

**TRINITY COUNTY WATERWORKS DISTRICT #1
BOARD OF DIRECTORS
REGULAR BOARD MEETING
320 Reservoir Road
Hayfork, CA**

MEETING MINUTES

June 16th, 2026

**Chairman John C. (Chris) Semer
Vice Chair Angenett Taft
Director Melody McLearn
Director Diane Yates
Director Arnold Bridges**

**Shane McDonald – General Manager
Brandy Perrone – Office Manager/Clerk of the Board**

- 1. CALL MEETING TO ORDER AT 10:00 a.m. by Chairman Chris Semer**
- 2. PLEDGE OF ALLEGIANCE**
- 3. BOARD OF DIRECTORS ROLL CALL – DETERMINATION OF BOARD QUORUM**

John C. (Chris) Semer – Chairman – Present
Angenett Taft – Vice Chair – Present
Melody McLearn – Director – Present
Diane Yates – Director – Absent
Arnold Bridges – Director – Present

- 4. PUBLIC COMMENT:** Catherine Fryer requested that the brush on the road by Pine Avenue and Morgan Hill Road be removed due to fire danger. The brush was pulled up while searching for a valve box that Trinity County DOT plowed over and broke.
- 5. AGENDA ADOPTION**
 - a) Agenda Additions/Changes – None
 - b) Business/Campaign Conflict Disclosures (Potential Board Member disclosures) – No disclosures presented.

- 6. CONSENT CALENDAR** (Potential Action Item (s)) (Note: The following items are generally limited to routine and non-controversial business matters and can be approved by a single motion. Individual Board members may ask that any such item be pulled for separate discussion and potential action.)

- a) Approval of minutes for the Regular Board meeting of May 19, 2026
- b) Approval and ratification of June 2026 warrants
- c) Approval of the May 2026 Profit and Loss Report

Director Angenett Taft made a motion to approve the consent calendar as presented. The motion was seconded by Director Melody McLearn and carried unanimously by the following vote:

AYES: Diane Yates, Arnold Bridges, Chris Semer, Angenett Taft, Melody McLearn
NOES: None
ABSENT: None
ABSTAIN: None

7. REGULAR CALENDAR

- a) John Buell addressed the Board regarding a lot line adjustment for 101 Riverview Road APN 014-080-008-000. Director Melody McLearn made a motion to table the item until legal counsel has reviewed the proposal. The motion was seconded by Director Diane Yates and carried by the following vote:

AYES: Diane Yates, Arnold Bridges, Chris Semer, Angenett Taft, Melody McLearn
NOES: None
ABSENT: None
ABSTAIN: None

- b) The Board discussed the FY 2025-26 Year-End Budget Transfer. Director Melody McLearn made a motion to approve the FY 2025-26 year-end budget transfer as presented, recognizing the prior February 17, 2026 Board-approved \$44,000 equipment budget amendment, increasing selected expense budget lines by \$92,7200, reducing available non-payroll expense budget lines by \$92,700, and making no net increase to the total FY 2025-26 expense budget. The motion was seconded by Director Arnold Bridges and carried unanimously by the following vote:

AYES: Diane Yates, Arnold Bridges, Chris Semer, Angenett Taft, Melody McLearn
NOES: None
ABSENT: None
ABSTAIN: None

- c) General Manager Shane McDonald informed the Board that we have had an informal agreement with the Hayfork Volunteer Fire Department, with the HVFD owning the hydrants and TCWW maintaining them. Fire Chief Leroy Warshawer stated that he does not want to control the hydrants. General Manager Shane McDonald has drafted an MOU Regarding Fire Hydrants and Public Fire Protection Water Use. Director Arnold Bridges made a motion to submit the MOU to HFVD for review/acceptance. The motion was seconded by Director Diane Yates and carried by the following vote:

AYES: Diane Yates, Arnold Bridges, Chris Semer, Angenett Taft, Melody McLearn

NOES: None

ABSENT: None

ABSTAIN: None

- d) General Manager Shane McDonald informed the Board that the Humboldt Street to Oak Avenue pipeline connection went well. In the search for the end of the pipeline, it was discovered that the two lines were already connected and only the valve, which had been paved over, needed to be opened. None of the District's maps created by former management showed the pipelines connected. Dirt Road mainline extension will begin next week. No payment has been made on the Hyampom Road mainline extension.

- e) Office Manager Brandy Perrone informed the Board that the Online Payments Account is no longer needed and, in an effort to simplify accounting, would like the account balance transferred to Revolving and the account closed. Director Diane Yates made a motion to close the Online Payments Account at Tri Counties Bank. The motion was seconded by Director Melody McLearn and carried unanimously by the following vote:

AYES: Diane Yates, Arnold Bridges, Chris Semer, Angenett Taft, Melody McLearn

NOES: None

ABSENT: None

ABSTAIN: None

- f) General Manager Shane McDonald informed the Board that Ewing Reservoir has a lower iron and manganese level than last year. Even with better water quality, the plant itself is having difficulty meeting the town's water demand. Information only.

- g) General Manager Shane McDonald informed the Board that the data logger at the plant has lost its ability to be programmed. It was purchased in 2018, and the software used to program the data logger is no longer supported. Shane requested approval to purchase a new data logger from JPR Systems for \$7,729.26. Director Melody McLearn made a motion to approve the purchase of a new data logger for the water treatment plant for a

cost of \$7,729.26. The motion was seconded by Director Angenett Taft and carried unanimously by the following vote:

AYES: Diane Yates, Arnold Bridges, Chris Semer, Angenett Taft, Melody McLearn
NOES: None
ABSENT: None
ABSTAIN: None

8. GRANTS

- a) The Water Treatment Construction Grant is moving along. The U.S.F.S. has been contacted because a portion of the settling pond is on their property. The hope is that this does not slow down the construction grant.
- b) The Manganese Mitigation Pipeline Replacement Planning Grant is moving ahead. The grant administrators have requested a clearer separation of the water and sewer financials. We will be working with gWorks to facilitate that.
- c) The Wastewater Treatment Plant Upgrade is progressing. PACE Engineering has been working on the District's SSMP (Sanitary Sewer Management Plan).

9. GENERAL MANAGER REPORT

- a) Flushing of the system went well this year. We were informed that next year we will be reported for failing to dechlorinate the water, but we are not in violation because only one hydrant is within range of needing dechlorination, and we will flush the hydrant next to it.
- b) Construction on the cell tower should begin at the end of this month or beginning of next month.

10. OFFICE MANAGER REPORT

- a) The cell tower has made no progress. Verizon workers showed up earlier in the week to install equipment on the tower but found no tower. They guessed they were about 4 months early.
- b) The companies that we reached out to perform a rate study have responded that they are too busy until October. We will continue to look for a company.

11. CORRESPONDENCE – None

12. PUBLIC COMMENT CONCERNING CLOSED SESSION ITEMS – None

13. CLOSED SESSION – None

14. PUBLIC ANNOUNCEMENT FOLLOWING CLOSED SESSION – None.

15. ADJOURNMENT 11:22 a.m.