

**TRINITY COUNTY WATERWORKS DISTRICT #1
BOARD OF DIRECTORS
REGULAR BOARD MEETING
320 Reservoir Road
Hayfork, CA**

MEETING MINUTES

January 20, 2026

**Chairman John C. (Chris) Semer
Vice Chair Angenett Taft
Director Melody McLearn
Director Diane Yates
Director Arnold Bridges**

**Shane McDonald – General Manager
Brandy Perrone – Office Manager/Clerk of the Board**

- 1. CALL MEETING TO ORDER AT 10 a.m. by Chairman Chris Semer**
- 2. PLEDGE OF ALLEGIANCE**
- 3. BOARD OF DIRECTORS ROLL CALL – DETERMINATION OF BOARD QUORUM**

John C. (Chris) Semer – Chairman – Present
Angenett Taft – Vice Chair – Absent
Melody McLearn – Director – Present
Diane Yates – Director – Present
Arnold Bridges – Director – Present

4. PUBLIC COMMENT:

None

5. AGENDA ADOPTION

- a) Agenda Additions/Changes – Director Melody McLearn made a motion to adopt the agenda as presented. The motion was seconded by Director Arnold Bridges and carried unanimously by the following vote:

AYES: Diane Yates, Arnold Bridges, Chris Semer, Melody McLearn

NOES: None
ABSENT: Angenett Taft
ABSTAIN: None

b) Business/Campaign Conflict Disclosures (Potential Board Member disclosures) – No disclosures presented.

6. CONSENT CALENDAR (Potential Action Item (s)) (Note: The following items are generally limited to routine and non-controversial business matters and can be approved by a single motion. Individual Board members may ask that any such item be pulled for separate discussion and potential action.)

- a) Approval of minutes for the Special Board meeting of December 11, 2025
- b) Approval and ratification of January warrants
- c) Approval of the December 2025 Profit and Loss Report

Director Melody McLearn made a motion to approve the consent calendar as presented.

The motion was seconded by Director Diane Yates and carried by the following vote:

AYES: Diane Yates, Arnold Bridges, Chris Semer, Melody McLearn
NOES: None
ABSENT: Angenett Taft
ABSTAIN: None

7. REGULAR CALENDAR

- a) Form 700 Conflict of Interest Forms were reviewed and signed by Directors and managers. No action taken.

- b) The Board reviewed the 2024/25 Audit Report. The Board inquired about the progress of finding a new auditor. Director Diane Yates made a motion to adopt the 2024/25 Audit Report. The motion was seconded by Director Melody McLearn and carried by the following vote:

AYES: Diane Yates, Arnold Bridges, Chris Semer, Melody McLearn
NOES: None
ABSENT: Angenett Taft
ABSTAIN: None

- c) Trinity County Tax Collector has requested a resolution approving the tax purchase of APN 014-080-008-000. Director Melody McLearn made a motion to adopt Resolution 01202026 for the purchase of 101 Riverview Road, APN 014-080-008-000. The motion was seconded by Director Arnold Bridges and carried by the following vote:

AYES: Diane Yates, Arnold Bridges, Chris Semer, Melody McLearn
NOES: None
ABSENT: Angenett Taft
ABSTAIN: None

- d) General Manager Shane McDonald informed the Board of new state regulations regarding the testing of Polyfluoroalkyl Substances (PFAS). Quarterly testing for 2026 is required. No action taken.
- e) General Manager Shane McDonald updated the Board that the state will be requiring the phasing out of all large spark-ignition (LSI) forklifts starting January 1, 2026. All of our forklifts will need to be replaced. Shane informed the Board that he will begin sourcing equipment that can replace the forklift and be used for other tasks. Shane also informed the Board that the roller was lent out years ago and, upon return, has never worked properly. He has requested that the Board scrap the roller and the oldest forklift and send the newest forklift to the auction to recoup our money. Director Diane Yates made a motion to scrap the roller and the oldest forklift, and to surplus the newest forklift for sale at auction. The motion was seconded by Director Melody McLearn and carried by the following vote:

AYES: Diane Yates, Arnold Bridges, Chris Semer, Melody McLearn
NOES: None
ABSENT: Angenett Taft
ABSTAIN: None

- f) Chairman Chris Semer was approached regarding a business plan for water haulers in the district to be able to flush hydrants for the water department. General Manager Shane McDonald explained to the Board why this plan is not feasible due to district liability and legal requirements. A motion was made by Director Melody McLearn that to protect the water rights of the district, the water flushed from hydrants is to never be sold or reused by the public. The motion was seconded by Director Diane Yates and carried by the following vote:

AYES: Diane Yates, Arnold Bridges, Chris Semer, Melody McLearn
NOES: None
ABSENT: Angenett Taft
ABSTAIN: None

- g) Anthem Blue Cross has sent insurance rates. Chairman Semer will meet with Director Angenett Taft to create a benefit package for the employees and bring to the next meeting. No action taken.
- h) General Manager Shane McDonald reported to the Board that the Notice of Exemption (NOE) has been filed with the county for the Steel Waterline Replacement Project Grant. Shane will call the regulators this week because he has not received an update on the Water Treatment Construction Grant Funding. The Sewer Grant should be close to a contract, and we are still waiting.

8. GENERAL MANAGER REPORT

- a) There is a meeting at the Planning Commission on Thursday for the cell tower. Shane will be in attendance.
- b) Due to all the issues with the office landline not working and the cost of roughly \$100 a month, the landline has been ported to a cell phone for \$20 a month with unlimited talk, text, and data. Number remains the same.

9. OFFICE MANAGER REPORT – None

10. CORRESPONDENCE – None

11. PUBLIC COMMENT CONCERNING CLOSED SESSION ITEMS – None

12. CLOSED SESSION – None

13. PUBLIC ANNOUNCEMENT FOLLOWING CLOSED SESSION – None

14. ADJOURNMENT 11:18 a.m.