

**TRINITY COUNTY WATERWORKS DISTRICT #1
BOARD OF DIRECTORS
Regular BOARD MEETING
320 Reservoir Road
Hayfork, CA**

**MEETING MINUTES
JANUARY 21, 2025
2:00 PM**

**Chairman Angenett Taft
Vice Chair John C. (Chris) Semer
Director Melody McLearn
Director Diane Yates
Director Arnold Bridges**

**Shane McDonald – General Manager
Brandy Perrone – Office Manager/Clerk of the Board**

- 1. CALL MEETING TO ORDER at 2:00 p.m. by Chairman Taft.**
- 2. PLEDGE OF ALLEGIANCE**
- 3. BOARD OF DIRECTORS ROLL CALL- DETERMINATION OF BOARD QUORUM**

Angenett Taft – Chairman – Present
John C. (Chris) Semer – Vice Chair – Present
Melody McLearn – Director – Present
Diane Yates – Director – Present
Arnold Bridges – Director – Present

- 4. PUBLIC COMMENT:** No public comment received.

5. AGENDA ADOPTION

- a) Agenda Additions/Changes – None
- b) Business/Campaign Conflict Disclosures (Potential Board Member disclosures) – No disclosures presented.

Director Chris Semer made a motion to adopt the agenda without changes. The motion was seconded by Director Melody McLearn and approved unanimously by the following vote:

AYES: Diane Yates, Arnold Bridges, Angenett Taft, Chris Semer, Melody McLearn
NOES: None
ABSENT: None
ABSTAIN: None

6. CONSENT CALENDAR (Potential Action Item (s)) (Note: The following items are generally limited to routine and non-controversial business matters and can be approved by a single motion. Individual Board members may ask that any such item be pulled for separate discussion and potential action.)

- a) Approval of minutes for the Board meeting of November 19, 2024
- b) Approval and Ratification of December 2024 warrants
- c) Approval and Ratification of January 2025 warrants
- d) Approval of the November 2024 Profit and Loss report
- e) Approval of the December 2024 Profit and Loss report

Director Diane Yates made a motion to accept the amended consent calendar. The motion was seconded by Director Chris Semer and approved unanimously by the following vote:

AYES: Diane Yates, Arnold Bridges, Angenett Taft, Chris Semer, Melody McLearn
NOES: None
ABSENT: None
ABSTAIN: None

7. REGULAR CALENDAR

- a) The Board separately considered the following item pulled from the Consent Calendar: None
- b) The Trinity County Board of Supervisors appointed Directors John C. (Chris) Semer, Arnold Bridges, and Melody McLearn to another 4-year term expiring December 31, 2028. Clerk of the Board Brandy Perrone did the honor of swearing them in.
- c) Bridger Cohan from The Watershed Research & Training Center has requested a letter of support from Trinity County Waterworks for their project on Salt Creek. Mr. Cohan explained the project to the Board, and General Manager Shane McDonald has no objections to it. Director Chris Semer made a motion to provide a letter of support to the Watershed Research & Training Center for the Salt Creek Project. The motion was seconded by Director Melody McLearn and passed unanimously by the following vote:
AYES: Diane Yates, Arnold Bridges, Angenett Taft, Chris Semer, Melody McLearn
NOES: None
ABSENT: None
ABSTAIN: None
- d) General Manager Shane McDonald informed the Board that the new Current Software program is live. The onboarding is complete, and so far, the customers in town have given us positive feedback on the new system.
- e) General Manager Shane McDonald has been working to bring the fleet into full compliance with CA mandates. After reviewing how the previous management registered the vehicles and Shane contacted CARB, TCWW was told that we would have to sell trucks not registered with CARB within 30 days of purchase. General Manager Shane McDonald recommends surplus the 2005 Ford Flatbed truck (1362720), the 2003 Ford Flatbed truck (1362745), and

the 2001 Ford Utility truck (1362746). Director Arnold Bridges made a motion to surplus the 2005(1362746), 2003 (1362745), and 2001 (1362746) Ford trucks. The motion was seconded by Director Chris Semer and passed unanimously by the following vote:

AYES: Diane Yates, Arnold Bridges, Angenett Taft, Chris Semer, Melody McLearn

NOES: None

ABSENT: None

ABSTAIN: None

f) General Manager Shane McDonald updated the Board that he will start diverting water from Big Creek soon.

g) CA has increased its minimum wage and, therefore, its minimum salary. Shane McDonald recommends a budget transfer to cover the cost of the salary increase. Director Melody McLearn made a motion to increase the minimum salary wage from \$66,560.00 to \$68,640.00 for operators Mitchell Connor and Brandy Perrone to meet the new CA Employment Law. The motion was seconded by Director Diane Yates and passed unanimously by the following vote:

AYES: Diane Yates, Arnold Bridges, Angenett Taft, Chris Semer, Melody McLearn

NOES: None

ABSENT: None

ABSTAIN: None

8. GENERAL MANAGER REPORT

- a) Bryan Bauer passed his Grade 1 Distribution exam.
- b) Shane McDonald attended a grant training class in Cottonwood and got some helpful contacts from the class.
- c) Shane McDonald attended the LAFCo meeting in Weaverville for our two annexations.

9. OFFICE MANAGER REPORT

- a) Pace Analytical is increasing fees by 5.2%.
- b) Pace Supply has increased delivery fees from \$10 to \$15.
- c) CRWA (California Rural Water Association) will increase its annual fees by 5%.
- d) The purchase of 101 Riverview Road is still waiting on the County.

10. CORRESPONDENCE: None

11. PUBLIC COMMENT CONCERNING CLOSED SESSION ITEMS (If Any): None

12. CLOSED SESSION: None

13. PUBLIC ANNOUNCEMENTS(S) FOLLOWING CLOSED SESSION: None

14. ADJOURNMENT – The Chairman adjourned the meeting at 3:29 p.m.