official by GNL.
- GNL will be responsible for the meals, accommodation, travel and registration fee, if applicable, for all its appointed judges. GNL will pay session honorariums to the selected judges at these events.
- Should a judge cancel their assignment without extenuating circumstances, after fees have been spent, the judge must repay GNL any expenses that have been incurred.

#### 4.3 Judges Attending an Out of Province Invitational:

 A judge who has been invited to officiate at an invitational competition outside NL must first seek approval from the JDC

#### 4.4 Hiring Judges from Out of Province - Attend GNL Sanctioned Event:

• If a club wishes to hire a judge from out of province, the club must send a request for approval to the JDC. The JDC can offer suggestions of specific judges to hire if the club wishes. Hiring of out of province judges also requires permission from the out of province judge's PT chair, the JDC

- will contact the chair for approval.
- Hiring of judge(s) from out of the province will be at the discretion of the JDC. Priority is given to judges within the province for development purposes. A minimum of 1 out of province judge will be hired per discipline for Provincial Championships. Only if there is a need for filling panels more than 1 will be hired.

# **SECTION 5: Expenses**

- Budget allocation is set by the Executive Director in consultation with the board of directors.
  Funds are allocated by the JDC to each discipline taking into consideration the annual
  development needs and any special circumstances. To maintain and create knowledgeable and
  competent judges who are certified to judge at the provincial level GNL will, when budgets
  permit:
  - Pay expenses for judging course registration.
  - Pay expenses for National level judges to attend courses/clinics and qualifying competitions to maintain and/or upgrade their level when budget allows.
  - Pay expenses and honoraria for judges conducting judging clinics/courses organized by GNL.
- Judges selected by the JDC for Provincial Championships and/or out of province competitions as a member of a provincial delegation, will receive compensation from GNL for travel, accommodations, honoraria, and meals. Failure to confirm travel with the GNL office may result in no compensation.

# 5.1 Honoraria

For GNL events, judges will be paid an honorarium according to the following tables:

JUDGING LEVEL	PAID PER SESSION
Shadow WAG, MAG, TG	\$15.00
Entry Level TG (Provincial 5)	\$30.00
Beginner WAG (Compulsory 1-5) MAG (Entry)	\$40.00
Intermediate  WAG (Compulsory + Xcel)  MAG (Club)  TG (Provincial 4)	\$45.00
Optional 1 WAG (Optional 6-8) MAG (Provincial) TG (Provincial 3)	\$55.00
Optional 2 WAG (10-2,10-3,10-4) TG (Provincial 1 & 2)	\$60.00
National WAG (10-1) MAG (Jr.Sr. NOpen) TG National 2	\$65.00
WAG HP TG National 1	\$70.00
WAG Brevet MAG Brevet (Jr. Sr.) TG Brevet	\$75.00

<sup>\*</sup>A session is defined as a max 3-hour block of competition – if a session exceeds this it is paid 1.5 times the per hour rate.

# 5.2 Clinicians

Provincial course clinicians are appointed by the JDC. For GNL run clinics, GNL will pay clinicians an honorarium of \$35.00/hr.

#### 5.3 Per Diem

Appointed judges traveling on behalf of GNL will be allotted \$65.00 per day per diem. (\$15 breakfast, \$20 lunch and \$30 dinner). If the host club/committee provides hospitality this will be utilized instead of per diems for all meals that are catered.

# 5.4 Mileage

Mileage \$0.55/km will be allotted to judges traveling any distance for competition.

# SECTION 6: Women's Artistic Gymnastics (WAG)

# 6.1 Judging Responsibilities

Judges must come prepared, with their judging sheets and all the documents they need to judge. It is not the responsibility of the host club to provide judging sheets.

# 6.2 GNL sanctioned competition panel construction

- There will be a minimum of 2 judges on a panel per apparatus.
- Competition will be in person. Virtual judging will not be accepted.
- The following guidelines will be used when constructing panels:
  - Level requirement of the competition/session
  - Seniority/experience
  - o Examination results
  - Assessment results
  - o Judging records/CPE hours
- Specifics for panel position assignments:
  - Competition Chief Judge (CCJ) Assignments
    - Must be certified at the level of the highest competing athlete in the session. Whenever possible, the Competition Chief Judge should have no specific judging responsibilities, they are to oversee the panel judges at the competition.
  - Apparatus Chief Judge (ACJ) Assignments
    - Should be the highest certified to judge for the appropriate level(s) on the panel with the most experience. However in certain circumstances a second highest certified judge may sit in ACJ position and the highest certified judge in the second (J2) position.
  - Panel Judge (J2, J3, J4, etc) Assignments
    - Certified to judge at the appropriate level(s). However in extenuating circumstances, judges of lower levels than specified may be used to fill panels at the recommendation of the JDC.

- Shadow Judge Assignments
  - Whenever possible for future development
  - Recommend a maximum of 2 shadow judges per panel

# 6.3 WAG Judging Levels

GNL judging levels and requirements are set in cooperation with Gymnastics Canada Women's Artistic Gymnastics Program Manual, Section 3- Canadian Judges System. Further information regarding the National, HP, and Brevet levels can be found in Section 3.

# Compulsory (Beginner)

#### **Entry Requirements:**

- Must be at least 15 years old.
- Must complete a Compulsory Judging Course.
- Successfully complete Compulsory level written & practical exam with an 80% pass mark.

#### **Yearly Maintenance Requirements:**

- Must have active judging status.
- Judge a minimum of 30 routines over the current competitive year.
- Must complete 8 hours of Continuing Professional Education (CPE) requirements per year.
- Must have an on-panel assessment completed once per cycle.
- Must have an assessment at current judging level prior to upgrading.

Once an individual attains the entry requirements for the Compulsory Judging Level, they are eligible to be a panel judge for CCP1-5. Judges at this level are eligible for Provincial Championships assignment.

### Xcel + Compulsory (Intermediate)

#### **Entry Requirements:**

- Must be at least 15 years old.
- Must complete an Xcel review and/or course.
- Successfully complete Compulsory level written & practical exam with an 80% pass mark.

#### **Yearly Maintenance Requirements:**

- Must have active judging status.
- Judge a minimum of 30 routines over the current competitive year.
- Must complete 12 hours of Continuing Professional Education (CPE) requirements per year.
- Must have an on-panel assessment completed once per cycle.
- Must have an assessment at current judging level prior to upgrading.

Once an individual attains the entry requirements for the Xcel + Compulsory Judging Level, they are eligible to be a panel judge for CCP1-5 and Xcel. Judges at this level are eligible for Provincial Championships assignments.

### Optional 6-8 (Optional 1)

#### **Entry Requirements:**

- Must be at least 16 years old.
- Must complete an Optional 6-8 Judging Course.
- Successfully complete Optional CCP 6-8 level written & practical exam with an 80% pass mark.

#### **Yearly Maintenance Requirements:**

- Must have active judging status.
- Judge a minimum of 40 routines over the current competitive year.
- Must complete 12 hours of Continuing Professional Education (CPE) requirements per year.
- Must have an on-panel assessment completed once per cycle.
- Must have an assessment at current judging level prior to upgrading.

Once an individual attains the entry requirements for the Optional 6-8 Judging Level, they are eligible to be a panel judge for Compulsory, Xcel, CCP 6-8, and/or (with JDC approval) execution judge for National CCP 9 & 10. Judges at this level are eligible for Provincial Championships and Atlantics Championships assignments.

National Level (10-1, 10-2, 10-3, 10-4)

The National Judging Level system is under Gymnastics Canada jurisdiction. National Judges must follow and meet GymCan eligibility and maintenance requirements, in addition to any requirements set by the JDC.

#### National 10-4: (Entry Level National Status N4)

#### **Entry Requirements:**

- Must be at least 21 years old.
- Must have 5 years of judging experience, with minimum 2 consecutive years at Optional 6-8 level. With successful judging assessment at Optional 6-8 level.
- Must complete a National course and exam.
- Successfully completed theory & practical exam with a **75% pass mark.**
- Must have NCCP Competition Introductions (or similar).

#### **Yearly Maintenance Requirements:**

- Must have active judging status.
- Judge a minimum of 40 CCP 9 and 10 routines over the current competitive year.
- Must complete 16 hours of Continuing Professional Education (CPE) requirements per year.
- A judge may remain N4 for an unlimited time period, but must recertify. following the end of each Development Program Optional cycle.
- Must have an on-panel assessment completed once per cycle.
- Must have an assessment at current judging level prior to upgrading.

Once an individual attains the entry requirements for the N4 Judging Level, they are eligible to be a panel judge for Compulsory, Xcel, CCP 6-8, and National CCP 9 and 10. Judges at this level are eligible for Provincial Championships and Atlantics Championships assignments.

#### National 10-3: (Secondary Level National Status N3)

#### **Entry Requirements:**

- Must have a minimum one year as an N4 judge.
- Must have completed all maintenance requirements of the previous level.
- Must have had successful on-panel assessment at N4 to be eligible to upgrade to N3.
- Must have the current National course and exam completed with a 75% pass mark.
- Must have NCCP Competition Introductions (or similar).

#### **Yearly Maintenance Requirements:**

- Must have active judging status.
- Judge a minimum of 40 CCP 9 and 10 routines over the current competitive year.
- Must complete 16 hours of Continuing Professional Education (CPE) requirements per year.
- A judge may remain N3 for an unlimited time period, but must recertify following the end of each Development Program Optional cycle.
- Must have an on-panel assessment completed once per cycle.
- Must have an assessment at current judging level prior to upgrading.

Once an individual attains the entry requirements for the N3 judging level, they are eligible to be a panel judge for Compulsory, Xcel, CCP 6-8, and National CCP 9 and 10. Judges at this level are eligible for Provincial Championships, Atlantics Championships, Eastern Championships assignments.

#### National 10-2: (Intermediate Level National Status N2)

#### **Entry Requirements:**

- Must have a minimum two consecutive years as a N3 judge.
- Must have completed all maintenance requirements of the previous level.
- Must have had successful on-panel assessment at N3 to be eligible to upgrade to N2.
- Must have the current National course and exam completed with a 80% pass mark.
- Must have NCCP Competition Introductions (or similar)

#### **Yearly Maintenance Requirements:**

- Must have active judging status.
- Judge a minimum of 40 CCP 9 and 10 routines over the current competitive year, 20 of the routines must be CCP 10.
- Must complete 16 hours of Continuing Professional Education (CPE) requirements per year.
- A judge may remain N2 for an unlimited time period, but must recertify following the end of each Development Program Optional cycle.
- Must have an on-panel assessment completed once per cycle.
- Must have an assessment at current judging level prior to upgrading.

Once an individual attains the entry requirements for the N2 Judging Level, they are eligible to be a panel judge for Compulsory, Xcel, CCP 6-8, and National CCP 9 & 10. Judges at this level are eligible for Provincial Championships, Atlantics Championships, Eastern Championships assignments.

## National 10-1: (Intermediate Level National Status N1)

#### **Entry Requirements:**

- Must have a minimum two consecutive years as a N2 judge.
- Must have completed all maintenance requirements of the previous level.
- Must have had successful on-panel assessment at N2 to be eligible to upgrade to N1.
- Must have the current National course and exam completed with a 85% pass mark.
- Must have NCCP Competition Introductions (or similar).

#### **Yearly Maintenance Requirements:**

- Must have active judging status.
- Judge a minimum of 40 CCP 9 and 10 routines over the current competitive year, 20 of the routines must be CCP 10.
- Must complete 16 hours of Continuing Professional Education (CPE) requirements per year.
- A judge may remain N2 for an unlimited time period, but must recertify following the end of each Development Program Optional cycle.
- Must have an on-panel assessment completed once per cycle.

Once an individual attains the entry requirements for the N1 judging level, they are eligible to be a panel judge for Compulsory, Xcel, CCP 6-8, and National CCP 9 and 10. Judges at this level are eligible for Provincial Championships, Atlantics Championships, Eastern Championships, Canadian Championships and Canada Winter Games assignments.

#### National High Performance (NHP)

The National High Performance system is under Gymnastics Canada jurisdiction. National HP Judges must follow and meet GymCan eligibility and maintenance requirements, in addition to any requirements set by the JDC.

#### **Entry Requirements:**

- Must have a minimum two consecutive years as a N1 judge.
- Must have completed all maintenance requirements of the previous level.
- Must be recommended by the JDC with the support of the GNL office.
- Must complete a National Course and Exam with an **80% pass mark.**
- Must have NCCP Competition Introductions (or similar).

#### **Yearly Maintenance Requirements:**

- Must have active judging status.
- Judge a minimum of 40 CCP 9 and 10 & High
   Performance routines over the current competitive year.
- Must complete 16 hours of Continuing Professional Education (CPE) requirements per year.
- Must have an on-panel assessment completed once per cycle.

Once an individual attains the entry requirements for the NHP Judging Level, they are eligible to be a panel judge for Compulsory, Xcel, CCP 6-8, CCP 9 and 10, Novice, Junior, Senior. Judges at this level are eligible for Provincial Championships, Atlantics Championships, Eastern Championships, Canadian Championships, Canada Winter Games and Elite Canada assignments.

#### Brevet (Brevet Candidate, FIG)

The Brevet judging system is under Gymnastics Canada jurisdiction. Brevet judges must follow and meet GymCan eligibility and maintenance requirements, in addition to any requirements set by the JDC. The Brevet system is outlined in Gymnastics Canada Women's Artistic Gymnastics Program Manual, Section 3- Canadian Judges System.

#### **Entry Requirements:**

- Must be a National HP judge
- Must have full support from the JDC and PSO
- Must be eligible to attend the FIG International Course, and have successfully completed the Brevet Candidate qualifying process.
- Must be a Canadian Citizen at the time of registration for the FIG International Course.
- Must attend the FIG International Course and fulfill the FIG requirements.

#### **Yearly Maintenance Requirements:**

- Must have active judging status.
- Complete all requirements with Gymnastics Canada.

# 6.4 Judging Assessments

An educational assessment is required to upgrade any level.

Assessments can be performed by any N1 level judge, or higher level, with a minimum of 2 years experience that has a minimum 90% on the most current exam. It is recommended that on-panel assessments have a min of 3 judges per panel wherever possible.

Assessment forms for all provincial level judges can be found in Appendix # 5. Within the National Judging system an assessment criteria and assessment forms are found in Gymnastics Canada Women's Artistic Gymnastics Program Manual, Section 3- Canadian Judges System.

# SECTION 7: Men's Artistic Gymnastics (MAG)

# 7.1 GNL sanctioned competition panel construction

- There will be a minimum of 2 judges on a panel per apparatus.
- Competition will be in person. Virtual judging will only be accepted if there is need to fill the panel
- The following guidelines will be used when constructing panels:
  - Level requirement of the competition/session
  - o Seniority/experience
  - o Examination results
  - Assessment results

- Judging records/CPE hours
- Specifics for panel position assignments:
  - o Competition Chief Judge (CJ) Assignments
    - Must be certified at the level of the highest competing athlete in the session. Whenever possible, the Competition Chief Judge should have no specific judging responsibilities, they are to oversee the panel judges at the competition.
  - o Apparatus Head Judge (HJ) Assignments
    - Should be the highest certified to judge for the appropriate level(s) on the panel with the most experience.
  - Panel Judge Assignments
    - Certified to judge at the appropriate level(s). However in extenuating circumstances, judges of lower levels than specified may be used to fill panels at the recommendation of the JDC.
  - Shadow Judge Assignments
    - Whenever possible for future development

# 7.2 MAG Judging Levels

At all judging levels judges must be registered members with Gymnastics NL in order to judge. The following are the MAG judging Levels.

## MAG Entry Level (Beginner)

#### **Entry Requirements:**

- Must be at least 15 years old.
- Must complete the Entry Judging Course Online.
- Successfully pass the Entry exam, included with the course
- Must send along certificate of completion to the JDC

#### **Yearly Maintenance Requirements:**

- Must have active judging status.
- Judge a minimum of 20 routines over the current competitive year.
- Must complete 8 hours of Continuing Professional Education (CPE) requirements per year.
- Must submit all judging records to the JDC at the end of the year

This is an introduction to the basics of judging Men's Artistic Gymnastics. It is a self-directed online course with Gymnastics Canada.

Once an individual attains the entry requirements for the Entry Judging Level, they are eligible to be a panel judge Provincial 1-2. Judges at this level are eligible for Provincial Championships assignment.

#### MAG Club Level (Intermediate)

This is the next step for a MAG Judge. It is a self-directed online course with Gymnastics Canada, which takes approximately 8 hours to complete.

#### **Entry Requirements:**

- Must be at least 15 years old.
- Must complete the Club Level Judging Course Online.
- Successfully pass the Club Level exam, included with the course
- Must send along certificate of completion to the JDC

#### **Yearly Maintenance Requirements:**

- Must have active judging status.
- Judge a minimum of 20 routines over the current competitive year.
- Must complete 12 hours of Continuing Professional Education (CPE) requirements per year.
- Must submit all judging records to the JDC at the end of the year
- Must have an on-panel evaluation prior to upgrading

Once an individual attains the entry requirements for the Club Judging Level, they are eligible to be a panel judge Provincial 1-5. Judges at this level are eligible for Provincial Championships assignment.

## MAG Provincial Level (Optional 1)

#### **Entry Requirements:**

- Must be at least 16 years old.
- Must have minimum 2 years experience at Club Level
- Must complete a Provincial Judging course
- Successfully pass examination

### **Yearly Maintenance Requirements:**

- Must have active judging status.
- Judge a minimum of 30 routines over the current competitive year.
- Must complete 12 hours of Continuing Professional Education (CPE) requirements per year.
- Must have an on-panel evaluation prior to upgrading

Once an individual attains the entry requirements for the Provincial Judging Level, they are eligible to judge Provincial 1-5 and National Open. Judges at this level are eligible for Provincial Championships, Atlantics Championships, and Eastern Championships assignments.

#### MAG National Level

#### **Entry Requirements:**

- Must be at least 19 years old.
- Must have minimum 2 years experience at Provincial Level
- Must complete the National Judging course
- Successfully pass examination

#### **Yearly Maintenance Requirements:**

- Must have active judging status.
- Judge a minimum of 30 routines over the current competitive year.
- Must complete 16 hours of Continuing Professional Education (CPE) requirements per year.
- Must have an on-panel evaluation prior to upgrading

Once an individual attains the entry requirements for the National Judging Level, they are eligible to judge Provincial 1-5, National Open, Junior and Senior. Judges at this level are eligible for Provincial Championships, Atlantics Championships, Eastern Championships, and Canadian Championships assignments.

#### **MAG Brevet**

Brevet judges are judges which represent Canada at international competitions. National Level Judges may choose to take the FIG MAG Judging Exam in order to become a Brevet Judge.

#### **Entry Requirements:**

- Must be at least 21 years old.
- Must have minimum 2 years experience at National Level
- Must complete the National Judging course
- Must be recommended by their JDC and Gymnastics Canada
- Must meet FIG requirements

#### **Yearly Maintenance Requirements:**

- Must have active judging status.
- Judge a minimum of 30 routines over the current competitive year.
- Must complete 16 hours of Continuing Professional Education (CPE) requirements per year.
- Must fulfill all Gymnastics Canada and FIG requirements

Once an individual attains Brevet Level, they are eligible to judge all MAG levels. Judges are eligible for Provincial Championships, Atlantics Championships, Eastern Championships, Canadian Championships, and Elite Canada assignments.

# 7.3 Judging Assessments

An educational assessment is required to upgrade any level. Assessments must be done by a National Level Judge. Assessment forms can be found in Appendix 5.

# SECTION 8: Trampoline & Tumbling (TG)

# 8.1 GNL sanctioned competition panel construction

- Where possible competition will be in person. Virtual judging will be used where needed
- The following guidelines will be used when constructing panels:
  - Level requirement of the competition/session
  - Seniority/experience
  - Examination results
  - Assessment results
  - Judging records/CPE hours
- Specifics for panel position assignments:

#### Trampoline

- Panel will consist of the following members
  - 1. Chair of Judges' Panel (CJP)
    - Where possible should not have any other judging role. If needed the CJP may also be in a DD position OR control of ToF machine.
    - Must have successfully passed the CJP examination.
    - Responsible for electronic judging system.
    - o Responsible for CJP deductions outlined in the code of points
  - 2. Execution Judges (E Jury/E Judges)
    - o 4-6 E Judges per panel
    - o Responsible for execution of routine only
    - o Must have successfully passed the execution examination
  - 3. Difficulty Judges (DD)
    - o 2 DD judges per panel
    - o Responsible for the difficulty score
    - Must have successfully passed the DD examination.
  - 4. Horizontal Displacement Judge (HD)
    - Responsible for Horizontal Displacement deductions for trampoline
    - 1 HD judge per panel. 2 HD judges are required for synchronized trampoline events
    - Must have passed minimum HD examination and written component of beginner judging exam.
  - 5. Shadow Judge Assignments
    - Whenever possible for future judging development

# Tumbling:

- Panel will consist of the following members
  - 6. Chair of Judges' Panel (CJP)
    - Where possible should not have any other judging role. If needed the CJP may also be in a DD position.
    - Must have successfully passed the CJP examination
    - Responsible for electronic judging system.
    - Responsible for CJP deductions outlined in the code of points
  - 7. Execution Judges (E Jury/E Judges)
    - 4- 6 E Judges per panel
    - Responsible for execution of routine only
    - o Must have successfully pass the execution examination
  - 8. Difficulty Judges (DD)
    - o 2 DD judges per panel
    - Responsible for the difficulty score
    - Must have successfully passed the DD examination.
  - 9. Shadow Judge Assignments
    - Whenever possible for future development

# 8.2 TG Judging Levels

At all judging levels, judges must be registered members with Gymnastics NL in order to judge. The following are the TG judging Levels.

# Provincial 5 (P5) In Training - Entry Level

#### **Entry Requirements:**

- Must be at least 16 years old.
- Must complete the Trampoline and Tumbling Course
- Successfully pass the Execution exam, minimum 50% passing grade
- Successfully pass the written component of beginner judging exam.

# **Yearly Maintenance Requirements:**

- Must have active judging status with GNL.
- Judge a minimum of 1 competition per year.
- Must complete 8 hours of Continuing Professional Education (CPE) requirements per year.
- Must submit all judging records to the JDC at the end of the year

Once an individual attains the entry requirements for the Provincial 5 in-training, they are eligible to be HD judge or execution judge on the panel. If judges are unable to obtain the passing grade for the execution exam they are only eligible for HD panel position. Judges at this level are eligible for Provincial Championships assignments and Eastern Canadian assignments at the recommendation of the JDC.

#### Provincial 4 (P4)

#### **Entry Requirements:**

- Must be at least 16 years old.
- Must complete the Trampoline and Tumbling Course
- Successfully pass the Execution exam, minimum 50% passing grade
- Successfully pass the DD examination with 90%

#### **Yearly Maintenance Requirements:**

- Must have active judging status with GNL.
- Judge a minimum of 1 competition per year.
- Must complete 8 hours of Continuing Professional Education (CPE) requirements per year.
- Must submit all judging records to the JDC at the end of the year

Once an individual attains the entry requirements for the Provincial 4, they are eligible to be a D panel, E panel or HD judge on the panel. Judges at this level are eligible for Provincial Championships and Eastern Canadian Championships assignments.

### Provincial 3 (P3)

#### **Entry Requirements:**

- Must be at least 16 years old.
- Must complete the Trampoline and Tumbling Course
- Successfully pass the Execution exam, minimum 50% passing grade
- Successfully pass the DD examination with 90%
- Successfully pass the CJP examination

#### **Yearly Maintenance Requirements:**

- Must have active judging status with GNL.
- Judge a minimum of 1 competition per year.
- Must complete 12 hours of Continuing Professional Education (CPE) requirements per year.
- Must submit all judging records to the JDC at the end of the year

Once an individual attains the entry requirements for the Provincial 3, they are eligible to be a D panel, E panel or HD judge on the panel and be Chair of the Judges Panel for Levels 1-4. Judges at this level are eligible for Provincial Championships assignments and Eastern Canadian Championships assignments.

# Provincial 2 (P2) & Provincial 1 (P1)

#### **Entry Requirements:**

- Must be at least 16 years old.
- Must complete the Trampoline and Tumbling Course
- Successfully pass the Execution exam, minimum 50% passing grade
- Successfully pass the DD examination with 90%

#### **Yearly Maintenance Requirements:**

- Must have active judging status with GNL.
- Judge a minimum of 1 competition per year.
- Must complete 12 hours of Continuing Professional Education (CPE) requirements per year.
- Must submit all judging records to the JDC at the end of the year

Once an individual attains the entry requirements for the Provincial 2 and Provincial 1, they are eligible to be a D panel, E panel or HD judge on the panel. Judges at this level are eligible for Provincial Championships assignments and Eastern Canadian Championships assignments.

#### National 2 & National 1

The National Judging Level system is under Gymnastics Canada jurisdiction. National Judges must follow and meet GymCan eligibility and maintenance requirements, in addition to any requirements set by the JDC.

Once an individual attains the entry requirements for the National, they are eligible for any panel position. Judges at this level are eligible for Provincial Championships, Eastern Canadian Championships, Canadian Championships and Elite Canada assignments.

#### **Brevet**

The Brevet judging system is under Gymnastics Canada jurisdiction. Brevet judges must follow and meet GymCan eligibility and maintenance requirements, in addition to any requirements set by the JDC. Assignment to international competitions is at the discretion of GymCan.

# **SECTION 9: APPENDIX**

#### **APPENDIX 1:**

#### Code of Conduct

GNL expects its coaches, gymnasts and judges to act in a professional and mature fashion, whether in training, competition, or meetings and communication of administration. Failure to comply may result in loss of membership or its privileges, at the discretion of the JDC in consultation with the Executive Director and Board.

Members are expected to treat coaches, judges, meet officials, and each other with courtesy and respect at all times. Failure to comply may result in loss of membership or its privileges, at the discretion of the JDC in consultation with the Executive Director and the Board.

Coaches, judges, athletes and meet officials charged with any act which is a criminal offense, including the use of illegal substances, will not be tolerated by GNL, and will immediately have their membership revoked.

GNL officials (coaches/managers) traveling, as representatives responsible for athletes, are not permitted to consume alcohol while in a position of authority.

#### Code of Ethics

Ethics is defined as: "The study and philosophy of human conduct with emphasis on the determination of right and wrong. The principles of right conduct, especially with a reference to a specific profession, mode of life, etc." (Funk and Wagnall's Standard College Dictionary)

Members of the Association shall strive to react to success and failure with grace and dignity. Members should refrain from seeking special privileges or treatment and remember that others are striving for the same objectives. All members must seek to discover and promote the positive aspects of gymnastic activities.

In keeping with the goal of positive development of the activity/sport and our members, all members of the association must abide by the spirit and guidelines of the FairPlay and Safe Sport whether it be a GNL hosted event or travel outside of Newfoundland Labrador as ambassadors for the province.

#### Ethical Behaviour:

All members are expected to treat each other with courtesy and respect at all times and refrain from:

- malicious gossip and demeaning remarks to others.
- expressing their displeasure with judges or other officials by any means other than the accepted protest procedure.
- making comments to a judge or meet official with regard to a coach or athlete's abilities, routines, or execution during a competition.
- attempting to disrupt, distract, or in any way interfere with the performance of an athlete during competition or training.

#### Integrity and Honesty:

Must act with integrity in performing all duties owed to athletes, the sport, officials, and the public. Defined as "soundness, uprightness, honesty, necessary to the completeness of a whole," by the Concise Oxford Dictionary. Integrity wraps up the courtesy and respect towards all other participants that must be shown. As stated in the Dubbin Report, "We look to the sport to impart something of moral and social values and in integrating us as individuals to bring about a healthy integrated society." All members are expected to be honest and forthright in their dealings with the Association, other members and non-members.

#### Competence:

Must strive to be well prepared and current in order that all duties in the respective discipline are fulfilled with competence. Participants should make every attempt to attend all relevant meetings, clinics and symposiums, realizing their purposes can be best fulfilled by the punctual attendance and constructive input of all.

Members should exercise their right to attend meetings to provide their input and ideas for the betterment of the sport. It shall be considered unethical to attempt to effect changes to decisions through discrediting the forum or the procedures used to formulate those decisions. All decisions shall be reviewed through proper process.

Members of committees should state their dissent of any action taken and their intention to seek a review of the stated action. The dissent should be recorded in the minutes of the meeting. If a dissent is not recorded, the entire committee shall be deemed to accept and support the action once a motion in favor of the action is adopted.

#### Safety and Best Interest of the Athlete:

Must act in the best interest of the athlete's development as a whole person. Those working directly with athletes have a responsibility to know and apply cur- rent principles of child growth and development. Preparations of athletes must go beyond technical skills and include physical and mental preparation. Goals set for athletes must be both short and long term and extend beyond their years as a competitor. Athletes must have standards of behaviour set for them that recognize they must develop as a whole people within society. Coaches, judges, and other officials must perform their duties demonstrating their consideration for the athlete's best interest and safety. It is unacceptable for any member to physically or psychologically abuse another person regardless of the situation or location.

## Respect for the Rules:

Must accept both the letter and the spirit of the rules that define and govern sport. It is the responsibility of those involved to know the rules and standard procedures. There are accepted protest procedures and it is unethical for coaches or judges to express displeasure through any other means. Protest procedures must be clear. Participation in any competition implies acceptance of the rules of said competition. Further, it is the responsibility of those involved to know the procedure by which rules may be changed. Threats to remove athletes from the competitive floor are clearly inappropriate. If the rules are seen to be unfair, it is the professional responsibility of those involved to work towards changing them. All members must attempt to remain objective through-out the competition experience and realize that rules and regulation must be applied equally to all participants.

# **APPENDIX 2:**

## WAG COMPETITION HEAD JUDGE FORM

COMPETITION:	
DATE:	
SESSION/CATEGORY/LEVEL :	
COMPETITION HEAD JUDGE:	
Published Start Time:	Published End Time:
• The start of the session is the time of the march-in	Actual End Time:

• The end of the session is the time at the completion of the last routine of the session

# A) SCHEDULE

- the start of the rotation is the time at the start of the apparatus warm up
- The end of the rotation is the time at the completion of the last routine of the rotation

	VA	ULT	UNEVEN BARS		BALANCE BEAM		FLOOR EXERCISE		ROTATION TIME
Rotation	Start	Finish	Start	Finish	Start	Finish	Start	Finish	
1									
2									
3									
4									
5									
6									

# **B) COMPETITION ORGANIZATION**

	on of the competition. (including group sizes, etc): Did the host d supplies? Is there anything that could be improved from next
Please list any problem or concerns that a or appeals.	arose during the competition. This includes any inquiries, protests
Please list any concerns with coaches or in	udges behaviour during the competition, on and off the
competition floor.	auges behaviour during the competition, on and on the
C) Checklist of included documents	
A copy of the order of passage includ	=
<ul><li>A copy of the official final results of t</li><li>Copy of all protest forms</li></ul>	this session
Any other relevant documents	
COMPETITION HEAD JUDGE: NAME:	SIGNATURE:
-	<del>_</del>

# APPENDIX 3: NOTICE OF IMPROPER/UNSPORTSMANLIKE BEHAVIOUR – COACH

Date:
Name of Coach:
Name of Club:
Competition:
Please be advised that your actions during the above noted competition have been viewed as inappropriate by the officials at this meet and have been deemed as a
<ul><li>Minor Offence</li><li>Major Offence</li></ul>
You were provided with a verbal warning concerning your actions prior and re- minded of competition rules.
This letter serves as notice that due to your continued unacceptable behaviours you have been issued:
<ul> <li>A Yellow Card as this is your 2nd minor offence during this competition</li> <li>A \$10.00 Fine as this is your 2nd major offence during this competition</li> </ul>
An additional occurrence of Improper/unsportsmanlike behaviour will result in a Red Card and immediate removal from the competition floor. This will be noted in the competition report and could affect your ability to be named as a provincial team coach.  You are welcome to submit an appeal and present your version of what has occurred to the JDC. Please request a review through the GNL Technical Director within 7 days of the above date.
Competition Chief Judge Signature:  Apparatus Head Judge Signature:

# <u>APPENDIX 4:</u> NOTICE OF IMPROPER/UNSPORTSMANLIKE BEHAVIOUR – JUDGE

Competition:	
Please consider this Letter as notice of improper/unsporcompetition. You were provided with a verbal warning reminded of competition rules by the chief judge	_
Minor Infractions general lack or respect for competition rules	Major Infractions abusive, violent or disruptive behaviour
Late for judge review session	Improper language or body language towards an athlete, coach or another judge
Not wearing prescribed uniform	Unfounded or derogatory comments about a judge/coach/athlete
Contact/discussion with coaches, athletes or parents during the competition	Obvious favoring of athletes
Cheering for a gymnast	Under the influence of alcohol or drugs
Delaying the competition (late arrival to the competition floor)	
Leaving competition area without consent	

An additional report of such behaviour will lead to the further sanction(s):

• Removal from the competition floor

Name of Judge: \_\_\_\_\_

• Inability to Travel

Date:\_\_\_\_\_

- Removal of Judging Level
- Removal from competition eligibility list for GNL Sanctioned Meets for a set period of time

This infraction will be noted in the competition report and kept on file with your judging records. You are welcome to submit an appeal to the above charges and present your version of what has occurred to the JDC. Please request a review through the GNL Technical Director within 7 days of the above date

Competition Chief Judge Signature:	_
Apparatus Head Judge Signature:	

# **APPENDIX 5: PROVINCIAL JUDGING ASSESSMENT FORM**

Assessed Judge:		Level of Assessment: _	
Assessor:			
Competition:			
Apparatus/Event:			
Self Evaluation Please check all that apply:			
☐ I feel I have the skills and knowledge require to successfully perform as a judge at my current level	I feel there are thing that I need to learn or improve upon in order to successfully perform as a judge at my current level	☐ I feel I am ready to move up to the next level	☐ I would prefer to stay at my current level and not upgrade at this time
My strengths as a judge a	re:		
Things I would like to im	prove on as a judge are:		

The evaluation will take into consideration the work, the knowledge and the behaviour of the judge before, during and after the competition.

Uniform	× /	Scoring General	× /
Meets requirements		Athlete name/number visible	
Appropriate Attire		Score Sheets	× /
Preparation	× /	Start Value/ D-score clearly indicated	
In possession of all current judging materials		Routine Bonus/Penalties listed	
Current manual(s)		Own score clearly seen	
Equipment specifications		All other judges scores listed	
Technical regulations		Final Score clearly indicated	
Punctuality	× /	Additional Notes	
On time for judges meeting, panel meeting and on the gym floor			
Eyes on gymnasts (2 routines)	× /		
Number of eyes down on 2 randomly selected routines			
Conduct/Behaviour faults	× /		
Leaving table without permission			
Engaging in inappropriate conversation with coaches			
Engaging in inappropriate or excessive discussion with other judges			
Seeking evaluation of own score with other panel members prior to submitting own score			

Routine Evaluation (Random Selection)		Routine #1	Routine # 2	Routine #3	Routine # 4	Routine # 5	Routine #6
Use of proper terminology when discussing routine	×′						
Indicated all VP and SR/CR	×′						
INdicated all Bonus	×′						
Indicated all CJ deductions	×′						
Routine Evaluation (Random Selection)							
Justification of E- Score/Deductions	×′						
Appropriate Execustion errors listed	×′						
Justification of Composition deductions	×′						
Artistry/Throughout Deductions indicated	×′						
		Average Score:	Average Score:	Average Score:	Average Score:	Average Score:	Average Score:
Average Score range with Assessor		Judges Score:	Judges Score:	Judges Score:	Judges Score:	Judges Score:	Judges Score:

Comments	s on each Routine:						
Comments f	rom Assessor:						
Comments f	rom Assessed Judge:						
Results	cessful Assessment						
	uccessful Assessment. In assessed judge should co					-	lge agree that
Date:							
Assessor's Signature Assessed Judge's Signature						 e	