

**TRINITY COUNTY WATERWORKS DISTRICT #1  
BOARD OF DIRECTORS  
REGULAR BOARD MEETING  
320 Reservoir Road  
Hayfork, CA**

**MEETING MINUTES**

**July 15, 2025**

**Chairman John C. (Chris) Semer  
Vice Chair Angenett Taft  
Director Melody McLearn  
Director Diane Yates  
Director Arnold Bridges**

**Shane McDonald – General Manager  
Brandy Perrone – Office Manager/Clerk of the Board**

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**1. CALL MEETING TO ORDER AT 10 a.m. by Chairman Chris Semer**

**2. PLEDGE OF ALLEGIANCE**

**3. BOARD OF DIRECTORS ROLL CALL – DETERMINATION OF BOARD QUORUM**

John C. (Chris) Semer – Chairman – Present  
Angenett Taft – Vice Chair – Present  
Melody McLearn – Director – Present  
Diane Yates – Director – Present  
Arnold Bridges – Director – Present

**4. PUBLIC COMMENT:**

- a) Public comment received from Scott Murrison regarding the working status of a fire hydrant again.

**5. AGENDA ADOPTION**

- a) Agenda Additions/Changes – None
- b) Business/Campaign Conflict Disclosures (Potential Board Member disclosures) – No disclosures presented.

**6. CONSENT CALENDAR** (Potential Action Item (s)) (Note: The following items are generally limited to routine and non-controversial business matters and can be approved by a single motion. Individual Board members may ask that any such item be pulled for separate discussion and potential action.)

- a) Approval of minutes for the Regular Board meeting of June 17, 2025
- b) Approval and ratification of July warrants
- c) Approval of the June 2025 Profit and Loss Report

Director Angenett Taft made a motion to approve the consent calendar as typed. The motion was seconded by Director Diane Yates and carried by the following vote:

AYES: Diane Yates, Arnold Bridges, Chris Semer, Angenett Taft, Melody McLearn  
NOES: None  
ABSENT: None  
ABSTAIN: None

**7. REGULAR CALENDAR**

- a) General Manager Shane McDonald presented a report on the history of iron and manganese that has been documented as an issue since 1983. Shane updated the Board on the steps he has taken to address the problems. All four members of the audience were invited to comment and ask questions. General Manager Shane McDonald recommended that the Board give district customers water usage credit. Director Diane Yates made a motion to provide residential customers with 500 CF and commercial customers with 1000 CF water credit for the months of July, August, and September. The motion was seconded by Director Melody McLearn and carried unanimously by the following vote:

AYES: Diane Yates, Arnold Bridges, Chris Semer, Angenett Taft, Melody McLearn  
NOES: None  
ABSENT: None  
ABSTAIN: None

- b) District Counsel James Underwood has sent an updated Agreement for Legal Services. Director Angenett Taft made a motion to accept the updated Agreement for Legal Services. The motion was seconded by Director Melody McLearn and carried unanimously by the following vote:

AYES: Diane Yates, Arnold Bridges, Chris Semer, Angenett Taft, Melody McLearn  
NOES: None  
ABSENT: None  
ABSTAIN: None

c) General Manager Shane McDonald has completed two classes and is now a certified Cross Connection Control Specialist and General Backflow Prevention Assembly Tester. The district will now start the California-mandated inspections of all parcels in the district. Customers will be responsible for purchasing any backflow devices that the state now requires. Update for information only.

d) PACE Engineering requested an updated Authorizing Resolution with updated title signers for the Water Treatment Plant Upgrade Project. The new signers will be the position of General Manager or Office Manager. Director Melody McLearn made a motion to accept Resolution No: 07152025 Authorizing Resolution. The motion was seconded by Arnold Bridges and carried unanimously by the following vote:

AYES: Diane Yates, Arnold Bridges, Chris Semer, Angenett Taft, Melody McLearn

NOES: None

ABSENT: None

ABSTAIN: None

e) Chairman Chris Semer requested that Trinity County Waterworks District #1 write a letter supporting high-speed internet being brought into our community. Director Melody McLearn made a motion that TCWW write a letter in support of high-speed internet for the town of Hayfork. The motion was seconded by Director Diane Yates and carried unanimously by the following vote:

AYES: Diane Yates, Arnold Bridges, Chris Semer, Angenett Taft, Melody McLearn

NOES: None

ABSENT: None

ABSTAIN: None

## **8. POLICY REVIEW**

a) Debt Policy item was tabled.

b) Office Manager Brandy Perrone presented the Board with a revised Financial Policy. The Board reviewed the changes made. Director Angenett Taft made a motion to adopt the revised Financial Policy 28-07-25. The motion was seconded by Director Arnold Bridges and carried unanimously by the following vote:

AYES: Diane Yates, Arnold Bridges, Chris Semer, Angenett Taft, Melody McLearn

NOES: None

ABSENT: None

ABSTAIN: None

**9. CORRESPONDENCE** – None

**10. PUBLIC COMMENT CONCERNING CLOSED SESSION ITEMS** – None

**11. CLOSED SESSION** – No Closed Session.

**12. PUBLIC ANNOUNCEMENT FOLLOWING CLOSED SESSION** – None

**13. ADJOURNMENT** 11:43 a.m.